



**FY2010**  
**Cost Allocation Plan**  
Allocation of City General and  
Administrative Overhead Cost





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## **About This Report**

Generally, there are three layers of overhead costs associated with City services: City general and administrative overhead, department overhead, and division overhead.

City general and administrative overhead includes the cost of all support business units as well as other designated City costs. They are:

Budget & Evaluation	Finance
Business Support Services	Human Resources
City Attorney	Equipment Depreciation/Financing
City Manager	Facility Costs
Engineering Building Maintenance	Employee Costs and Retiree Insurance
Engineering CMGC	Road Use Tax

Department overhead includes the cost of support services provided by a business unit's support staff. Examples include the Key Business Executive, payroll clerk, and administrative staff.

Division overhead includes the cost of support services provided by a division's support staff. Examples include the division manager and administrative staff.

This report represents the City's general and administrative overhead. Allocated in a two-step process, the first allocation distributes the total support cost to all business units in the City. The second allocation distributes the allocations received by the support business units in the first allocation to the service business units.

The Combined Costs Schedule on pages 6 and 7 provide the total overhead allocated to each business unit in the City. The first column lists the business units receiving the allocated costs, and the title row lists the business units whose costs are allocated. Following the Combined Costs Schedule are summary schedules for each KBU allocating cost and, where applicable, division level allocations.

The method used to allocate the costs and to calculate the amount allocated is noted on each detail schedule.

## **Terms Used in This Report**

<b>Allocation Units</b>	Measures for determining the portion of support costs allocated to services - such as number of employees, office space occupied, or number of purchase orders issued.
<b>Cost Allocation</b>	Distribution of support businesses' and support staffs' fiscal year budgeted costs.
<b>Direct Allocation</b>	Allocation of costs for services provided attributable to a specific service or activity.
<b>First Allocation</b>	Allocation of support costs to all key businesses - both service and support.
<b>General Government Activities</b>	Services provided that benefit the general citizenry and which are related to the City being in business, as opposed to conducting its business.
<b>Indirect Allocation</b>	Allocation of costs for services provided that are commonly shared and cannot be traced to a specific service or activity. These costs are allocated on a common basis (e.g. the ratio of number of employees to total employees, budgeted departmental charges, or estimation by key business providing the service).
<b>Second Allocation</b>	Reallocation of support key businesses' and support staff's overhead allocation to service key businesses.
<b>Service Key Business</b>	Key businesses, such as Police, Fire and Solid Waste which provide services to the community .
<b>Support Key Business</b>	Key businesses (Finance, Human Resources, Budget and Evaluation, and Business Support Services), which provide services to all key businesses and support staff.
<b>Support Staff</b>	Divisions or sections, such as City Attorney and Training that provide services to all Key Businesses, both service and support, and that are not a part of one of the Key Businesses.

## Notes

Depreciation and facility costs are included in this report to reflect the City's fully allocated cost of doing business. This cost should not be included in Division-level overhead when costing services. The cost of the specific equipment and/or facility related to the service should be used.

Overhead calculations may be different for support key businesses than they are for services Key businesses. In some cases, a portion of a support Key business' overhead is allocated to its own divisions. The support Key business using this report should be careful not to "double count" these costs when costing a service.

Employee Retiree Insurance is a direct cost similar to the employee benefits included in the budgets. It should be taken into consideration when preparing a bid.

Business Support Services Information Technology costs, including infrastructure depreciation are totally allocated in this report. These costs will not be charged to key business units' budgets.

Human Resources costs include Human Resources Management, Training and Payroll System amortization.

## Summary of Allocation Methods

<b>Business Unit</b>	<b>Allocation Method</b>
Budget and Evaluation	Estimated by staff
Business Support Services (BSS)	
Administration	Direct allocation and estimated by staff
Equipment Management	Ratio of budgeted interdepartmental charges
Information Technology (IT)	Direct allocation and ratio of department PCs and Servers
Procurement	Direct allocation based on staff time
City Attorney	Estimated by staff
City Manager	
Administration	Direct allocation estimated by staff and indirect allocation by # of employees
Corporate Communications	Estimated by staff
Customer Service / 311	Number of calls received
Internal Audit	Estimated by staff
Office of Chief Information Officer	Estimated by staff
Engineering	
Building Maintenance	Occupancy (sq. ft.)
CMGC	Occupancy (sq.ft.)
Finance	
1. Administration	Estimated by staff
2. Business Systems	Number of general ledger and accounts
3. General Accounting	Number of general ledger transactions
4. Revenue	Number of general ledger transactions
5. Treasury	Direct allocation estimated by staff; indirect allocation by outstanding debt & investment portfolio
Human Resources	
Operations	Number of employees
Organizational Learning & Dev	Number of employees
Management & Payroll Systems	Number of paychecks
Equipment	
Depreciation	Fixed Asset System records
Finance Charges	Ratio of lease purchase funds interest expenditures
Facilities	
City Hall	Gross square foot allocation
Spratt Street	Gross square foot allocation
Non Departmental	
Road Use Tax	Vehicle purchases



**FY2010 Combined Costs Schedule**

Business Unit	First Allocation										
	Budget	BSS	City Attorney	City Mgr	Engineer	Finance	Human Resources	Support Equip	Facilities	Non Depart	Total
	A	B	C	D	E	F	G	H	I	J	K
<b>Aviation</b>	\$38,195	\$420,523	\$3,369	\$240,777		\$432,385	\$155,273				\$1,290,522
<b>Budget</b>	142,778	87,740	13,475	115,918	\$11,836	12,575	7,502	\$428			392,253
<b>Business Support</b>											
Administration	13,641	45,844	4,043	67,349	22,180	17,329	6,348	34,359			211,093
Equipment Mgmt	22,735	1,223,780	8,254	67,339	20,907	229,078	71,556	387,315		1,053	2,032,018
Information Tech	10,004	777,248	22,740	330,503	44,201	21,607	32,893	178,040			1,417,236
Procurement	19,098	563,979	45,479	115,687	12,345	7,111	8,656	46,853			819,209
Radio	10,004	587,051		60,675	8,268	23,266	9,233		14,649		713,146
<b>City Clerk</b>	15,460	64,521	1,684	29,986	11,900	4,507	3,462				131,521
<b>City Attorney</b>	10,004	112,493		57,834	17,844	11,149	15,292	684			225,300
<b>City Manager</b>											
City Admin	172,789	75,268	3,369	58,505	22,677	147,889	6,925	656			488,078
Community Relations	19,098	53,257	337	40,165	18,866	10,566	5,771		8,870		156,929
Corp Communication	28,192	66,490	2,021	390,171	41,041	11,410	10,964	12,474			562,763
311	20,007	472,295	337	155,606	1,304	13,303	77,327	3,162			743,341
Internal Audit	19,098	51,153	337	7,217	9,382	4,434	5,194				96,814
Office of the CIO	20,917	40,724	2,106	42,237	5,315	7,099	6,925				125,321
<b>Engineering</b>											
Engineering	32,739	666,435	231,693	257,133	76,345	180,194	129,840		10,743		1,585,121
Landscape	15,460	165,868	5,474	49,478	7,790	65,597	32,316			2,105	344,090
CMGC	13,641	44,429	2,779	17,570	1,440	18,969	8,656				107,484
Bldg Maintenance	15,460	91,820	2,779	13,938		34,930	17,889		29,746	2,105	208,667
Cultural Facilities	11,822	5,910	2,779	48,824	76,743	36,756	1,154				183,989
<b>Storm Water</b>	10,913	255,182	23,077	130,162	67,235	91,577	47,897				626,042
<b>Finance</b>											
Accounting	17,279	209,952	674	109,317	26,973	182,541	19,043				565,779
Business Systems	15,460	79,048	1,179	60,240	11,602	78,463	8,079				254,072
Treasury	29,101	17,613	5,390	49,655	7,615	40,301	4,039				153,715
Revenue	15,460	1,453,117	1,011	83,970	22,409	113,624	11,541		347		1,701,478
Admin	24,554	277,190	505	58,883	12,845	3,552	2,885	1,454			381,869
<b>Risk Management</b>	14,551	109,818	13,139	29,711	499	152,467	15,581				335,765
<b>Fire</b>	72,753	1,475,007	16,844	485,816	143,538	162,161	660,165			9,474	3,025,757
<b>Human Resources</b>											
Human Resources	10,913	390,090	30,320	168,944		50,493	10,243	1,198			662,200
HR Mgmt System	5,456	112,313	3,369	54,673		3,373	2,885				182,070
Training	5,456	267,495	337	77,508	14,926	7,222	5,771	456			379,171
<b>Mayor/Council</b>	38,195	20,386	793,111	910,910	15,020	4,938	4,354				1,786,914
<b>Neighbor &amp; Biz Svcs</b>	60,931	546,659	145,029	355,750	100,749	182,601	88,868		35,617	2,105	1,518,310
<b>Planning</b>	38,195	240,889	47,164	73,212	73,061	19,903	36,355				528,779
<b>Police</b>	105,492	303,109	3,369	1,982,672	107,367	441,219	1,247,881			140,000	4,331,109
<b>Solid Waste Services</b>											
Administration	18,188	16,540		83,299	31,910	22,980	9,233				182,151
Public Service	9,094	4,684		40,578		8,845	2,308				65,510
Collection	20,007	249,987	16,002	1,137,770	5,400	30,098	117,145			32,632	1,609,039
Special Services	10,913	79,865	1,853	74,094	1,203	11,254	42,126			6,316	227,624
<b>Transportation</b>											
Dept Services/Admin	18,188	28,105	10,865	126,990	35,587	27,586	9,233				256,553
Transpo Plan & Design	7,275	55,032	6,317	23,737	17,238	32,463	18,178		10,058	1,053	171,350
Development Services	11,822	26,046		13,698	16,564	5,030	8,656				81,816
Engineering & Ops	9,094	92,592	16,844	25,375	11,818	53,568	25,391			1,053	235,735
Transportation Ops	15,460	119,092		28,908	9,727	54,225	36,355		3,118	2,105	268,991
Public Service & Comm	7,275	21,194	1,516	58,127	6,029	27,067	6,925				128,133
Street Maintenance	32,739	453,674	2,274	108,719	15,042	49,534	143,690				805,671
Right of Way Mgt	7,275	10,357		15,604		3,546	3,462				40,245
<b>Transit</b>	82,757	1,182,671	17,097	397,673	61,661	364,743	226,643		9,271		2,342,515
<b>CharMeck Utilities</b>	74,572	1,471,113	42,616	2,608,522	1,012	654,615	471,175				5,323,625
<b>General Govern</b>	60,021	15,164	147,808	664,149	65,109	214,003					1,166,255
<b>Total Allocation</b>	<b>\$1,500,535</b>	<b>\$15,200,809</b>	<b>\$1,700,763</b>	<b>\$12,205,576</b>	<b>\$1,292,522</b>	<b>\$4,384,148</b>	<b>\$3,899,283</b>	<b>\$667,079</b>	<b>\$122,421</b>	<b>\$200,000</b>	<b>\$41,173,136</b>

