

**JANUARY 22, 2014**

**MINUTES OF MECKLENBURG COUNTY BOARD OF COMMISSIONERS**

The Board of Commissioners of Mecklenburg County, North Carolina, met in Informal Session in the Meeting Chamber Conference Room of the Charlotte-Mecklenburg Government Center located at 600 East Fourth Street at 5:00 p.m. and in Formal Session in the Meeting Chamber of the Charlotte-Mecklenburg Government Center at 6:00 p.m. on Wednesday, January 22, 2014.

**ATTENDANCE**

**Present:** Chairman Trevor M. Fuller and Commissioners Karen Bentley, Dumont Clarke, Patricia Cotham, George Dunlap, Bill James, Vilma Leake, Kim Ratliff and Matthew Ridenhour  
County Manager Dena Diorio  
County Attorney Marvin Bethune  
Clerk to the Board Janice S. Paige

**Absent:** None

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**-INFORMAL SESSION-**

*Commissioners Bentley and Dunlap were absent when the meeting was called to order and until noted in the minutes.*

*The meeting was called to order by Chairman Fuller, after which the matters below were addressed.*

*Chairman Fuller said he would be leaving the meeting to attend a 5:30 p.m. Metropolitan Transit Commission meeting, which he chairs. He said he would return at the conclusion of that meeting.*

**REMOVAL OF ITEMS FROM CONSENT**

There were no items to be removed from Consent.

**(14-1555, 14-1559) CLOSED SESSION – CONSULT WITH ATTORNEY AND BUSINESS LOCATION AND EXPANSION**

Motion was made by Commissioner Leake, seconded by Commissioner James and carried 7-0 with Commissioners Clarke, Cotham, Fuller, James, Leake, Ratliff, and Ridenhour voting yes, to go into Closed Session for the following purposes: Consult with Attorney and Business Location and Expansion.

*The Board went into Closed Session at 5:08 p.m. and came back into Open Session at 5:40 p.m.*

*Commissioners Bentley and Dunlap were present when the Board came back into Open Session. They entered the meeting during Closed Session.*

*Chairman Fuller was absent when the Board came back into Open Session. He left the meeting during Closed Session*

**JANUARY 22, 2014**

*and was absent until noted in the minutes.*

*Vice-Chairman Clarke presided until Chairman Fuller returned.*

**(13-1514) STAFF BRIEFINGS – INFORMATION PRIVACY AND SECURITY REQUIREMENTS**

The Board received a report on information privacy and security requirements and employee training.

Deputy County Attorney Tyrone Wade addressed this matter with the Board. Senior Associate County Attorney Jennifer Patterson gave the presentation. The following was covered:

- Why Privacy Matters
- Legal Obligation of the County
- Consequences of Violations
- Federal Fines for HIPAA Violations
- What is Confidential Information
- What is Identifying Information
- Information Security Overview
- Security Do's & Don'ts
- Security Reminders
- Travel Tips
- Incident Reporting
- Next Steps which involves distributing information privacy and security awareness training module to all County employees

*A copy of the presentation is on file with the Clerk to the Board.*

*The Board then proceeded to the Meeting Chamber for the remainder of the meeting.*

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**-FORMAL SESSION-**

*Vice-Chairman Clarke called this portion of the meeting to order, followed by introductions, invocation and the Pledge of Allegiance to the Flag; after which, the matters below were addressed. Note: Vice-Chairman Clarke gave the invocation.*

**AWARDS/RECOGNITION - NONE**

**(14-1556) PUBLIC APPEARANCE**

The following persons appeared to speak during the Public Appearance portion of the meeting:

Blanche Penn addressed an upcoming Black History Month event entitled Highlighting African-American Achievers, February 17 – 22, 2014 at the Wallace Pruitt Recreation Center/Bruns Academy.

*A copy of a flyer regarding the event is on file with the Clerk to the Board.*

**JANUARY 22, 2014**

Libby Safrit, Executive Director of Teen Health Connection and Adolescent Health Care Practice and past chairman of the Mecklenburg County Child Fatality Prevention and Protection Team and Marni Eisner with the Council for Children’s Rights and current chairman of the Mecklenburg County Child Fatality Prevention and Protection Team addressed the growing need for mental health services in Mecklenburg County. They encouraged the Board to continue to provide some form of mental health services, despite the loss of MeckLINK.

