



PUBLIC LIBRARY OF CHARLOTTE AND MECKLENBURG COUNTY

**Library Board of Trustees
Main Library
Dickson Boardroom – Third Level
September 18, 2008**

****4:00 p.m.****

TRUSTEES PRESENT

*Darrel Williams, Chair
Bob Bisanar
Bob Sink
Charles Bowman
Magdalena Maiz-Peña
Sally Robinson, Vice Chair
Joan Martin
Robin Branstrom*

TRUSTEES ABSENT

Belva Greenage

STAFF PRESENT

*Charles Brown, Director of Libraries
David Singleton
Karen Beach
Brian Beavers
Frank Blair
Chuck Mallas
Linda Vitlar
Rick Ricker
Sarah Poole
Patrice Ebert
Annette Nickerson
Susan Herzog
Robin Bryan
Gus Welborn*

OTHERS PRESENT

*Bob Stephens & Mark Kutny,
Attorney, Hamilton, Moon,
Stephens, Steele & Martin PLLC
Harriet Smith, President Friends
of the Library
Heidi Pruess, Mecklenburg
County Environmental Policy
Administrator
Rachel Rust, i Teen Intern
Rebecca Rust, i Teen Intern*

MINUTES

Chair Darrel Williams called the meeting to order at 4:05 p.m.

Mr. Williams introduced President of the Friends of the Library Harriet Smith. Ms. Smith invited the Board to the “Windy City Clues: an evening of food, fiction and friends” event featuring well-known author Sarah Paretsky on October 30th at 6:00 p.m. at the Main Library.

Chair Darrel Williams asked the Board of Trustees for approval of the July 17, 2008 Library Board of Trustees meeting minutes. On a motion by Sally Robinson, seconded by Bob Bisanar, the Trustees unanimously approved the minutes of the July meeting.

Director Brown introduced Mecklenburg County Environmental Policy Administrator Heidi Pruess. Ms. Pruess then introduced Library Assistant Annette Nickerson who was awarded Mecklenburg County’s “Green Guardian” award for the month of August.

Director Brown presented the Financial Report. Mr. Brown then requested the Board to approve Budget Adjustments #08-29; 08-29B; 08-29C; 08-29D; 08-29E. On a motion by Sally Robinson, seconded by Charles Bowman, the Trustees unanimously approved the Budget Adjustments as submitted. (Copy of the Financial Report attached)

Mr. Brown then distributed the overall budget figures by County and Library funds.

Attorney Mark Kutny discussed the "Records Retention and Disposition Schedule for PLCMC. On a motion by Robin Branstrom, seconded by Magdalena Maiz-Peña, the Trustees unanimously approved the records retention policy.

Director Brown reported on the first joint report of the Spirit Square-Main Library Task Force presented before the Board of County Commissioners on August 5th. Following the decision by the BOCC, the first meeting of the small group members of the Spirit Square and Library met to discuss next steps on September 5th. In addition, Mr. Brown, Cyndee Patterson and Lee Keesler subsequently met with the owner of the Fox and Hounds, Frank MacPherson, to discuss his intent for the development of the block.

Board Chair Darrel Williams identified the formation of a Nominating Committee, and on a motion by Bob Sink, seconded by Bob Bisanar, the Trustees unanimously approved Sally Robinson as Chair of the Nominating Committee.

Chair Williams discussed the creation of a Board Executive Committee. On a motion by Charles Bowman, seconded by Bob Sink, the Trustees unanimously approved the creation of a Board Executive Committee.

Director of Library Experiences David Singleton shared with the Board the importance and impact of the Library's youth summer reading program. Interim Director of Communications Sarah Poole presented the Public Service Announcement (PSA) that was produced and shown in movie theatres during the summer. Library Supervisor Robin Bryon introduced teen interns Rachel Rust and Rebecca Rust who were responsible for creating the PSA.

Director of Community Engagement Karen Beach shared some information regarding the proposed new structure of the Friends of the Library.

Trustee Bob Bisanar and Director of Organizational Experiences Brian Beavers discussed the issues and challenges regarding ImaginOn: The Joe & Joan Martin Center's HVAC system.

Director Brown continued to update the Board on facilities; including the Library's Facilities Master Plan contract which was awarded to Providence Associates; Myers Park Branch; Beatties Ford Road; Hickory Grove, Scaleybark, Carmel; Berewick property. An up-to-date report and where we are in the process of the Facilities Master Plan will be brought to the November 19th Board retreat.

Mr. Brown delivered highlights of the Director's Report (report attached). Director Brown also discussed the Real Estate Feasibility letter from County Manager Harry Jones.

Director Brown shared with the Board the newly adopted Parks and Recreation policy regarding sex offenders. The Library Board has deferred further discussion on this topic at this time.

Mr. Singleton updated the Board on the Library's Strategic Plan.

Manager Human Resources Rick Ricker explained that the Library will offer the 4-day work week option to staff.

Director Brown requested input from the Trustees regarding the Board assessment survey.

Mr. Brown also reminded the Board about the Carnegie Circle Dinner to be held on Wednesday, October 1st.

Director of Community Engagement Director Karen Beach talked about CMS' Parent's University initiative.

The meeting was adjourned at 6:00 p.m.

Respectfully submitted,

Charles M. Brown
Secretary to the Board