

# LAND *development*



CHARLOTTE  
January 2014

If you would like to be added or deleted from our *Land Development Newsletter*, please contact Shauna Salanger at [ssalanger@charlottenc.gov](mailto:ssalanger@charlottenc.gov) or 704-432-0960.

## Enhancements to Subdivision Plan Review Process

Starting January 1, 2014 all new applications submitted for the Subdivision plan review process will be modified to include the following enhancement. **Reviews for resubmittals will be reduced to 15 business days.** Currently reviews times are 20 to 30 business days as established by the Subdivision Ordinance. The initial review time will remain unchanged. Additionally, a coordination day will be added to all submittals. This will allow planning staff to gather the review comments for the designer.

Please note one exception to the new 15 day subsequent reviews: Review times for NCDOT will be at 30 business days for each review cycle for developments in the ETJ and/or located off state maintained streets.

Working to continually improve customer service and reduce review times, planning staff will be implementing the following initiatives in the first quarter of 2014:

- Require a pre-submittal meeting with planning staff for sites with conditional plan approval.
- Planning staff will gateway new submittals for completeness prior to starting the review process.
- Work with design professionals to establish guidelines for the resubmittal of redlines to the city.

If you have any questions, please contact Brent Wilkinson at (704) 336-8329, [bwilkinson@charlottenc.gov](mailto:bwilkinson@charlottenc.gov) Future updates will be included in upcoming editions of the Land Development Newsletter.

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## Driveway Regulations Update

CDOT is currently updating the existing driveway regulations. The purpose of the update is to create a document that is administratively more flexible than the existing manual, and properly links geography, land-use, and driveway type. Additionally, the updated manual will better reflect industry best practices in driveway design and access management. The first draft is complete, and a summary presentation was made to the Development Services Technical Advisory Committee at the January meeting. The document is online for public review and can be accessed via the following website; <http://charmeck.org/city/charlotte/Transportation/LandDevelopment/Pages/home.aspx> We ask that you provide your comments via the comment form on the website on or before February 7<sup>th</sup>. The manual is expected to be finalized and become effective by May 2014.

## Staff Updates

We are pleased to announce that two new employees, Emily Chien and Ashley Botkin, will be joining Land Development on Monday, January 13<sup>th</sup>. Emily will be working as a Plan Review Engineer, and Ashley as a Plan Review Coordinator. Please join us in welcoming Emily and Ashley!

## Upcoming Stakeholder and Committee Meetings

*All meetings are open to the public.*

**DEVELOPMENT SERVICES TECHNICAL ADVISORY (DSTAC) COMMITTEE:** Meetings are typically held on the second Wednesday of each month in Room 136 of the Charlotte Mecklenburg Government Center from 1:30 pm to 3:00 pm.

**STORM WATER ADVISORY COMMISSION (SWAC) MEETING:** Meetings are typically held on the third Thursday of every month.

**TREE ADVISORY COMMISSION:** Meetings are typically held on the third Tuesday of every month at the Charlotte Mecklenburg Government Center, 600 East Fourth Street, Charlotte.



The City of Charlotte will be closed on Monday, January 20, 2014  
in observance of the Martin Luther King, Jr. Holiday.

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