**APPOINTMENTS**

**(14-1554) NOMINATIONS/APPOINTMENTS**

**FIRE COMMISSION**

Motion was made by Commissioner Leake, seconded by Commissioner Bentley and carried 8-0 with Commissioners Bentley, Clarke, Cotham, Dunlap, James, Leake, Ratliff, and Ridenhour voting yes, to reappoint Bobby Reynolds to the Fire Commission for a three-year term expiring January 30, 2017 and to nominate and appoint Christopher Hardin and Daniel Ranson for three-year terms expiring January 30, 2017.

*They replace Brian Grinde and Larry Irvin.*

**HUMAN RESOURCES ADVISORY COMMITTEE**

Motion was made by Commissioner Leake, seconded by Commissioner Bentley and carried 8-0 with Commissioners Bentley, Clarke, Cotham, Dunlap, James, Leake, Ratliff, and Ridenhour voting yes, to reappoint Eric McMillan and Michael Mulder to the Human Resources Advisory Committee for three-year terms expiring January 31, 2017.

**PLANNING COMMISSION**

The following persons were nominated for appointment consideration to the Planning Commission:

Laurissa Hunt by Commissioner Leake

Commissioner Bentley nominated all remaining applicants: Randy Fink, Margaret Nealon, Amanda Pasquarello, Wayne Powers, Joel Randolph, Jeffery Reynolds, William Sigmon, Nancy Wiggins and Marshall Williamson.

*Note: This is one of several boards that require an interview process conducted by an ad hoc committee of the Board appointed by the Chairman. An appointment will occur upon receipt of a recommendation from the ad hoc committee.*

*Commissioner Leake volunteered to serve on the ad hoc committee.*

**WOMEN'S ADVISORY BOARD**

The following persons were nominated for appointment consideration to the Women’s Advisory Board:

Charlene Henderson by Commissioner Leake

**JANUARY 22, 2014**

Commissioner Dunlap nominated all remaining applicants: Alinda Angerville, Valerie Dorsett, Sophia Gaither, Devonya Govan-Hunt, Alicia Jones-Muhammad, Shalawn Moore, Alba Sanchez, Wanda Strickland, Jennifer Styczen, Darnell Walker and Marjorie White Molina.

*Note: An appointment will occur on February 4, 2014.*

**PUBLIC HEARINGS**

**(14-1557) NAMING OF COUNTY FACILITY (COMMISSIONER LEAKE)**

Motion was made by Commissioner Leake, seconded by Commissioner James and carried 8-0 with Commissioners Bentley, Clarke, Cotham, Dunlap, James, Leake, Ratliff, and Ridenhour voting yes, to open the public hearing on Mecklenburg County's proposal to name the Mecklenburg County facility located behind the Mecklenburg County Health Department's Beatties Ford Road location at 1705 Rosa Parks Place, the "Hattie B. Anthony Fighting Back Center."

The following persons appeared to speak in support of the naming the County facility located behind the Mecklenburg County Health Department's Beatties Ford Road location at 1705 Rosa Parks Place, the Hattie B. Anthony Fighting Back Center:

- Ebony A. Moore, granddaughter of Hattie B. Anthony and her great grandson, Ebony's son
- LaTonya Keener former Fighting Back Program employee
- Peter Safir former director of Mecklenburg County Area Mental and former Mecklenburg County Health Director

Note: Mr. Anthony, husband of Hattie B. Anthony, her daughter, and sister were present in the audience.

Motion was made by Commissioner Leake, seconded by Commissioner James and carried 8-0 with Commissioners Bentley, Clarke, Cotham, Dunlap, James, Leake, Ratliff, and Ridenhour voting yes, to close the public hearing on the naming the County facility located behind the Mecklenburg County Health Department's Beatties Ford Road location at 1705 Rosa Parks Place, the Hattie B. Anthony Fighting Back Center.

