



CHARLOTTE MECKLENBURG LIBRARY

Library Board of Trustees
Main Library
Dickson Boardroom – Third Level
Thursday, September 17th, 2009

4:00 p.m.

TRUSTEES PRESENT

Darrel Williams, Chair
Robin Branstrom
Bob Bisanar
Bob Sink
Magdalena Maiz-Peña
Renee Casali
Bill Warren
Belva Greenage

TRUSTEES ABSENT

Sally Robinson
Joan Martin
Charles Bowman

STAFF PRESENT

Charles Brown, Director of Libraries
Karen Beach
Brian Beavers
Frank Blair
David Singleton
Linda Vitlar
Cordelia Anderson
Walt Smith
Lois Kilkka

OTHERS PRESENT

Bob Stephens, Hamilton, Moon, Stephens, Steele & Martin PLLCJ

MINUTES

Chair Darrel Williams called the meeting to order 4:05 p.m.

Chair Darrel Williams asked the Board of Trustees for approval of the minutes of the June 11th, 2009 Library Board of Trustees meeting. On a motion by Robin Branstrom, seconded by Bob Bisanar, the Trustees unanimously approved the minutes of the meeting.

Director of Organizational Resources Brian Beavers delivered the Financial Report for FY 2008-2009. On a motion by Belva Greenage, seconded by Magdalena Peña, the Trustees unanimously approved the Financial Report. Mr. Beavers then requested Board approval for Budget Adjustments #06-30. On a motion by Robin Branstrom, seconded by Belva Greenage, the Trustees unanimously approved the Budget Adjustment.

4:10 p. m. Bob Sink joined the meeting.

Mr. Beavers then presented the Financial Report for August FY 2009-2010. On a motion by Bob Sink, seconded by Renee Casali, the Trustees unanimously approved the Financial Report. Director Beavers also requested Board approval for Budget Adjustments #07-01C, #07-01E, #07-06, #07-06B, #08-17, #08-27, #08-27B. On a motion by Robin Branstrom, seconded by Belva Greenage, the Trustees unanimously approved the Budget Adjustments.

4:15 p.m. Bill Warren joined the meeting.

Director of Library Experiences David Singleton shared the proposed changes to the overdue fine/fee schedule for the Library. The revisions will be implemented in January 2010.

Library Manager Lois Kilkka of ImaginOn: The Joe & Joan Martin Center highlighted the physical and program changes completed at the facility, including block programming and extending age group limitation for storytimes.

Director Brown discussed the process and general guidelines to consider as the Library prepares to present the draft Facilities Master Plan to the Mecklenburg Board of County Commissioners on November 10th, 2009.

Director of Organizational Resources Brian Beavers reviewed the bids presented to the Library for the general contractor of the Beatties Ford Road expansion project. Director Beavers then requested that the Trustees award the construction contract for Beatties Ford Road expansion to Monteith Construction Corporation. On a motion by Bob Sink, seconded by Bill Warren, the Trustees unanimously moved to approve the contract with Monteith Construction Corporation for the Beatties Ford Road expansion.

Mr. Beavers also presented the furniture bid tabulation information for the new Hickory Grove Branch Library to the Trustees. He then requested that the Library award the contract to Alfred Williams Company. On a motion by Belva Greenage, seconded by Renee Casali, the Trustees unanimously approved to award the furniture contract to the Alfred Williams Company for the new Hickory Grove Branch Library.

Director Brown delivered an update on the Scaleybark project.

Mr. Brown then asked Attorney Stephens to present the draft of the Library Board of Trustees' By-Laws as required by the NC Statutes.

Chair Darrel Williams requested input from the Board regarding planning the Library Board of Trustees' meetings for 2010. The proposed meeting schedule will be presented to the Board at the November meeting. Mr. Williams also mentioned the possibility of forming an Advisory Committee to the Board in the future.

Director Charles Brown delivered a follow-up report on the contract services study request for Maintenance/Security of the Library made by the County's Real Estate Department.

Also discussed was the Redbox video service test at two Library locations.

Mr. Brown then highlighted an article published in "Computers in Libraries" co-written by Program Coordinators Angela Craig and Jason Hyatt of the Outreach Department.

Director of Organizational Resources Brian Beavers described the proposed 2010 "No-Smoking Ordinance", which would be in effect at the entrances and exits of Library facilities.

Director Brown reviewed the county's "Employee Climate Survey" with the Board, which reflected an improvement over last year.

Mr. Beavers shared the preparation the Library has under taken to address the outbreak of Swine Flu for the staff and public.

The meeting adjourned at 6:05 p.m.

Respectfully submitted,

Charles M. Brown
Secretary to the Board