**FY2010 Combined Costs Schedule**

Business Unit	First Allocation			Second Allocation			Service Equip	Total Allocation
	Total	Support	Service	Direct	Indirect			
					1st Alloc %	2nd Allot \$		
K	L	M	N	O	P	Q	M+N+P+Q	
<b>Aviation</b>	\$1,290,522		\$1,290,522		4.49%	\$481,267	\$1,473,882	\$3,245,671
<b>Budget</b>	392,253	\$392,253						
<b>Business Support</b>								
Administration	211,093	211,093						
Equipment Mgmt	2,032,018	2,032,018						
Information Tech	1,417,236	1,417,236						
Procurement	819,209	819,209						
Radio	713,146	713,146					49,976	49,976
<b>City Clerk</b>	131,521		131,521		0.46%	49,047	285	180,854
<b>City Attorney</b>	225,300	225,300						
<b>City Manager</b>								
City Admin	488,078	488,078						
Community Relations	156,929		156,929		0.55%	58,522		215,451
Corp Communication	562,763	562,763						
311	743,341	743,341						
Internal Audit	96,814	96,814						
Office of the CIO	125,321	125,321						
<b>Engineering</b>								
Engineering	1,585,121		1,585,121		5.51%	591,130	53,836	2,230,087
Landscape	344,090		344,090		1.20%	128,319	160,545	632,954
CMGC	107,484	107,484						
Bldg Maintenance	208,667	208,667						
Cultural Facilities	183,989		183,989		0.64%	68,614	3,413	256,016
<b>Storm Water</b>	626,042		626,042	\$510,443	2.18%	233,466	21,247	1,391,199
<b>Finance</b>								
Accounting	565,779	565,779						
Business Systems	254,072	254,072						
Treasury	153,715	153,715						
Revenue	1,701,478	1,701,478						
Admin	381,869	381,869						
<b>Risk Management</b>	335,765		335,765		1.17%	125,215	8,065	469,045
<b>Fire</b>	3,025,757		3,025,757		10.52%	1,128,378	3,894,463	8,048,599
<b>Human Resources</b>								
Human Resources	662,200	662,200						
HR Mgmt System	182,070	182,070						
Training	379,171	379,171						
<b>Mayor/Council</b>	1,786,914		1,786,914		6.22%	666,384		2,453,298
<b>Neighbor &amp; Biz Svcs</b>	1,518,310		1,518,310		5.28%	566,215	107,207	2,191,732
<b>Planning</b>	528,779		528,779		1.84%	197,194	10,367	736,340
<b>Police</b>	4,331,109		4,331,109		15.06%	1,615,176	6,086,526	12,032,811
<b>Solid Waste Services</b>								
Administration	182,151		182,151		0.63%	67,928	2,141	252,220
Public Service	65,510		65,510		0.23%	24,430	13,816	103,756
Collection	1,609,039		1,609,039		5.60%	600,050	3,615,212	5,824,301
Special Services	227,624		227,624		0.79%	84,886	333,472	645,982
<b>Transportation</b>								
Dept Services/Admin	256,553		256,553		0.89%	95,675	12,733	364,961
Transpo Plan & Design	171,350		171,350		0.60%	63,901	6,286	241,537
Development Services	81,816		81,816		0.28%	30,511		112,327
Engineering & Ops	235,735		235,735		0.82%	87,911	38,754	362,400
Transportation Ops	268,991		268,991		0.94%	100,313	140,932	510,236
Public Service & Comm	128,133		128,133		0.45%	47,784	10,472	186,389
Street Maintenance	805,671		805,671		2.80%	300,454	1,677,730	2,783,856
Right of Way Mgt	40,245		40,245		0.14%	15,008	11,446	66,699
<b>Transit</b>	2,342,515		2,342,515		8.15%	873,581	12,421,206	15,637,302
<b>CharMeck Utilities</b>	5,323,625		5,323,625	1,191,035	18.52%	1,985,309	2,127,620	10,627,589
<b>General Govern</b>	1,166,255		1,166,255		4.06%	434,925		1,601,180
<b>Total Allocation</b>	<b>\$41,173,136</b>	<b>\$12,423,075</b>	<b>\$28,750,061</b>	<b>\$1,701,478</b>	<b>100.00%</b>	<b>\$10,721,597</b>	<b>\$32,281,632</b>	<b>\$73,454,768</b>

# Budget and Evaluation

	Indirect Allocation Units	Indirect Allocation Ratio	Total Allocation
<b>Aviation</b>	2.5%	2.5%	\$38,195
<b>Budget</b>	9.5%	9.5%	142,778
<b>Business Support Services</b>			
Administration	0.9%	0.9%	13,641
Equipment Management	1.5%	1.5%	22,735
Information Technology	0.7%	0.7%	10,004
Procurement	1.3%	1.3%	19,098
Radio	0.7%	0.7%	10,004
<b>City Clerk</b>	1.0%	1.0%	15,460
<b>City Attorney</b>	0.7%	0.7%	10,004
<b>City Manager</b>			
City Administration	11.5%	11.5%	172,789
Community Relations	1.3%	1.3%	19,098
Corporate Communications	1.9%	1.9%	28,192
311	1.3%	1.3%	20,007
Internal Audit	1.3%	1.3%	19,098
Office of the CIO	1.4%	1.4%	20,917
<b>Engineering &amp; Property Mgmt</b>			
Engineering	2.2%	2.2%	32,739
Landscape Management	1.0%	1.0%	15,460
CMGC	0.9%	0.9%	13,641
Building Maintenance	1.0%	1.0%	15,460
Cultural Facilities	0.8%	0.8%	11,822
<b>Storm Water</b>	0.7%	0.7%	10,913
<b>Finance</b>			
Accounting	1.2%	1.2%	17,279
Business Systems	1.0%	1.0%	15,460
Treasury	1.9%	1.9%	29,101
Revenue	1.0%	1.0%	15,460
Administration	1.6%	1.6%	24,554
<b>Risk Management</b>	1.0%	1.0%	14,551
<b>Fire</b>	4.8%	4.8%	72,753
<b>Human Resources</b>			
Human Resources	0.7%	0.7%	10,913
HR Mgmt System	0.4%	0.4%	5,456
Training	0.4%	0.4%	5,456
<b>Mayor / Council</b>	2.5%	2.5%	38,195
<b>Neighbor &amp; Biz Svcs</b>	4.1%	4.1%	60,931
<b>Planning</b>	2.5%	2.5%	38,195
<b>Police</b>	7.0%	7.0%	105,492
<b>Solid Waste Services</b>			
Administration	1.2%	1.2%	18,188
Public Service	0.6%	0.6%	9,094
Collection	1.3%	1.3%	20,007
Special Services	0.7%	0.7%	10,913
<b>Transportation</b>			
Dept Services/Admin	1.2%	1.2%	18,188
Transpo Plan & Design	0.5%	0.5%	7,275
Development Services	0.8%	0.8%	11,822
Engineering & Ops	0.6%	0.6%	9,094
Transportation Ops	1.0%	1.0%	15,460
Public Service & Comm	0.5%	0.5%	7,275
Street Maintenance	2.2%	2.2%	32,739
Right of Way Management	0.5%	0.5%	7,275
<b>Transit</b>	5.5%	5.5%	82,757
<b>CharMeck Utilities</b>	5.0%	5.0%	74,572
<b>General Government</b>	4.0%	4.0%	60,021
<b>Total Allocation</b>	100.0%	100.0%	\$1,500,535

**Notes:**  
**Allocation Method:**  
 Percentage Time estimated by Budget staff

GL 23000	\$1,472,597
Equipment Depreciation	\$23,682
Technology Refresh	4,256
<b>Total Allocation:</b>	<u><u>\$1,500,535</u></u>