Motion was made by Commissioner Leake, seconded by Commissioner Dunlap and carried 8-0 with Commissioners Bentley, Clarke, Cotham, Dunlap, James, Leake, Ratliff, and Ridenhour voting yes, to approve naming the County facility located at 1705 Rosa Parks Place as the "Hattie B. Anthony Fighting Back Center."

**(14-1558) MECKLENBURG COUNTY FLOODPLAIN REGULATIONS**

Motion was made by Commissioner Cotham, seconded by Commissioner Bentley and carried 8-0 with Commissioners Bentley, Clarke, Cotham, Dunlap, James, Leake, Ratliff, and Ridenhour voting yes, to hold a public hearing to receive comments on the proposed revisions to the Mecklenburg County Floodplain Regulations.

No one appeared to speak.

Motion was made by Commissioner James, seconded by Commissioner Ratliff and carried 8-0 with Commissioners Bentley, Clarke, Cotham, Dunlap, James, Leake, Ratliff, and Ridenhour voting yes, to close the public hearing on the proposed revisions to the Mecklenburg County Floodplain Regulations and adopt the proposed revisions to the Mecklenburg County Floodplain Regulations.

**JANUARY 22, 2014**

*Regulations recorded in full in Minute Book \_\_\_\_\_, Document # \_\_\_\_\_.*

**ADVISORY COMMITTEE REPORTS - NONE**

**MANAGER'S REPORT**

County Manager Diorio informed the Board of the following as part of her Manager's Report:

- Park and Recreation staff member Calandra Barnes was recognized for receiving an Unsung Hero Award at the Innaugral Growing the Dream Luncheon held at Johnson C. Smith University on Saturday, January 18, 2014.
- County Manager Diorio noted that Commissioner Leake was also honored at the luncheon.
- Two new employee training modules using MeckEdu, a computer based training platform that employees can access from their desk, will be launched on January 23, 2014. The training modules are on fraud awareness and information and privacy and security requirements

**(14-1569)           MANAGER APPOINTMENTS**

Motion was made by Commissioner Dunlap, seconded by Commissioner Ratliff and carried 8-0 with Commissioners Bentley, Clarke, Cotham, Dunlap, James, Leake, Ratliff, and Ridenhour voting yes, to adopt the resolution on the County Manager's recommendation for Director of the Consolidated Human Services Agency Michelle Lancaster and on the appointment of the Director of County Finance Wanda Reeves.

**RESOLUTION OF THE MECKLENBURG COUNTY BOARD OF COMMISSIONERS ON THE COUNTY MANAGER'S  
RECOMMENDATION  
FOR DIRECTOR OF THE CONSOLIDATED HUMAN SERVICES AGENCY AND  
ON APPOINTMENT OF THE DIRECTOR OF COUNTY FINANCE**

**WHEREAS**, in February 2008, the Mecklenburg County Board of Commissioners created a consolidated county human services agency governed by a consolidated human services board, pursuant to G.S. 153A-77(b), and assumed the powers, responsibilities and duties of the consolidated human services board in accordance with G.S. 153A-76 and 153A-77(a); and

**WHEREAS**, the Board of Commissioners consolidated the provisions of human services in Mecklenburg County under the direct control of the County Manager; and

**WHEREAS**, under G.S. 153A-77(e) the human services director of a consolidated county human services agency reports directly to the County Manager and shall be appointed and dismissed by the County Manager with the advice and consent of the consolidated human services board, which in Mecklenburg County is the Board of Commissioners; and

**WHEREAS**, the County Manager has recommended that Assistant County Manager Michelle Lancaster be appointed as the Director of the consolidated county human services agency in conjunction with her position as Assistant County Manager; and

**WHEREAS**, pursuant to G.S. 159-24 each local government shall appoint a finance officer; and

**JANUARY 22, 2014**

**WHEREAS**, pursuant to G.S. 153A-82, the manager, as chief administrator of county government, shall appoint, with the approval of the board of commissioners, all county officers, employees, and agents except those who are elected by the people or whose appointment is otherwise provided for by law; and

**WHEREAS**, Wanda Reeves currently serves as deputy finance officer, and the County Manager has decided to appoint Wanda Reeves as the Director of Finance; now, therefore, be it

**RESOLVED** that the Board of Commissioners of Mecklenburg County, pursuant to G.S. 153A-76, 153A-77 and this Board's resolution adopted February 5, 2008, does hereby consent to the County Manager's appointment of Assistant County Manager Michelle Lancaster as Director of the County's Consolidated Human Services Agency; and be it

**FURTHER RESOLVED** that the Board of Commissioners of Mecklenburg County does hereby approve the County Manager's appointment of Wanda Reeves as Director of Finance of Mecklenburg County, whose oath of office shall be filed in the Clerk to the Board's permanent records.

