



**Library Board of Trustees**

**Main Library, Francis Auditorium  
Thursday, June 24, 2010**

**Noon**

**TRUSTEES PRESENT**

*Robin Branstrom, Chair  
Bob Sink, Vice Chair  
Charles Bowman, Treasurer  
Molly Griffin  
Magdalena Maiz-Peña  
Renee Casali  
Sally Robinson  
Joan Martin  
Darrel Williams*

**TRUSTEES ABSENT**

*Belva Greenage  
Tami Simmons*

**STAFF PRESENT**

*Charles Brown, Director of Libraries  
Karen Beach  
Brian Beavers  
Frank Blair  
David Singleton  
Linda Vitlar  
Cordelia Anderson  
Angela Haigler  
Chuck Mallas  
Rick Ricker  
Jenifer Daniels*

**OTHERS PRESENT**

*Bob Stephens, Hamilton,  
Moon, Stephens, Steele &  
Martin PLLCJ  
Members of the Press*

**MINUTES**

Chair Robin Branstrom called the meeting to order at noon and welcomed audience members.

Ms. Branstrom expressed appreciation to the Trustees for their tireless efforts and collective wisdom over the past few difficult months. Chair Branstrom also acknowledged the staff for keeping their focus and the community for all of its support of the Library. Ms. Branstrom also noted how far the Library has come since March of this year when a \$2.0 M budget reduction in funding for the remaining months of FY 2010 was announced and an additional 50% reduction for FY 2011 was proposed. Ms. Branstrom also thanked Sean Hogue for his role and participation in the creation of the Library's sustainability plan.

Molly Griffin joined the meeting at 12:10 p.m.

Chair Robin Branstrom asked the Board of Trustees for approval of the minutes of the May 20<sup>th</sup>, 2010 Library Board of Trustees meeting. On a motion by Darrel Williams, seconded by Sally Robinson, the Trustees unanimously approved the minutes of the May 20<sup>th</sup>, 2010 meeting.

Mrs. Branstrom asked Vice Chair Bob Sink and Director Charles Brown to speak about the Library's sustainability plan. Mr. Sink explained the hallmarks of the sustainability plan and the business case that were supported by the Board of County Commissioners, the Mayor of the City of Charlotte Anthony Foxx and representatives of the towns within Mecklenburg County. Trustee Charles Bowman also remarked that the community should be aware of the great service the Library Board and its leadership have provided.

Chair Branstrom informed the Board of the possibility of monetary support from The Foundation For The Carolinas' Catalyst Fund for the purpose of facilitating the work of the Task Force on the Future of the Library. In addition, the Library-County Consolidation Committee is being formed to review/study possible functional consolidation between certain County and Library departments. The Committee focusing on this potential restructuring of the Library will be comprised of three Library Board members; Darrel Williams, Bob Sink and Molly Griffin and Mecklenburg Board of County Commission members Karen Bentley, Harold Cogdell and Dan Murrey.

Director of Organizational Resources Brian Beavers presented the Library's Budget for FY 2010-2011. On a motion by Darrel Williams, seconded by Molly Griffin, the Trustees unanimously approved the Library's FY 2010-2011 Budget. Trustee Darrel Williams requested information regarding utilities spending.

Chair Branstrom then asked Director of Library Experiences David Singleton to discuss the Library's operating schedule, beginning July 6. Director Brown added that the rationale for maintaining a minimum of at least 40 hours per week of service at both ImaginOn and Main Library was due to both their level of use and central location as well as the requirement by the State of North Carolina that at least one library in any community be open at least 40 hours per week in order to qualify for State funding. On a motion by Sally Robinson, seconded by Joan Martin, the Trustees unanimously approved the Library's FY 2010-2011 Operating Schedule.

Director of Organizational Resources Brian Beavers delivered the FY 2010 – 2009 end of May Financial Report. Director Beavers also requested Board approval for Budget Adjustment #6-22. On a motion by Charles Bowman, seconded by Darrel Williams, the Trustees unanimously approved the Budget Adjustment.

Director of Finance Chuck Mallas explained the request for dual signatures on all Library bank accounts. On a motion by Charles Bowman, seconded by Darrel Williams, the Trustees unanimously approved the requirement to have dual signatures on all Library bank accounts as promulgated by NC General Statute 159-25. The authorized signatures are to be those of the Library's finance officer, or a properly designated deputy finance officer, and the Library's Director, retroactive to March 2010.

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Mr. Beavers provided the Board with plans for use of the CheckIt Outlet facility. President of the Friends of the Library Harriet Smith is developing a business plan for the use of the facility.

Mrs. Branstrom announced the next Board meeting will be held on September 16<sup>th</sup>, 2010.

The meeting adjourned at 12:55 p.m.

Respectfully submitted,

Charles M. Brown  
Secretary to the Board