	Admin	Equip Mgmt	IT	Procurement	Total Allocation
<b>Aviation</b>			\$329,076	\$91,447	\$420,523
<b>Budget</b>			74,704	13,036	87,740
<b>Business Support Services</b>					
Administration			45,349	496	45,844
Equipment Management	\$857,047		323,459	43,275	1,223,780
Information Technology	756,434	\$12		20,803	777,248
Procurement	509,355		54,625		563,979
Radio	497,302	44	80,562	9,143	587,051
<b>City Clerk</b>			64,167	354	64,521
<b>City Attorney</b>			112,362	130	112,493
<b>City Manager</b>					
City Administration			67,281	7,988	75,268
Community Relations			53,233	24	53,257
Corporate Communications		5	63,542	2,942	66,490
311			470,714	1,580	472,295
Internal Audit			44,320	6,833	51,153
Office of the CIO			33,270	7,454	40,724
<b>Engineering &amp; Property Mgmt</b>					
Engineering		1,584	646,878	17,973	666,435
Landscape Management		394	161,001	4,473	165,868
CMGC		106	43,125	1,198	44,429
Building Maintenance		218	89,125	2,476	91,820
Cultural Facilities			5,750	160	5,910
<b>Storm Water</b>		10	254,048	1,124	255,182
<b>Finance</b>					
Accounting			206,830	3,122	209,952
Business Systems			77,468	1,580	79,048
Treasury			17,005	608	17,613
Revenue			1,450,070	3,047	1,453,117
Administration			276,752	438	277,190
<b>Risk Management</b>		24	107,148	2,647	109,818
<b>Fire</b>		14,823	1,352,007	108,177	1,475,007
<b>Human Resources</b>					
Human Resources			389,307	783	390,090
HR Mgmt System			109,664	2,649	112,313
Training			266,980	515	267,495
<b>Mayor / Council</b>			19,752	633	20,386
<b>Neighbor &amp; Biz Svcs</b>		415	527,494	18,750	546,659
<b>Planning</b>		28	240,568	293	240,889
<b>Police</b>		18,107	117,922	167,080	303,109
<b>Solid Waste Services</b>					
Administration			14,775	1,765	16,540
Public Service			3,694	991	4,684
Collection		14,814	187,456	47,717	249,987
Special Services		5,327	67,410	7,128	79,865
<b>Transportation</b>					
Dept Services/Admin		393	26,822	890	28,105
Transpo Plan & Design		773	52,806	1,453	55,032
Development Services			25,146	900	26,046
Engineering & Ops		1,080	73,761	17,752	92,592
Transportation Ops		1,546	105,612	11,934	119,092
Public Service & Comm			294	20,117	21,194
Street Maintenance		6,109	417,418	30,146	453,674
Right of Way Management		147	10,058	151	10,357
<b>Transit</b>		7,760	1,002,201	172,710	1,182,671
<b>CharMeck Utilities</b>		12,791	1,305,440	152,882	1,471,113
<b>General Government</b>			15,164		15,164
<b>Total Allocation</b>	<b>\$2,620,138</b>	<b>\$86,803</b>	<b>\$11,503,436</b>	<b>\$990,432</b>	<b>\$15,200,809</b>

	Direct Allocation	Indirect Allocation Units	Indirect Allocation Ratio	Total Allocation
<b>Aviation</b>				
<b>Budget</b>				
<b>Business Support Services</b>				
Administration				
Equipment Management	\$249,237	\$392,092	32.71%	\$857,047
Information Technology	148,482	346,062	28.87%	756,434
Procurement	15,909	233,026	19.44%	509,355
Radio	10,606	227,512	18.98%	497,302
<b>City Clerk</b>				
<b>City Attorney</b>				
<b>City Manager</b>				
City Administration				
Community Relations				
Corporate Communications				
311				
Internal Audit				
Office of the CIO				
<b>Engineering &amp; Property Mgmt</b>				
Engineering				
Landscape Management				
CMGC				
Building Maintenance				
Cultural Facilities				
<b>Storm Water</b>				
<b>Finance</b>				
Accounting				
Business Systems				
Treasury				
Revenue				
Administration				
<b>Risk Management</b>				
<b>Fire</b>				
<b>Human Resources</b>				
Human Resources				
HR Mgmt System				
Training				
<b>Mayor / Council</b>				
<b>Neighbor &amp; Biz Svcs</b>				
<b>Planning</b>				
<b>Police</b>				
<b>Solid Waste Services</b>				
Administration				
Public Service				
Collection				
Special Services				
<b>Transportation</b>				
Dept Services/Admin				
Transpo Plan & Design				
Development Services				
Engineering & Ops				
Transportation Ops				
Public Service & Comm				
Street Maintenance				
Right of Way Management				
<b>Transit</b>				
<b>CharMeck Utilities</b>				
<b>General Government</b>				
<b>Total Allocation</b>	<u>\$424,233</u>	<u>\$1,198,692</u>	<u>100%</u>	<u>\$2,620,138</u>

**Allocation Method:**  
Direct allocation estimated by  
BSS Admin staff

GL 31010	\$1,622,952
Tech Refresh	679,049
Equipment Depreciation	<u>318,136</u>
Indirect Allocation	<u>\$2,620,138</u>

# BSS Equipment Maintenance

	Allocation Units	Indirect Allocation Ratio	Total Allocation
<b>Aviation</b>			
<b>Budget</b>			
<b>Business Support Services</b>			
Administration			
Equipment Management		0.00%	
Information Technology	1,913	0.01%	\$12
Procurement		0.00%	
Radio	7,277	0.05%	\$44
<b>City Clerk</b>			
<b>City Attorney</b>			
<b>City Manager</b>			
City Administration			
Community Relations			
Corporate Communications	811.00	0.01%	\$5
311			
Internal Audit			
Office of the CIO			
<b>Engineering &amp; Property Mgmt</b>			
Engineering	263,184.35	1.79%	\$1,584
Landscape Management	65,503.66	0.44%	\$394
CMGC	17,545.62	0.12%	\$106
Building Maintenance	36,260.95	0.25%	\$218
Cultural Facilities	2,339.42	0.02%	
<b>Storm Water</b>	1,591.00	0.01%	\$10
<b>Finance</b>			
Accounting			
Business Systems			
Treasury			
Revenue			
Administration			
<b>Risk Management</b>	3,998.00	0.03%	\$24
<b>Fire</b>	2,463,622	16.72%	\$14,823
<b>Human Resources</b>			
Human Resources			
HR Mgmt System			
Training			
<b>Mayor / Council</b>			
<b>Neighbor &amp; Biz Svcs</b>	68,992	0.47%	\$415
<b>Planning</b>	4,623	0.03%	\$28
<b>Police</b>	3,009,389	20.43%	\$18,107
<b>Solid Waste Services</b>			
Administration	194,049.55		\$0
Public Service	48,512.39		
Collection	2,462,003.61	16.71%	\$14,814
Special Services	885,351.05	6.01%	\$5,327
<b>Transportation</b>			
Dept Services/Admin	65,244.23	0.44%	\$393
Transpo Plan & Design	128,449.59	0.87%	\$773
Development Services	61,166.47		
Engineering & Ops	179,421.64	1.22%	\$1,080
Transportation Ops	256,899.17	1.74%	\$1,546
Public Service & Comm	48,933.18	0.33%	\$294
Street Maintenance	1,015,363.39	6.89%	\$6,109
Right of Way Management	24,466.59	0.17%	\$147
<b>Transit</b>	1,289,761	8.75%	\$7,760
<b>CharMeck Utilities</b>	2,125,868.00	14.43%	\$12,791
<b>General Government</b>			\$0
<b>Total Allocation</b>	<u>14,732,539</u>	<u>97.94%</u>	<u>\$86,803</u>

**Notes:**

**Allocation Method:**

Ratio of budgeted interdepartmental charges

GL 31020& 31024	\$12,051,611
Departmental Charges	(9,603,178)
County Share	(2,448,433)
<b>Total</b>	<u>0</u>
Equipment Depreciation	39,726
Tech Refresh	
Facility Cost - depreciation	<u>48,919</u>
<b>Total Allocation</b>	<u>\$88,645</u>

	Direct Allocation	Allocation Units	Allocation Ratio	Indirect Allocation	Total Allocation
<b>Aviation</b>	109,899	116	3.91%	\$219,177	\$329,076
<b>Budget</b>	46,362	15	0.51%	28,342	74,704
<b>Business Support Services</b>					
Administration	15,117	16	0.54%	30,231	45,349
Equipment Management	170,412	81	2.73%	153,046	323,459
Information Technology					
Procurement	20,614	18	0.61%	34,010	54,625
Radio	21,989	31	1.05%	58,573	80,562
<b>City Clerk</b>	43,383	11	0.37%	20,784	64,167
<b>City Attorney</b>	55,678	30	1.01%	56,684	112,362
<b>City Manager</b>					
City Administration	16,265	27	0.91%	51,015	67,281
Community Relations	13,554	21	0.71%	39,679	53,233
Corporate Communications	25,753	20	0.67%	37,789	63,542
311	181,627	153	5.16%	289,087	470,714
Internal Audit	12,199	17	0.57%	32,121	44,320
Office of the CIO	16,265	9	0.30%	17,005	33,270
<b>Engineering &amp; Property Mgmt</b>					
Engineering	224,334	224	7.55%	422,544	646,878
Landscape Management	55,834	56	1.88%	105,167	161,001
CMGC	14,956	15	0.50%	28,170	43,125
Building Maintenance	30,908	31	1.04%	58,217	89,125
Cultural Facilities	1,994	2	0.07%	3,756	5,750
<b>Storm Water</b>	63,212	101	3.41%	190,836	254,048
<b>Finance</b>					
Accounting	138,809	36	1.21%	68,021	206,830
Business Systems	-	41	1.38%	77,468	77,468
Treasury	-	9	0.30%	17,005	17,005
Revenue	1,395,275	29	0.98%	54,794	1,450,070
Administration	261,637	8	0.27%	15,116	276,752
<b>Risk Management</b>	44,795	33	1.11%	62,352	107,148
<b>Fire</b>	669,911	361	12.18%	682,095	1,352,007
<b>Human Resources</b>					
Human Resources	322,968	35	1.18%	66,339	389,307
HR Mgmt System	90,977	10	0.33%	18,687	109,664
Training	181,954	45	1.52%	85,026	266,980
<b>Mayor / Council</b>	4,637	8	0.27%	15,116	19,752
<b>Neighbor &amp; Biz Srvc</b>	187,391	180	6.07%	340,103	527,494
<b>Planning</b>	93,190	78	2.63%	147,378	240,568
<b>Police</b>	117,922				117,922
<b>Solid Waste Services</b>					
Administration	6,706	4	0.14%	8,069	14,775
Public Service	1,677	1	0.04%	2,017	3,694
Collection	85,087	54	1.83%	102,369	187,456
Special Services	30,598	19	0.66%	36,813	67,410
<b>Transportation</b>					
Dept Services/Admin	9,854	9	0.30%	16,968	26,822
Transpo Plan & Design	19,399	18	0.60%	33,406	52,806
Development Services	9,238	8	0.28%	15,908	25,146
Engineering & Ops	27,098	25	0.83%	46,663	73,761
Transportation Ops	38,799	35	1.19%	66,813	105,612
Public Service & Comm	7,390	7	0.23%	12,726	20,117
Street Maintenance	153,348	140	4.72%	264,070	417,418
Right of Way Management	3,695	3	0.11%	6,363	10,058
<b>Transit</b>	431,584	302	10.19%	570,617	1,002,201
<b>CharMeck Utilities</b>	426,841	465	15.69%	878,599	1,305,440
<b>General Government</b>	3,827	6	0.20%	11,337	15,164
<b>Total Allocation</b>	<b>\$5,904,964</b>	<b>2,963</b>	<b>100.00%</b>	<b>\$5,598,471</b>	<b>\$11,503,436</b>