**Resolution recorded in full in Minute Book \_\_\_\_\_ Document # \_\_\_\_\_.**

#### **STAFF REPORTS & REQUESTS**

##### **(14-1547) BUSINESS INVESTMENT PROGRAM GRANT -- STANLEY BLACK & DECKER, INC./DEWALT**

Motion was made by Commissioner Leake, seconded by Commissioner Dunlap and carried 6-2 with Commissioners Clarke, Cotham, Dunlap, Leake, Ratliff, and Ridenhour voting yes and Commissioners Bentley and James voting no, to adopt a resolution approving a Business Investment Program grant to Stanley Black & Decker Inc./Dewalt for a total estimated amount of up to \$115,082 and authorize the County Manager to negotiate and execute a contract.

Prior to the above vote, Economic Development Director John Allen presented this matter to the Board.

Commissioner Leake asked for clarity on the amount of the grant, the number of employees to be hired, job training and start dates, which Director Allen addressed.

Commissioner Bentley asked was there a negative return associated with this grant. *The response was yes.*

**Resolution recorded in full in Minute Book \_\_\_\_\_ Document # \_\_\_\_\_.**

##### **(14-1551) BUDGET AMENDMENT -- ASSESSOR'S OFFICE RESTRICTED CONTINGENCY**

Motion was made by Commissioner James, seconded by Commissioner Dunlap and carried 8-0 with Commissioners Bentley, Clarke, Cotham, Dunlap, James, Leake, Ratliff, and Ridenhour voting yes, to appropriate \$738,000 from restricted contingency for the Street-Level Photo Imagery project and four positions with associated expenses in the Assessor's Office.

Prior to the above vote, County Assessor Ken Joyner presented this matter to the Board.

Commissioner Cotham asked about the photography that would take place, which was addressed.

**(14-1571) REVENUE UPDATE**

The Board received a status update on major County revenues. Finance Director Wanda Reeves gave the update. The following was covered:

- General & Debt Service Funds
- Assessed Valuation
- Property Tax
- Sales Tax
- Fund Balance

***A copy of the presentation is on file with the Clerk to the Board.***

Comments

Commissioner Cotham asked for clarity regarding the Revenue Source listed as Other on the General & Debt Service Funds chart. *Finance Director Wanda Reeves said it was miscellaneous revenue, such as, but not limited to, donations.*

Commissioner Cotham said she would like to receive a specific breakdown of what's included in the Other category. *Finance Director Reeves said she would provide that information.*

Commissioner Dunlap asked about fund balance and what was the expected maximum amount for that balance. He questioned whether it was necessary to continue to put whatever that amount might be to the side, if those funds could be better used somewhere else. Commissioner Dunlap said at some point he would like a better understanding of the Fund Balance Policy.

Commissioner Dunlap asked for clarity regarding the Revenue Source listed as Intergovernmental on the General & Debt Service Funds Chart, which was addressed by County Manager Diorio and Finance Director Reeves.

Commissioner Dunlap asked about the Assessed Valuation Billed Values, which was addressed.

Commissioner Dunlap said he would like to receive additional information and clarity regarding the revaluation loss expectation at the Board's February Budget Retreat. Commissioner Dunlap said with the possibility of it taking the County until 2016 to complete the work associated with Pearson's review, that he was concerned about keeping up with that because values were beginning to rise again. He said as values rise and increase revenue, it may cause it to appear that there really wasn't a loss at all.

Finance Director Reeves said going forward staff would track assessed revaluation losses as identified in Pearson's Review and develop a report showing that data.

Commissioner Leake asked for clarification regarding the Revenue Source listed as Licenses & Permits on the General & Debt Service Funds chart. She expressed concern for persons living in Mecklenburg County who have not switched over to NC license tags.

