



PUBLIC LIBRARY OF CHARLOTTE AND MECKLENBURG COUNTY

**Library Board of Trustees
Main Library, Dickson Boardroom
Thursday, January 29th, 2009**

3:00 p.m.

TRUSTEES PRESENT

*Darrel Williams, Chair
Robin Branstrom, Vice Chair
Bob Bisanar
Bob Sink
Magdalena Maiz-Peña
Joan Martin
Renee Casali
Bill Warren
Charles Bowman
Sally Robinson*

TRUSTEES ABSENT

Belva Greenage

STAFF PRESENT

*Charles Brown, Director of Libraries
Karen Beach
Brian Beavers
Frank Blair
Linda Vitlar
Walt Smith, Facilities Manager*

OTHERS PRESENT

*Bob Stephens, Hamilton,
Moon, Stephens, Steele &
Martin PLLCJ
Laura Isenstein, Library
Consultant, Providence
Associates
Pam Kelly, Charlotte
Observer
Joddy Peer, Jenkins-Peer
Architects
Frank Warren, Warren
Associates
Jack Clark, Clark & Chase
Research*

MINUTES

Chair Darrel Williams called the meeting to order at 3:05 p.m.

Chair Darrel Williams asked the Board of Trustees for approval of the November 19, 2008 Library Board of Trustees regular meeting and retreat minutes. On a motion by Sally Robinson, seconded by Robin Branstrom, the Trustees unanimously approved the minutes of the November regular meeting and retreat.

Director Charles Brown announced Director's Award recipients; South County Regional Library Assistant Paula Watkins for coordinating over \$100,000 in used book sales; and Morrison Regional Library Assistant Debbie Gwinn for coordinating the community effort Project Joy, which provided toys for underprivileged children at Christmas.

Director of Organizational Resources Brian Beavers requested the Board approve Budget Adjustments #11-13; 12-03B; 12-09; 12-11; 12-23; 12-31 and 12-31B. On a motion by Bob Sink, seconded by Magdalena Maiz-Peña, the Trustees unanimously approved the Budget Adjustments as submitted. (Copy of the Financial Report attached.)

Maintenance & Operations Manager Walt Smith presented Randolph & Son Builders as the lowest bidder for the Hickory Grove Branch Library project. On a motion by Bob Bisanar, seconded by Bill Warren, the Trustees approved awarding the contract for the Hickory Grove Library project to Randolph & Son Builders. (Trustee Bob Sink recused himself from the voting process)

Director Brown then introduced Library Consultant Laura Isenstein of Providence Associates who presented the initial draft proposal of the Library's Facilities Master Plan.

Trustee Bob Bisanar excused himself from the meeting.

On a motion by Charles Bowman, seconded by Magdalena Maiz-Peña, the Trustees unanimously approved to move into Closed Session - Pursuant to North Carolina General Statutes, Section 143-318.11(a) (5) to discuss the acquisition of real property.

On a motion by Bob Sink, seconded by Charles Bowman, the Trustees unanimously approved to move into Open Session of the regular meeting.

Mr. Brown then introduced the C.O.R.E. Cabinet Directors: Organizational Resources - Brian Beavers; Research, Innovation and Strategy -Frank Blair; and Community Engagement - Karen Beach. The Directors then discussed their respective backgrounds and presented their vision for the proposed Board committees.

Chair Darrel Williams announced the formation of the Executive Committee. The members include Chair Darrel Williams, Vice-Chair Robin Branstrom, Treasurer Charles Bowman, an at-large designee and ex-officio member Director Charles Brown. On a motion by Bob Sink, seconded by Sally Robinson, the Trustees unanimously approved the creation of the Executive Committee.

On a motion by Bob Sink, seconded by Joan Martin, the Trustees unanimously approved the appointment of at-large member Sally Robinson to the Executive Committee.

Trustee Sally Robinson excused herself from the meeting.

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Mr. Brown delivered highlights of the Director' s Report (report attached). Mr. Brown updated the Board regarding the Spirit Square/Main Library project.

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Director of Community Engagement Karen Beach announced that the Carnegie Circle dinner will be held on Wednesday, October 7th. The Library is in negotiation with Pulitzer Prize winning national columnist and author Mr. Leonard Pitts as the evening's guest speaker and also to be a featured author at the 2009 Novello Festival of Reading. Ms. Beach shared with the Board plans for the Library's participation in "Library Legislative Day" in Raleigh on Wednesday, February 25th.

The meeting adjourned at 6:05 p.m.

Respectfully submitted,

Charles M. Brown
Secretary to the Board