**Notes**  
**Allocation Method:**  
Direct allocation and ratio of department PCs and server

<b>Total Allocation:</b>	
GL 31041 & 31045	\$10,412,923
Technology Amortization	843,673
Equipment Depreciation	246,840
Technology Refresh	
Direct Allocation	(5,904,964)
Indirect Allocation	<u>\$5,598,471</u>

	Direct Allocation	Allocation Units	Indirect Allocation Ratio	Indirect Allocation	Total Allocation	
<b>Aviation</b>	9,924	8,139,506	10.41%	\$81,523	\$91,447	
<b>Budget</b>	12,996	3,934	0.01%	\$39	13,036	
<b>Business Support Services</b>						
Administration		49,500	0.06%	\$496	496	
Equipment Management	42,498	77,541	0.10%	\$777	43,275	
Information Technology	5,576	1,520,283	1.94%	\$15,227	20,803	
Procurement						
Radio	1,657	747,433	0.96%	\$7,486	9,143	
<b>City Clerk</b>	354				354	
<b>City Attorney</b>	130				130	
<b>City Manager</b>						
City Administration	7,988				7,988	
Community Relations		2,416	0.00%	\$24	24	
Corporate Communications	1,071	186,891	0.24%	\$1,872	2,942	
311	698	88,051	0.11%	\$882	1,580	
Internal Audit	6,833				6,833	
Office of the CIO	4,217	323,134	0.41%	\$3,236	7,454	
						GL 31051 & 31032 1,575,603
						GL 5445 County Share (493,793)
						US Communities Revenue (90,000)
						Tech Refresh
						Equipment Depreciation 1,198
						Direct Allocation (208,851)
						Indirect Allocation 782,960
<b>Engineering &amp; Property Mgmt</b>						
Engineering	1,388	1,655,936	2.12%	\$16,585	17,973	
Landscape Management	345	412,144	0.53%	\$4,128	4,473	
CMGC	93	110,396	0.14%	\$1,106	1,198	
Building Maintenance	191	228,151	0.29%	\$2,285	2,476	
Cultural Facilities	12	14,719	0.02%	\$147	160	
<b>Storm Water</b>	512	61,153	0.08%	\$612	1,124	
<b>Finance</b>						
Accounting	2,866	25,527	0.03%	\$256	3,122	
Business Systems	1,216	36,377	0.05%	\$364	1,580	
Treasury	608				608	
Revenue	1,737	130,799	0.17%	\$1,310	3,047	
Administration	434	329	0.00%	\$3	438	
<b>Risk Management</b>	2,448	19,788	0.03%	\$198	2,647	
<b>Fire</b>	19,960	8,807,921	11.27%	\$88,217	108,177	
<b>Human Resources</b>	1,378					
Human Resources	747	3,587	0.00%	\$36	783	
HR Mgmt System	210	243,488	0.31%	\$2,439	2,649	
Training	421	9,428	0.01%	\$94	515	
<b>Mayor / Council</b>	633				633	
<b>Neighbor &amp; Biz Svcs</b>	14,821	392,329	0.50%	\$3,929	18,750	
<b>Planning</b>	93	19,972	0.03%	\$200	293	
<b>Police</b>	25,471	14,138,677	18.09%	\$141,609	167,080	
<b>Solid Waste Services</b>						
Administration	448	131,480	0.17%	\$1,317	1,765	
Public Service	112	87,706	0.11%	\$878	991	
Collection	5,689	4,196,246	5.37%	\$42,028	47,717	
Special Services	2,046	507,435	0.65%	\$5,082	7,128	
<b>Transportation</b>						
Dept Services/Admin	403	48,642	0.06%	\$487	890	
Transpo Plan & Design	793	65,841	0.08%	\$659	1,453	
Development Services	378	52,151	0.07%	\$522	900	
Engineering & Ops	1,108	1,661,725	2.13%	\$16,643	17,752	
Transportation Ops	1,587	1,033,126	1.32%	\$10,347	11,934	
Public Service & Comm	302	48,010	0.06%	\$481	783	
Street Maintenance	6,272	2,383,664	3.05%	\$23,874	30,146	
Right of Way Management	151				151	
<b>Transit</b>	4,385	16,806,168	21.50%	\$168,325	172,710	
<b>CharMeck Utilities</b>	15,649	13,701,740	17.53%	\$137,232	152,882	
<b>General Government</b>						
<b>Total Allocation</b>	<u>\$208,851</u>	<u>\$78,173,343</u>	<u>100.00%</u>	<u>\$782,960</u>	<u>\$990,432</u>	



	Allocation Units	Allocation Ratio	Total Allocation
<b>Aviation</b>	40.00	0.20%	3,369
<b>Budget</b>	160.00	0.79%	13,475
<b>Business Support Services</b>			
Administration	48.00	0.24%	4,043
Equipment Management	98.00	0.49%	8,254
Information Technology	270.00	1.34%	22,740
Procurement	540.00	2.67%	45,479
Radio	0.00	0.00%	
<b>City Clerk</b>	20.00	0.10%	1,684
<b>City Attorney</b>		0.00%	
<b>City Manager</b>			
City Administration	40.00	0.20%	3,369
Community Relations	4.00	0.02%	337
Corporate Communications	24.00	0.12%	2,021
311	4.00	0.02%	337
Internal Audit	4.00	0.02%	337
Office of the CIO	25.00	0.12%	2,106
<b>Engineering &amp; Property Mgmt</b>			
Engineering	2,751.00	13.62%	231,693
Landscape Management	65.00	0.32%	5,474
CMGC	33.00	0.16%	2,779
Building Maintenance	33.00	0.16%	2,779
Cultural Facilities	33.00	0.16%	2,779
<b>Storm Water</b>	274.00	1.36%	23,077
<b>Finance</b>			
Accounting	8.00	0.04%	674
Business Systems	14.00	0.07%	1,179
Treasury	64.00	0.32%	5,390
Revenue	12.00	0.06%	1,011
Administration	6.00	0.03%	505
<b>Risk Management</b>	156.00	0.77%	13,139
<b>Fire</b>	200.00	0.99%	16,844
<b>Human Resources</b>			
Human Resources	360.00	1.78%	30,320
HR Mgmt System	40.00	0.20%	3,369
Training	4.00	0.02%	337
<b>Mayor / Council</b>	9,417.00	46.63%	793,111
<b>Neighbor &amp; Biz Svcs</b>	1,722.00	8.53%	145,029
<b>Planning</b>	560.00	2.77%	47,164
<b>Police</b>	40.00	0.20%	3,369
<b>Solid Waste Services</b>			
Administration	0.00	0.00%	
Public Service	0.00	0.00%	
Collection	190.00	0.94%	16,002
Special Services	22.00	0.11%	1,853
<b>Transportation</b>			
Dept Services/Admin	129.00	0.64%	10,865
Transpo Plan & Design	75.00	0.37%	6,317
Development Services	0.00	0.00%	
Engineering & Ops	200.00	0.99%	16,844
Transportation Ops	0.00	0.00%	
Public Service & Comm	18.00	0.09%	1,516
Street Maintenance	27.00	0.13%	2,274
Right of Way Management	0.00	0.00%	0
<b>Transit</b>	203.00	1.01%	17,097
<b>CharMeck Utilities</b>	506.00	2.51%	42,616
<b>General Government</b>	1,755.00	8.69%	147,808
<b>Total Allocation</b>	20,194	100.00%	1,700,763