## JANUARY 22, 2014

Finance Director Reeves clarified that Licenses & Permits referenced in the report were for business licenses and building inspection permits and things of that nature. She said tax received from license tag registrations was included in the revenue source of property tax.

Director Reeves noted also that the State via the Department of Motor Vehicles was responsible for collecting the vehicle tax through the Tag & Tax Program. She said that enforcement of this was a Department of Motor Vehicle responsibility.

Commissioner Leake asked that the Revenue Update information shared be broken down so that the average citizen could understand it, particularly seniors.

Commissioner Bentley commented on vehicle registration and paying vehicle taxes. Commissioner Bentley said if you reside in Mecklenburg County and you have an out-of-state tag and you've resided here longer than the timeframe allowed for obtaining a N.C. license tag, then that's "stealing." She said individuals residing in Mecklenburg County without the proper license tag weren't contributing to the funding that helps the County to function.

Commissioner Bentley asked for clarification on Total tax levy as listed on the Property Tax chart, which was addressed.

Commissioner James commented on the Charlotte-Mecklenburg Police Department's License Tag Scanner Program which gave them the ability to identify a license tag whether the vehicle was sitting in a driveway or going down the highway.

Commissioner James asked would it be possible to receive a report from the Police Department on how they could work with the County to identify persons residing in Mecklenburg County with out-of-state tags. He said he wouldn't want to spend a lot of time on it, but if the police were in a neighborhood and noticed a vehicle, there should be a way to communicate that information to the County.

Vice-Chairman Clarke said he recalled former County Commissioner Jim Pendergraph having an interest in this issue and worked with Public Service & Information to provide public awareness of this issue.

Commissioner Bentley said it was hard to enforce because you're relying on someone wanting to do "the right thing." Commissioner Bentley said if there was a way for the County to address this issue more aggressively, she'd like to see it.

Commissioner James asked for clarification about the capital debt fund and potential adjustments so that there would be more in the general fund. *County Manager Diorio said at the Budget Retreat there could possibly be policy discussion regarding whether too much was being accumulated in the debt service fund because it had accelerated more quickly than anticipated. She said the Board may want to discuss revising the policy and instead of putting 21 cents on the property tax rate, put 20 cents. She said there would also be discussion regarding the fund balance policy.*

Commissioner James said if an adjustment was made, the Board would have to take into account the fact that there were certain promises made, for example to CPCC and CMS, that they would receive a certain amount of funding for a period of years and then it would revert back to where it was.

County Manager Diorio said if adjustments were made to how the County funds the debt service fund, it would not impact the promises or commitments that were made to CPCC, CMS, Libraries, County Facilities, and Park and Recreation.



**JANUARY 22, 2014**

***Chairman Fuller returned to the meeting.***

Vice-Chairman Clarke asked about Total sales collected June 30, 2013 listed on the Sales Tax chart and how that compared to what the estimate was for this fiscal year, which was addressed. *Finance Director Reeves said the estimate was based on the activity at that time. She said it's been noticed that more is being collected each month compared to last year this time.*

Commissioner Cotham asked that staff provide at the Budget Retreat, information regarding monies the County had in CD's.

Finance Director Reeves asked Commissioner Cotham was she referring to information on how the County has funds invested. *Commissioner Cotham said yes.*

This concluded the presentation.

## **COUNTY COMMISSIONERS REPORTS & REQUESTS**

### **(14-1560) PROPOSED BOARD POLICY FOR APPOINTMENT OF BOCC CHAIRMAN AND VICE CHAIRMAN (COMMISSIONER DUNLAP)**

Commissioner Dunlap presented a proposed policy for the future selection of the Board's chairman and vice-chairman. It was noted that N.C. state law states that board of commissioners on the first Monday in December of each even-numbered year and at its first regular meeting in December of each odd-numbered year shall choose one of its members as chairman and vice-chairman.

Commissioner Dunlap shared the County's history with respect to the selection of chairman and vice-chairman. It was noted those selections had varied over the years. He said in some instances the top at-large vote getter of the majority party was elected chairman and some instances that has not occurred.

