



## PUBLIC LIBRARY OF CHARLOTTE AND MECKLENBURG COUNTY

Library Board of Trustees  
Main Library  
Dickson Boardroom  
November 15, 2007

**\*\*4:30 p.m.\*\***

### **TRUSTEES PRESENT**

*Patty Norman, Chair  
Sally Robinson, Vice Chair  
(by Telephone)*

*Darrel Williams  
Magdalena Maiz-Peña  
Robin Branstrom  
Bob Bisanar*

### **TRUSTEES ABSENT**

*Greg Curl*

### **STAFF PRESENT**

*Charles Brown, Director of  
Libraries  
Chuck Mallas  
Susan Harden  
Linda Vitlar  
Tony Tallent  
Julia Lanham  
Patrice Ebert  
Dick Pahle  
Sarah Poole  
Elaine Novak  
Erica Schmid  
Chauna Wall*

### **OTHERS PRESENT**

*Bob Stephens, Attorney,  
Hamilton, Moon, Stephens,  
Steele & Martin PLLC  
Bobbie Shields, General  
Manager Mecklenburg County  
Heidi Pruess, Environmental  
Policy Administrator*

## MINUTES

Chair Patty Norman called the meeting to order at 4:31 p.m.

Charles Brown introduced Mecklenburg County General Manager Bobbie Shields. Mr. Shields shared with the Board the importance Mecklenburg County places on being environmentally responsible. Mr. Shields then introduced the Mecklenburg County Green Guardian Award Winner for November Erica Schmid, Administrative Support Supervisor from the West Boulevard Branch Library.

Patty Norman asked the Board of Trustees for approval of the September 20, 2007 Library Board of Trustees meeting minutes. On a motion by Darrel Williams, seconded by Bob Bisanar, the Trustees unanimously approved the minutes of the September 2007 meeting.

Finance Director Chuck Mallas presented the Financial Report. The Trustees asked that future reports be revised to reflect a comparative figure and summary report. Mr. Mallas then requested approval for Budget Adjustments 10-31, 10-31C, 10-31E. On a motion by Patty Norman, seconded by Robin Branstrom, the Trustees unanimously approved the Budget Adjustments with the following amendment to #10-21C, to enhance personal safety and prevent collection theft and vandalism. (Copy of the Library Financial Report attached)

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Mr. Mallas requested approval for the Software Package System. On a motion by Darrel Williams, seconded by Robin Branstrom, the Trustees unanimously approved the purchase of the Financial Software package.

Youth and Outreach Services Director Tony Tallent delivered a presentation to the Trustees highlighting current successes and goals for the future.

Chair Norman presented the 2008 Meeting Schedule for the Board of Trustees, with a change of start time to 4:00 p.m.

Director Brown shared with the Trustees the proposed 2008 Library Holiday Schedule.

Mr. Brown also presented the PLCMC Reorganization Process. The Trustees support the organizational restructure and Administration's approach to the process. (Document attached)

Director Brown distributed the Media Policy. On a motion by Bob Bisanar, seconded by Darrel Williams, the Trustees unanimously approved the policy as amended.

Susan Harden, Financial Analyst Manager, requested feedback from the Trustees regarding the Library's Environmental Action Plan.

Mr. Brown introduced Elaine Novak, Manager of Building Facilities; he then delivered updates on Library projects.

Mr. Pahle presented the Development report. (Report Attached)

Director Brown advised the Trustees of the change in the meeting room fee structure. On a motion by Darrel Williams, seconded by Robin Branstrom, the Trustees unanimously approved the new fee structure for meeting rooms.

Chauna Wall delivered the Friends and Volunteer Report.

Mr. Brown delivered highlights of the Director's Report (Report Attached)

There being no further business, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Charles M. Brown  
Secretary to the Board