**Notes:**  
**Allocation Method:**  
 Estimated by staff  
 GL 50100  
 Technology Refresh  
**Total Allocation:**

1,693,953
6,810
<u>\$1,700,763</u>

# City Manager Summary

	Admin	Corp Comm	Customer Service	Internal Audit	OCIO	Total Allocation
<b>Aviation</b>	\$58,311	\$49,591	\$1,148	\$36,404	\$95,323	\$240,777
<b>Budget</b>	2,829	37,268	425	18,202	57,194	\$115,918
<b>Business Support Services</b>						
Administration	2,393	43,580	2,311	0	19,065	\$67,349
Equipment Management	26,980	3,006	87	18,202	19,065	\$67,339
Information Technology	12,402	203,172	1,404	18,202	95,323	\$330,503
Procurement	3,264	601	885	72,808	38,129	\$115,687
Radio	3,481	0	0	0	57,194	\$60,675
<b>City Clerk</b>	1,305	9,437	610	9,101	9,532	\$29,986
<b>City Attorney</b>	5,766	5,350	350	27,303	19,065	\$57,834
<b>City Manager</b>						
City Administration	2,611	36,667	5,360	9,101	4,766	\$58,505
Community Relations	2,176	32,940	282	0	4,766	\$40,165
Corporate Communications	4,134	366,851	120	0	19,065	\$390,171
311	29,156	50,192	0	0	76,259	\$155,606
Internal Audit	1,958	481	11	0	4,766	\$7,217
Office of the CIO	2,611	12,323	0	27,303	0	\$42,237
<b>Engineering &amp; Property Mgmt</b>						
Engineering	48,955	95,515	0	36,404	76,259	\$257,133
Landscape Management	12,184	6,191	12,038	0	19,065	\$49,478
CMGC	3,264	14,306	0	0	0	\$17,570
Building Maintenance	6,745	6,011	1,182	0	0	\$13,938
Cultural Facilities	435	48,389	0	0	0	\$48,824
<b>Storm Water</b>	18,059	23,022	31,887	0	57,194	\$130,162
<b>Finance</b>						
Accounting	7,180	301	0	63,707	38,129	\$109,317
Business Systems	3,046	0	0	0	57,194	\$60,240
Treasury	1,523	902	0	9,101	38,129	\$49,655
Revenue	4,352	14,186	0	27,303	38,129	\$83,970
Administration	1,088	601	0	0	57,194	\$58,883
<b>Risk Management</b>	5,875	6,913	3,057	9,101	4,766	\$29,711
<b>Fire</b>	248,910	53,498	13,551	36,404	133,453	\$485,816
<b>Human Resources</b>						
Human Resources	3,862	75,378	8,816	36,404	44,484	\$168,944
HR Mgmt System	1,088	0	0	9,101	44,484	\$54,673
Training	2,176	30,776	72	0	44,484	\$77,508
<b>Mayor / Council</b>	728,725	161,275	7,043	9,101	4,766	\$910,910
<b>Neighbor &amp; Biz Svcs</b>	33,507	142,521	133,354	27,303	19,065	\$355,750
<b>Planning</b>	13,707	31,558	4,547	9,101	14,299	\$73,212
<b>Police</b>	461,593	65,159	1,228,869	36,404	190,647	\$1,982,672
<b>Solid Waste Services</b>						
Administration	3,481	18,935	51,351	0	9,532	\$83,299
Public Service	870	30,175	0	0	9,532	\$40,578
Collection	44,168	361	938,092	145,617	9,532	\$1,137,770
Special Services	15,883	301	48,378	0	9,532	\$74,094
<b>Transportation</b>						
Dept Services/Admin	3,481	13,224	77,783	18,202	14,299	\$126,990
Transpo Plan & Design	6,854	2,585	0	0	14,299	\$23,737
Development Services	3,264	902	0	0	9,532	\$13,698
Engineering & Ops	9,573	1,503	0	0	14,299	\$25,375
Transportation Ops	13,707	902	0	0	14,299	\$28,908
Public Service & Comm	2,611	45,984	0	0	9,532	\$58,127
Street Maintenance	54,177	15,268	24,975	0	14,299	\$108,719
Right of Way Management	1,305	0	0	0	14,299	\$15,604
<b>Transit</b>	85,454	39,973	27,855	72,808	171,582	\$397,673
<b>CharMeck Utilities</b>	177,653	52,536	2,060,272	127,415	190,647	\$2,608,522
<b>General Government</b>		99,843	564,306		0	664,149
<b>Total Allocation</b>	<u>\$2,188,132</u>	<u>\$1,950,450</u>	<u>\$5,250,421</u>	<u>\$910,104</u>	<u>\$1,906,470</u>	<u>\$12,205,576</u>

	Direct Allocation	Indirect Allocation			Total Allocation
		Units	Ratio	Total	
<b>Aviation</b>		268.00	4.0%	58,311	\$58,311
<b>Budget</b>		13.00	0.2%	2,829	2,829
<b>Business Support Services</b>					
Administration		11.00	0.2%	2,393	2,393
Equipment Management		124.00	1.8%	26,980	26,980
Information Technology		57.00	0.8%	12,402	12,402
Procurement		15.00	0.2%	3,264	3,264
Radio		16.00	0.2%	3,481	3,481
<b>City Clerk</b>		6.00	0.1%	1,305	1,305
<b>City Attorney</b>		26.50	0.4%	5,766	5,766
<b>City Manager</b>					
City Administration		12.00	0.2%	2,611	2,611
Community Relations		10.00	0.1%	2,176	2,176
Corporate Communications		19.00	0.3%	4,134	4,134
311		134.00	2.0%	29,156	29,156
Internal Audit		9.00	0.1%	1,958	1,958
Office of the CIO		12.00	0.2%	2,611	2,611
<b>Engineering &amp; Property Mgmt</b>					
Engineering		225.00	3.4%	48,955	48,955
Landscape Management		56.00	0.8%	12,184	12,184
CMGC		15.00	0.2%	3,264	3,264
Building Maintenance		31.00	0.5%	6,745	6,745
Cultural Facilities		2.00	0.0%	435	435
<b>Storm Water</b>		83.00	1.2%	18,059	18,059
<b>Finance</b>					
Accounting		33.00	0.5%	7,180	7,180
Business Systems		14.00	0.2%	3,046	3,046
Treasury		7.00	0.1%	1,523	1,523
Revenue		20.00	0.3%	4,352	4,352
Administration		5.00	0.1%	1,088	1,088
<b>Risk Management</b>		27.00	0.4%	5,875	5,875
<b>Fire</b>		1,144.00	17.0%	248,910	248,910
<b>Human Resources</b>					
Human Resources		17.75	0.3%	3,862	3,862
HR Mgmt System		5.00	0.1%	1,088	1,088
Training		10.00	0.1%	2,176	2,176
<b>Mayor / Council</b>	\$727,202	7.00	0.1%	1,523	728,725
<b>Neighbor &amp; Biz Srvcs</b>		154.00	2.3%	33,507	33,507
<b>Planning</b>		63.00	0.9%	13,707	13,707
<b>Police</b>		2,121.50	31.6%	461,593	461,593
<b>Solid Waste Services</b>					
Administration		16.00	0.2%	3,481	3,481
Public Service		4.00	0.1%	870	870
Collection		203.00	3.0%	44,168	44,168
Special Services		73.00	1.1%	15,883	15,883
<b>Transportation</b>					
Dept Services/Admin		16.00	0.2%	3,481	3,481
Transpo Plan & Design		31.50	0.5%	6,854	6,854
Development Services		15.00	0.2%	3,264	3,264
Engineering & Ops		44.00	0.7%	9,573	9,573
Transportation Ops		63.00	0.9%	13,707	13,707
Public Service & Comm		12.00	0.2%	2,611	2,611
Street Maintenance		249.00	3.7%	54,177	54,177
Right of Way Management		6.00	0.1%	1,305	1,305
<b>Transit</b>		392.75	5.8%	85,454	85,454
<b>CharMeck Utilities</b>		816.50	12.2%	177,653	177,653
<b>General Government</b>					
<b>Total Allocation</b>	<b>\$727,202</b>	<b>6,714.50</b>	<b>100.0%</b>	<b>1,460,930</b>	<b>\$2,188,132</b>

**Notes:**  
**Allocation Method:**  
 Direct Allocation estimated by City Mgr staff  
  
 Indirect Allocation by number of employees  
  
 GL 10200 \$2,181,606  
 Direct to Mayor/Council (727,202)  
 Equipment Depreciation  
 Technology Refresh 6,526  
 Indirect Allocation \$1,460,930

## City Manager: Corporate Communications

	Direct Allocation	Indirect Allocation		Total Allocation
		Units	Ratio	
<b>Aviation</b>		825	2.54%	\$49,591
<b>Budget</b>		620	1.91%	37,268
<b>Business Support Services</b>				
Administration		725	2.23%	43,580
Equipment Management		50	0.15%	3,006
Information Technology		3,380	10.42%	203,172
Procurement		10	0.03%	601
Radio				
<b>City Clerk</b>		157	0.48%	9,437
<b>City Attorney</b>		89	0.27%	5,350
<b>City Manager</b>				
City Administration		610	1.88%	36,667
Community Relations		548	1.69%	32,940
Corporate Communications		6,103	18.81%	366,851
311		835	2.57%	50,192
Internal Audit		8	0.02%	481
Office of the CIO		205	0.63%	12,323
<b>Engineering &amp; Property Mgmt</b>				
Engineering		1,589	4.90%	95,515
Landscape Management		103	0.32%	6,191
CMGC		238	0.73%	14,306
Building Maintenance		100	0.31%	6,011
Cultural Facilities		805	2.48%	48,389
<b>Storm Water</b>		383	1.18%	23,022
<b>Finance</b>				
Accounting		5	0.02%	301
Business Systems				
Treasury		15	0.05%	902
Revenue		236	0.73%	14,186
Administration		10	0.03%	601
<b>Risk Management</b>		115	0.35%	6,913
<b>Fire</b>		890	2.74%	53,498
<b>Human Resources</b>				
Human Resources		1,254	3.86%	75,378
HR Mgmt System				
Training		512	1.58%	30,776
<b>Mayor / Council</b>		2,683	8.27%	161,275
<b>Neighbor &amp; Biz Svcs</b>		2,371	7.31%	142,521
<b>Planning</b>		525	1.62%	31,558
<b>Police</b>		1,084	3.34%	65,159
<b>Solid Waste Services</b>				
Administration		315	0.97%	18,935
Public Service		502	1.55%	30,175
Collection		6	0.02%	361
Special Services		5	0.02%	301
<b>Transportation</b>				
Dept Services/Admin		220	0.68%	13,224
Transpo Plan & Design		43	0.13%	2,585
Development Services		15	0.05%	902
Engineering & Ops		25	0.08%	1,503
Transportation Ops		15	0.05%	902
Public Service & Comm		765	2.36%	45,984
Street Maintenance		254	0.78%	15,268
Right of Way Management				
<b>Transit</b>		665	2.05%	39,973
<b>CharMeck Utilities</b>		874	2.69%	52,536
<b>General Government</b>		1,661	5.12%	99,843
<b>Total Allocation</b>		<u>32,448.00</u>	<u>100.00%</u>	<u>\$1,950,450</u>