Commissioner Dunlap said the policy he proposed took those occurrences into consideration and would allow any member of the Board of Commissioners the opportunity to seek the position of chairman or vice-chairman of the board.

Commissioner Cotham spoke in opposition to the proposed policy. Commissioner Cotham said she felt the position of chairman and vice-chairman should be held by at-large members because they represent the entire community and not just a district.

Motion was made by Commissioner Dunlap, seconded by Commissioner Clarke and carried 5-4 with Commissioners Clarke, Dunlap, Fuller, Leake, and Ridenhour voting yes and Commissioners Bentley, Cotham, James and Ratliff voting no, to approve Board policy for Appointment of Chairman and Vice Chairman of the Mecklenburg Board of County Commissioners.

### **Mecklenburg County Board of Commissioners Policy and Procedures for Selection of Chairman and Vice Chairman**

#### **1. Selection of Chairman and Vice Chairman**

## **JANUARY 22, 2014**

In accordance with Section 39 of Chapter 153A of the North Carolina General Statutes, on the first Monday in December of each even-numbered year and at its first regular meeting in December of each odd-numbered year, the board of commissioners shall choose one of its members as chairman to serve as the presiding officer of the board of commissioners for the ensuing year. The board of commissioners shall also at such times choose one of its members as a vice-chairman to act in the absence or disability of the chairman.

### **2. Protocol of the Meeting to Elect Board Chairman and Vice Chairman**

The county manager or, in his or her absence, the board's parliamentarian shall preside over the initial part of the meeting to elect the Chairman. Immediately following the election of a board member as chairman, such board member shall assume the office of chairman and preside over the election of another member as vice chairman.

### **3. Nominations**

Nominations for chairman and vice chairman may be made by any member of the board and do not require a second.

### **4. Eligibility**

Any member of the board of commissioners may be nominated for and elected to the position of chairman or vice chairman. Board members who are nominated and unwilling to serve if elected shall make that fact known to the other members of the board at the time of their nomination and withdraw from any election.

### **5. Voting**

Any board member nominated for either chairman or vice chairman may make a statement to the board regarding his or her candidacy, but shall not take any longer than five minutes to do so. The order of candidates' statements shall be determined by the order of their nomination.

The election for chairman and vice chairman shall be conducted by a show of hands by all members of the board with the nominees being voted upon in the reverse order in which they were nominated. A member of the board who is a nominee may vote for him or herself in any election. All members present must vote in any election.

To be elected to the position of Chairman or Vice Chairman, a board member must receive the affirmative votes of a majority of the board members voting in the election.

If there are more than two candidates nominated for either chairman or vice chairman and none of the candidates receives the affirmative votes of a majority of the board members voting in the election, the vote shall be re-taken with only the nominees receiving the two highest vote counts being eligible for election in the re-taken vote.

### **6. Casual Vacancies**

If the position of chairman or vice chairman shall become vacant for any reason between required elections, the position may be filled at a subsequent regular meeting of the Board by a vote taken following the procedures set forth in this policy.

*Policy recorded in full in Minute Book \_\_\_\_\_, Document # \_\_\_\_\_.*

**(14-1570) BOARD COMMITTEES (CHAIRMAN FULLER)**

**JANUARY 22, 2014**

Motion was made by Commissioner Leake, seconded by Commissioner Bentley and unanimously carried with Commissioners Bentley, Clarke, Cotham, Dunlap, Fuller, James, Leake, Ratliff, and Ridenhour voting yes, to approve establishing/re-activating the following Board committees for calendar year 2014:

- 1) Performance Review Committee formerly Compensation Committee
- 2) Economic Development Committee
- 3) Audit Review Committee
- 4) Health and Human Services Committee
- 5) Intergovernmental Committee

Note: Chairman Fuller will make appointments to the committees.

Commissioner Bentley asked Chairman Fuller to consider skill sets when making appointments to these committees.

**CONSENT ITEMS**

**Motion was made by Commissioner James, seconded by Commissioner Ratliff and unanimously carried with Commissioners Bentley, Clarke, Cotham, Dunlap, Fuller, James, Leake, Ratliff, and Ridenhour voting yes, to approve the following item(s):**

**(14-1521) LAND DONATION -- CAMPBELL CREEK GREENWAY**

Accept the donation of Tax Parcels 103-291-25 and 103-302-43 (±26.75 acres along Campbell Creek for future greenway construction.