**Notes:**  
**Allocation Method:**  
 Estimated by staff

GL 10300	\$1,830,317
GL 5460 BOCC Rev	(6,000)
GL 5460 CMS Rev	(6,000)
Equipment Depreciation	125,890
Technology Refresh	<u>6,243</u>
<b>Total Allocation</b>	<u><u>\$1,950,450</u></u>

	Direct	Indirect Allocation		Total
	Allocation	Units	Ratio	
<b>Aviation</b>		305.00	0.02%	\$1,148
<b>Budget</b>		113.00	0.01%	425
<b>Business Support Services</b>				
Administration		614.00	0.04%	2,311
Equipment Management		23.00	0.00%	87
Information Technology		373.00	0.03%	1,404
Procurement		235.00	0.02%	885
Radio				
<b>City Clerk</b>		162.00	0.01%	610
<b>City Attorney</b>		93.00	0.01%	350
<b>City Manager</b>				
City Administration		1,424.00	0.10%	5,360
Community Relations		75.00	0.01%	282
Corporate Communications		32.00	0.00%	120
311				
Internal Audit		3.00	0.00%	11
Office of the CIO				
<b>Engineering &amp; Property Mgmt</b>				
Engineering				
Landscape Management		3,198.00	0.23%	12,038
CMGC				
Building Maintenance		314.00	0.02%	1,182
Cultural Facilities				
<b>Storm Water</b>		8,471.00	0.61%	31,887
<b>Finance</b>				
Accounting				
Business Systems				
Treasury				
Revenue				
Administration				
<b>Risk Management</b>		812.00	0.06%	3,057
<b>Fire</b>		3,600.00	0.26%	13,551
<b>Human Resources</b>				
Human Resources		2,342.00	0.17%	8,816
HR Mgmt System				
Training		19.00	0.00%	72
<b>Mayor / Council</b>		1,871.00	0.13%	7,043
<b>Neighbor &amp; Biz Svcs</b>		35,427.00	2.54%	133,354
<b>Planning</b>		1,208.00	0.09%	4,547
<b>Police</b>		326,462.00	23.41%	1,228,869
<b>Solid Waste Services</b>				
Administration		13,642.00	0.98%	51,351
Public Service				
Collection		249,214.00	17.87%	938,092
Special Services		12,852.00	0.92%	48,378
<b>Transportation</b>				
Dept Services/Admin		20,664.00	1.48%	77,783
Transpo Plan & Design				
Development Services				
Engineering & Ops				
Transportation Ops				
Public Service & Comm				
Street Maintenance		6,635.00	0.48%	24,975
Right of Way Management				
<b>Transit</b>		7,400.00	0.53%	27,855
<b>CharMeck Utilities</b>		547,333.00	39.24%	2,060,272
<b>General Government</b>		149,914.00	10.75%	564,306
<b>Total Allocation</b>		<u>1,394,830</u>	<u>100.00%</u>	<u>\$5,250,421</u>

**Notes:**  
**Allocation Method:**  
 Number of calls received

GL 10700	\$7,278,861
GL 5447 - County share	(\$2,190,860)
Tech Refresh	\$30,078
Equipment Depreciation	132,342
<b>Total Allocation:</b>	<u>\$5,250,421</u>

	Direct Allocation	Indirect Allocation		Total Allocation
		Units	Ratio	
<b>Aviation</b>		4.00	4.00%	\$36,404
<b>Budget</b>		2.00	2.00%	18,202
<b>Business Support Services</b>				
Administration				
Equipment Management		2.00	2.00%	18,202
Information Technology		2.00	2.00%	18,202
Procurement		8.00	8.00%	72,808
Radio				
<b>City Clerk</b>		1.00	1.00%	9,101
<b>City Attorney</b>		3.00	3.00%	27,303
<b>City Manager</b>				
City Administration		1.00	1.00%	9,101
Community Relations				
Corporate Communications				
311				
Internal Audit				
Office of the CIO		3.00	3.00%	27,303
<b>Engineering &amp; Property Mgmt</b>				
Engineering		4.00	4.00%	36,404
Landscape Management				
CMGC				
Building Maintenance				
Cultural Facilities				
<b>Storm Water</b>				
<b>Finance</b>				
Accounting		7.00	7.00%	63,707
Business Systems				
Treasury		1.00	1.00%	9,101
Revenue		3.00	3.00%	27,303
Administration				
<b>Risk Management</b>		1.00	1.00%	9,101
<b>Fire</b>		4.00	4.00%	36,404
<b>Human Resources</b>				
Human Resources		4.00	4.00%	36,404
HR Mgmt System		1.00	1.00%	9,101
Training				
<b>Mayor / Council</b>		1.00	1.00%	9,101
<b>Neighbor &amp; Biz Svcs</b>		3.00	3.00%	27,303
<b>Planning</b>		1.00	1.00%	9,101
<b>Police</b>		4.00	4.00%	36,404
<b>Solid Waste Services</b>				
Administration				
Public Service				
Collection		16.00	16.00%	145,617
Special Services				
<b>Transportation</b>				
Dept Services/Admin		2.00	2.00%	18,202
Transpo Plan & Design				
Development Services				
Engineering & Ops				
Transportation Ops				
Public Service & Comm				
Street Maintenance				
Right of Way Management				
<b>Transit</b>		8.00	8.00%	72,808
<b>CharMeck Utilities</b>		14.00	14.00%	127,415
<b>General Government</b>				
<b>Total Allocation</b>		100.00	100.00%	910,104

**Notes:**

**Allocation Method:**

Estimated by staff as percent of time

GL 10900	\$905,848
Technology Refresh	4,256
<b>Total Allocation:</b>	<u>\$910,104</u>

**City Manager: Office of the  
Chief Information Officer**

	Direct Allocation	Indirect Allocation		Total Allocation
		Units	Ratio	
<b>Aviation</b>		5.00	5.00%	\$95,323
<b>Budget</b>		3.00	3.00%	57,194
<b>Business Support Services</b>				
Administration		1.00	1.00%	19,065
Equipment Management		1.00	1.00%	19,065
Information Technology		5.00	5.00%	95,323
Procurement		2.00	2.00%	38,129
Radio		3.00	3.00%	57,194
<b>City Clerk</b>		0.50	0.50%	9,532
<b>City Attorney</b>		1.00	1.00%	19,065
<b>City Manager</b>				
City Administration		0.25	0.25%	4,766
Community Relations		0.25	0.25%	4,766
Corporate Communications		1.00	1.00%	19,065
311		4.00	4.00%	76,259
Internal Audit		0.25	0.25%	4,766
Office of the CIO				
<b>Engineering &amp; Property Mgmt</b>				
Engineering		4.00	4.00%	76,259
Landscape Management		1.00	1.00%	19,065
CMGC		0.00	0.00%	0
Building Maintenance		0.00	0.00%	0
Cultural Facilities		0.00	0.00%	0
<b>Storm Water</b>		3.00	3.00%	57,194
<b>Finance</b>				
Accounting		2.00	2.00%	38,129
Business Systems		3.00	3.00%	57,194
Treasury		2.00	2.00%	38,129
Revenue		2.00	2.00%	38,129
Administration		3.00	3.00%	57,194
<b>Risk Management</b>		0.25	0.25%	4,766
<b>Fire</b>		7.00	7.00%	133,453
<b>Human Resources</b>				
Human Resources		2.33	2.33%	44,484
HR Mgmt System		2.33	2.33%	44,484
Training		2.33	2.33%	44,484
<b>Mayor / Council</b>		0.25	0.25%	4,766
<b>Neighbor &amp; Biz Svcs</b>		1.00	1.00%	19,065
<b>Planning</b>		0.75	0.75%	14,299
<b>Police</b>		10.00	10.00%	190,647
<b>Solid Waste Services</b>				
Administration		0.50	0.50%	9,532
Public Service		0.50	0.50%	9,532
Collection		0.50	0.50%	9,532
Special Services		0.50	0.50%	9,532
<b>Transportation</b>				
Dept Services/Admin		0.75	0.75%	14,299
Transpo Plan & Design		0.75	0.75%	14,299
Development Services		0.50	0.50%	9,532
Engineering & Ops		0.75	0.75%	14,299
Transportation Ops		0.75	0.75%	14,299
Public Service & Comm		0.50	0.50%	9,532
Street Maintenance		0.75	0.75%	14,299
Right of Way Management		0.75	0.75%	14,299
<b>Transit</b>		9.00	9.00%	171,582
<b>CharMeck Utilities</b>		10.00	10.00%	190,647
<b>General Government</b>		0.00	0.00%	0
<b>Total Allocation</b>		<u>100</u>	<u>100.00%</u>	<u>1,906,470</u>