*Note: The acceptance of this property allows for the extension of Campbell Creek Greenway north to connect with Campbell Creek Community Park.*

**(14-1541) LAND DONATION -- WALKERS BRANCH GREENWAY**

Accept the donation of a portion of Tax Parcel 201-231-03 (±7.5683 acres) along Walker’s Branch for future greenway construction.

*Note: The acceptance of this donation will allow for the future extension of Walkers Branch Greenway north across South Tryon Street.*

**(14-1542) LAND DONATION -- LITTLE SUGAR CREEK GREENWAY**

Accept the donation of Tax Parcel 173-181-65 (±0.076 acres) along Little Sugar Creek.

*Note: The property is a small tract of land between a single-family residential property and Little Sugar Creek Greenway located entirely in the FEMA floodplain. Assemblage of this property with the other County-owned property along Little Sugar Creek Greenway will provide clearer property ownership to the public as well as give the County control of all the property from the creek to the end of publicly maintained Red Barn Lane.*

**JANUARY 22, 2014**

**(14-1545) HAZARD MITIGATION PROGRAM -- FY14 FLOODPLAIN ACQUISITION**

Accept the "Offer of Sale of Real Estate" from Alvin L. and Pecolia M. McKoy, owners of property at 4001 Whitehurst Road (Tax Parcel 145-212-01) for \$39,413.86 as part of the FY14 floodplain acquisitions.

**(14-1546) STREET LIGHTING ASSESSMENT -- AMEND FINAL ROLL RESOLUTION**

Adopt the RESOLUTION AMENDING THE FINAL ROLL RESOLUTION for the STREET LIGHTING ASSESSMENT PROJECT, CARDINAL WOODS SUBDIVISION AND CARDINAL WOODS ESTATE OPERATING COSTS FY2013.

*Note: On December 3, 2013, the Mecklenburg Board of County Commissioners (BOCC) approved the Final Assessment Role for the Cardinal Woods Subdivision and Cardinal Woods Estate for the operation of street light fixtures in FY2013. As part of the assessment process, it was determined an error was made in calculating the individual amounts to be paid by the property owners. The correct calculation decreases the amount owed to the County slightly (\$1.52 for each property in the Cardinal Woods Subdivision and \$1.67 for each property in Cardinal Woods Estate). However, with these changes, the County will still collect the full amount it paid for street lighting in these subdivisions and for its legal expenses. Upon adoption of this Resolution by the BOCC, staff can proceed with assessing the accurate amount owed to the County as shown in corrected Final Assessment Roll.*

**Resolutions recorded in full in Minute Book \_\_\_\_\_ Documents # \_\_\_\_\_ and \_\_\_\_\_.**

**(14-1549) TAX REFUNDS**

1. Approve tax refunds in the amount of \$5,406.01 for registered motor vehicles as statutorily required to be paid as requested by the Assessor resulting from clerical errors, value changes and appeals processed in the new state-wide vehicle tax system.
2. Approve tax refunds in the amount of \$6,027.44 and interest as statutorily required to be paid as requested by the Assessor resulting from clerical errors, audits and other amendments, including revaluation appeals.

***A list of the refund recipients is on file with the Clerk to the Board.***

**(14-1552) MINUTES**

Approve minutes of Regular meeting held January 7, 2014 and Closed Session held January 7, 2014.

**(14-1568) PURCHASE CONTRACT -- DODGE CHARGER POLICE PURSUIT VEHICLES (SHERIFF'S OFFICE)  
ITEM WAS REMOVED**

**THIS CONCLUDED ITEMS APPROVED BY CONSENT**

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**JANUARY 22, 2014**

**ADJOURNMENT**

Motion was made by Commissioner Leake, seconded by Commissioner James and unanimously carried with Commissioners Bentley, Clarke, Cotham, Dunlap, Fuller, James, Leake, Ratliff, and Ridenhour voting yes, that there being no further business to come before the Board that the meeting be adjourned at 8:55 p.m.

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Janice S. Paige, Clerk

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Trevor M. Fuller, Chairman