**Notes:**  
**Allocation Method:**  
Estimated by staff as percent of time

GL 11000	\$1,905,051
Technology Refresh	<u>1,419</u>
<b>Total Allocation:</b>	<u>\$1,906,470</u>

# Engineering Summary

	Bldg Maintenance	CMGC	Total Allocation
<b>Aviation</b>			
<b>Budget</b>		\$11,836	\$11,836
<b>Business Support Services</b>			
Administration		22,180	22,180
Equipment Management	\$20,907		20,907
Information Technology		44,201	44,201
Procurement		12,345	12,345
Radio	8,268		8,268
<b>City Clerk</b>		11,900	11,900
<b>City Attorney</b>		17,844	17,844
<b>City Manager</b>			
City Administration		22,677	22,677
Community Relations		18,866	18,866
Corporate Communications		41,041	41,041
311	1,304		1,304
Internal Audit		9,382	9,382
Office of the CIO		5,315	5,315
<b>Engineering &amp; Property Mgmt</b>			
Engineering	3,184	73,160	76,345
Landscape Management	7,790		7,790
CMGC	1,440		1,440
Building Maintenance			
Cultural Facilities	76,743		76,743
<b>Storm Water</b>		67,235	67,235
<b>Finance</b>			
Accounting		26,973	26,973
Business Systems		11,602	11,602
Treasury		7,615	7,615
Revenue		22,409	22,409
Administration		12,845	12,845
<b>Risk Management</b>	499		499
<b>Fire</b>	143,538		143,538
<b>Human Resources</b>			
Human Resources			
HR Mgmt System			
Training		14,926	14,926
<b>Mayor / Council</b>		15,020	15,020
<b>Neighbor &amp; Biz Srvcs</b>	7,549	93,200	100,749
<b>Planning</b>		73,061	73,061
<b>Police</b>	107,367		107,367
<b>Solid Waste Services</b>			
Administration		31,910	31,910
Public Service			
Collection	5,400		5,400
Special Services	1,203		1,203
<b>Transportation</b>			
Dept Services/Admin		35,587	35,587
Transpo Plan & Design		17,238	17,238
Development Services		16,564	16,564
Engineering & Ops	765	11,053	11,818
Transportation Ops	3,094	6,633	9,727
Public Service & Comm		6,029	6,029
Street Maintenance	15,042		15,042
Right of Way Management			
<b>Transit</b>	2,728	58,933	61,661
<b>CharMeck Utilities</b>		1,012	1,012
<b>General Government</b>	20,063	45,046	65,109
<b>Total Allocation</b>	<u>\$426,884</u>	<u>\$865,637</u>	<u>\$1,292,522</u>



# Engineering: Building Maintenance

	Allocation Units	Allocation Ratio	Total Allocation
<b>Aviation</b>			
<b>Budget</b>			
<b>Business Support Services</b>			
Administration			
Equipment Management	107,852	4.90%	\$20,907
Information Technology			
Procurement			
Radio	42,650	1.94%	8,268
<b>City Clerk</b>			
<b>City Attorney</b>			
<b>City Manager</b>			
City Administration			
Community Relations			
Corporate Communications			
311	6,725	0.31%	1,304
Economic Development			
Office of the CIO			
<b>Engineering &amp; Property Mgmt</b>			
Engineering	16,427	0.75%	3,184
Landscape Management	40,187	1.82%	7,790
CMGC	7,426	0.34%	1,440
Building Maintenance			
Cultural Facilities	395,889	17.98%	76,743
<b>Storm Water</b>			
<b>Finance</b>			
Accounting			
Business Systems			
Treasury			
Revenue			
Administration			
<b>Risk Management</b>	2,572	0.12%	499
<b>Fire</b>	740,453	33.62%	143,538
<b>Human Resources</b>			
Human Resources			
HR Mgmt System			
Training			
<b>Mayor / Council</b>			
<b>Neighborhood Development</b>	38,943	1.77%	7,549
Neighbor & Biz Svcs			
<b>Planning</b>			
<b>Police</b>	553,866	25.15%	107,367
<b>Solid Waste Services</b>			
Administration			
Public Service			
Collection	27,854	1.26%	5,400
Special Services	6,204	0.28%	1,203
<b>Transportation</b>			
Dept Services/Admin			
Transpo Plan & Design			
Development Services			
Engineering & Ops	3,948	0.18%	765
Transportation Ops	15,963	0.72%	3,094
Public Service & Comm			
Street Maintenance	77,597	3.52%	15,042
Right of Way Management			
<b>Transit</b>	14,071	0.64%	2,728
<b>CharMeck Utilities</b>			
<b>General Government</b>	103,499	4.70%	20,063
<b>Total Allocation</b>	2,202,126	100.00%	\$426,884

**Notes:**

**Allocation Method:**  
Occupancy (sqft)

General Ledger 50500	\$3,672,689
Departmental Charges	(3,296,514)
Equipment Depreciation	\$50,709
	\$426,884

	Allocation Units	Allocation Ratio	Total Allocation
<b>Aviation</b>			
<b>Budget</b>	4,761	1.37%	\$11,836
<b>Business Support Services</b>			
Administration	8,922	2.56%	22,180
Equipment Management			
Information Technology	17,780	5.11%	44,201
Procurement	4,966	1.43%	12,345
Radio			
<b>City Clerk</b>	4,787	1.37%	11,900
<b>City Attorney</b>	7,178	2.06%	17,844
<b>City Manager</b>			
City Administration	9,122	2.62%	22,677
Community Relations	7,589	2.18%	18,866
Corporate Communications	16,509	4.74%	41,041
311			
Internal Audit	3,774	1.08%	9,382
Office of the CIO	2,138	0.61%	5,315
<b>Engineering &amp; Property Mgmt</b>			
Engineering	29,429	8.45%	73,160
Landscape Management			
CMGC			
Building Maintenance			
Cultural Facilities			
<b>Storm Water</b>	27,046	7.77%	67,235
<b>Finance</b>			
Accounting	10,850	3.12%	26,973
Business Systems	4,667	1.34%	11,602
Treasury	3,063	0.88%	7,615
Revenue	9,014	2.59%	22,409
Administration	5,167	1.48%	12,845
<b>Risk Management</b>			
<b>Fire</b>			
<b>Human Resources</b>			
Human Resources			
HR Mgmt System			
Training	6,004	1.72%	14,926
<b>Mayor / Council</b>	6,042	1.74%	15,020
<b>Neighbor &amp; Biz Svcs</b>	37,490	10.77%	93,200
<b>Planning</b>	29,389	8.44%	73,061
<b>Police</b>			
<b>Solid Waste Services</b>			
Administration	12,836	3.69%	31,910
Public Service			
Collection			
Special Services			
<b>Transportation</b>			
Dept Services/Admin	14,315	4.11%	35,587
Transpo Plan & Design	6,934	1.99%	17,238
Development Services	6,663	1.91%	16,564
Engineering & Ops	4,446	1.28%	11,053
Transportation Ops	2,668	0.77%	6,633
Public Service & Comm	2,425	0.70%	6,029
Street Maintenance			
Right of Way Management			
<b>Transit</b>	23,706	6.81%	58,933
<b>CharMeck Utilities</b>	407	0.12%	1,012
<b>General Government</b>	18,120	5.20%	45,046
<b>Total Allocation</b>	<u>348,207</u>	<u>100.00%</u>	<u>865,637</u>

**Notes:**  
**Allocation Method:**  
Occupancy (sqft)  
**Total Allocation:**

GL 50505, 50512	\$3,703,765
Departmental Charges	(2,856,349)
GL 5458 - County Share	(795,000)
Equipment Depreciation	9,466
Add Deprec	<u>803,756</u>
	<u>\$865,637</u>

**Additional Depreciation & Interest Calculation**

Depreciation	\$965,987
Less County Share	(162,231)
Total City Allocation	<u>\$803,756</u>

## Finance Summary

	Admin	Business Systems	General Accounting	Revenue	Treasury	Total Allocation
<b>Aviation</b>	\$8,155	\$43,421	\$174,259	\$9,469	\$197,081	\$432,385
<b>Budget</b>	5,825	1,290	5,179	281		12,575
<b>Business Support Services</b>						
Administration	8,155	1,754	7,038	382		17,329
Equipment Management		43,790	175,739	9,549		229,078
Information Technology		4,130	16,576	901		21,607
Procurement		1,359	5,455	296		7,111
Radio		4,447	17,848	970		23,266
<b>City Clerk</b>	117	839	3,368	183		4,507
<b>City Attorney</b>	2,330	1,686	6,766	368		11,149
<b>City Manager</b>						
City Administration	142,616	1,008	4,045	220		147,889
Community Relations		2,020	8,105	440		10,566
Corporate Communications		2,181	8,753	476		11,410
311		2,543	10,206	555		13,303
Internal Audit		848	3,402	185		4,434
Office of the CIO		1,357	5,446	296		7,099
<b>Engineering &amp; Property Mgmt</b>						
Engineering	9,204	32,686	131,176	7,128		180,194
Landscape Management		12,539	50,323	2,734		65,597
CMGC		3,626	14,552	791		18,969
Building Maintenance		6,677	26,797	1,456		34,930
Cultural Facilities		7,026	28,198	1,532		36,756
<b>Storm Water</b>	11,650	8,713	34,967	1,900	34,348	91,577
<b>Finance</b>						
Accounting	176,113	1,229	4,931	268		182,541
Business Systems	74,715		3,555	193		78,463
Treasury	37,358	563	2,258	123		40,301
Revenue	106,737	1,374	5,513			113,624
Administration		679	2,725	148		3,552
<b>Risk Management</b>	140,591	2,270	9,111	495		152,467
<b>Fire</b>	3,495	30,330	121,722	6,614		162,161
<b>Human Resources</b>						
Human Resources	5,825	8,539	34,267	1,862		50,493
HR Mgmt System		645	2,588	141		3,373
Training		1,381	5,541	301		7,222
<b>Mayor / Council</b>		944	3,788	206		4,938
<b>Neighbor &amp; Biz Srvc</b>	4,660	34,015	136,509	7,418		182,601
<b>Planning</b>	1,165	3,582	14,375	781		19,903
<b>Police</b>	11,650	82,115	329,546	17,907		441,219
<b>Solid Waste Services</b>						
Administration	5,825	3,279	13,160	715		22,980
Public Service		1,691	6,786	369		8,845
Collection		5,753	23,090	1,255		30,098
Special Services		2,151	8,634	469		11,254
<b>Transportation</b>						
Dept Services/Admin	9,320	3,492	14,013	761		27,586
Transpo Plan & Design		6,206	24,904	1,353		32,463
Development Services		962	3,859	210		5,030
Engineering & Ops		10,240	41,095	2,233		53,568
Transportation Ops		10,366	41,599	2,260		54,225
Public Service & Comm		5,174	20,765	1,128		27,067
Street Maintenance		9,469	38,000	2,065		49,534
Right of Way Management		678	2,721	148		3,546
<b>Transit</b>	10,485	51,370	206,159	11,202	85,525	364,743
<b>CharMeck Utilities</b>	18,658	70,468	282,802	15,367	267,321	654,615
<b>General Government</b>	142,616	1,669	6,700	364	62,654	214,003
<b>Total Allocation</b>	<u>\$937,267</u>	<u>\$534,574</u>	<u>\$2,148,910</u>	<u>\$116,468</u>	<u>\$646,929</u>	<u>\$4,384,148</u>

	Direct Allocation	Indirect Alloc Units	Indirect Allocation Ratio	Indirect Allocation	Total Allocation
<b>Aviation</b>			7.00%	8,155	\$8,155
<b>Budget</b>			5.00%	5,825	5,825
<b>Business Support Services</b>					
Administration			7.00%	8,155	8,155
Equipment Management				0	0
Information Technology				0	0
Procurement				0	0
Radio				0	0
<b>City Clerk</b>			0.10%	117	117
<b>City Attorney</b>			2.00%	2,330	2,330
<b>City Manager</b>					
City Administration	142616.1			0	142,616
Community Relations				0	0
Corporate Communications				0	0
311				0	0
Internal Audit				0	0
Office of the CIO				0	0
<b>Engineering &amp; Property Mgmt</b>					
Engineering			7.90%	9,204	9,204
Landscape Management				0	0
CMGC				0	0
Building Maintenance				0	0
Cultural Facilities				0	0
<b>Storm Water</b>			10.00%	11,650	11,650
<b>Finance</b>					
Accounting	176113.2			0	176,113
Business Systems	74715.47			0	74,715
Treasury	37357.76			0	37,358
Revenue	106736.7			0	106,737
Administration				0	0
<b>Risk Management</b>	140591.5			0	140,591
<b>Fire</b>			3.00%	3,495	3,495
<b>Human Resources</b>					
Human Resources			5.00%	5,825	5,825
HR Mgmt System				0	0
Training				0	0
<b>Mayor / Council</b>				0	0
<b>Neighbor &amp; Biz Srvc</b>			4.00%	4,660	4,660
<b>Planning</b>			1.00%	1,165	1,165
<b>Police</b>			10.00%	11,650	11,650
<b>Solid Waste Services</b>					
Administration			5.00%	5,825	5,825
Public Service				0	0
Collection				0	0
Special Services				0	0
<b>Transportation</b>					
Dept Services/Admin			8.00%	9,320	9,320
Transpo Plan & Design				0	0
Development Services				0	0
Engineering & Ops				0	0
Transportation Ops				0	0
Public Service & Comm				0	0
Street Maintenance				0	0
Right of Way Management				0	0
<b>Transit</b>			9.00%	10,485	10,485
<b>CharMeck Utilities</b>			16.01%	18,658	18,658
<b>General Government</b>	142616.1			0	142,616
<b>Total Allocation</b>	820,747	0.0000	100%	116,520	\$937,267

**Notes:**  
**Allocation Method:**  
 Estimated by Staff  
**Total Allocation:**

GL 20000	\$937,267
Technology Refresh	0
Direct Allocation	<u>(820,747)</u>
Indirect Allocation	<u>\$116,520</u>

	Allocation Units	Allocation Ratio	Total Allocation
<b>Aviation</b>	114,074.00	8.12%	43,421
<b>Budget</b>	3,390.00	0.24%	1,290
<b>Business Support Services</b>			
Administration	4,607.00	0.33%	1,754
Equipment Management	115,043.00	8.19%	43,790
Information Technology	10,851.00	0.77%	4,130
Procurement	3,571.00	0.25%	1,359
Radio	11,684.00	0.83%	4,447
<b>City Clerk</b>	2,205.00	0.16%	839
<b>City Attorney</b>	4,429.00	0.32%	1,686
<b>City Manager</b>			
City Administration	2,648.00	0.19%	1,008
Community Relations	5,306.00	0.38%	2,020
Corporate Communications	5,730.00	0.41%	2,181
311	6,681.00	0.48%	2,543
Internal Audit	2,227.00	0.16%	848
Office of the CIO	3,565.00	0.25%	1,357
<b>Engineering &amp; Property Mgmt</b>			
Engineering	85,871.00	6.11%	32,686
Landscape Management	32,943.00	2.35%	12,539
CMGC	9,526.00	0.68%	3,626
Building Maintenance	17,542.00	1.25%	6,677
Cultural Facilities	18,459.00	1.31%	7,026
<b>Storm Water</b>	22,890.00	1.63%	8,713
<b>Finance</b>			
Accounting	3,228.00	0.23%	1,229
Business Systems		0.00%	
Treasury	1,478.00	0.11%	563
Revenue	3,609.00	0.26%	1,374
Administration	1,784.00	0.13%	679
<b>Risk Management</b>	5,964.00	0.42%	2,270
<b>Fire</b>	79,682.00	5.67%	30,330
<b>Human Resources</b>			
Human Resources	22,432.00	1.60%	8,539
HR Mgmt System	1,694.00	0.12%	645
Training	3,627.00	0.26%	1,381
<b>Mayor / Council</b>	2,480.00	0.18%	944
<b>Neighbor &amp; Biz Svcs</b>	89,362.00	6.36%	34,015
<b>Planning</b>	9,410.00	0.67%	3,582
<b>Police</b>	215,729.00	15.36%	82,115
<b>Solid Waste Services</b>			
Administration	8,615.00	0.61%	3,279
Public Service	4,442.00	0.32%	1,691
Collection	15,115.00	1.08%	5,753
Special Services	5,652.00	0.40%	2,151
<b>Transportation</b>			
Dept Services/Admin	9,173.00	0.65%	3,492
Transpo Plan & Design	16,303.00	1.16%	6,206
Development Services	2,526.00	0.18%	962
Engineering & Ops	26,902.00	1.92%	10,240
Transportation Ops	27,232.00	1.94%	10,366
Public Service & Comm	13,593.00	0.97%	5,174
Street Maintenance	24,876.00	1.77%	9,469
Right of Way Management	1,781.00	0.13%	678
<b>Transit</b>	134,957.00	9.61%	51,370
<b>CharMeck Utilities</b>	185,129.00	13.18%	70,468
<b>General Government</b>	4,386.00	0.31%	1,669
<b>Total Allocation</b>	<u>1,404,403</u>	<u>100.00%</u>	<u>\$534,574</u>

**Notes:**  
**Allocation Method**  
 Number of General Ledger & Accounts

<b>Allocation:</b>	
GL 20500	\$1,312,070
GL 5425-	
GL 5426	(777,496)
<b>Total Allocation</b>	<u>\$534,574</u>

# Finance: General Accounting

	Allocation Units	Allocation Ratio	Total Allocation
<b>Aviation</b>	114,074	8.11%	\$174,259
<b>Budget</b>	3,390	0.24%	5,179
<b>Business Support Services</b>			
Administration	4,607	0.33%	7,038
Equipment Management	115,043	8.18%	175,739
Information Technology	10,851	0.77%	16,576
Procurement	3,571	0.25%	5,455
Radio	11,684	0.83%	17,848
<b>City Clerk</b>	2,205	0.16%	3,368
<b>City Attorney</b>	4,429	0.31%	6,766
<b>City Manager</b>			
City Administration	2,648	0.19%	4,045
Community Relations	5,306	0.38%	8,105
Corporate Communications	5,730	0.41%	8,753
311	6,681	0.47%	10,206
Internal Audit	2,227	0.16%	3,402
Office of the CIO	3,565	0.25%	5,446
<b>Engineering &amp; Property Mgmt</b>			
Engineering	85,871	6.10%	131,176
Landscape Management	32,943	2.34%	50,323
CMGC	9,526	0.68%	14,552
Building Maintenance	17,542	1.25%	26,797
Cultural Facilities	18,459	1.31%	28,198
<b>Storm Water</b>	22,890	1.63%	34,967
<b>Finance</b>			
Accounting	3,228	0.23%	4,931
Business Systems	2,327	0.17%	3,555
Treasury	1,478	0.11%	2,258
Revenue	3,609	0.26%	5,513
Administration	1,784	0.13%	2,725
<b>Risk Management</b>	5,964	0.42%	9,111
<b>Fire</b>	79,682	5.66%	121,722
<b>Human Resources</b>			
Human Resources	22,432	1.59%	34,267
HR Mgmt System	1,694	0.12%	2,588
Training	3,627	0.26%	5,541
<b>Mayor / Council</b>	2,480	0.18%	3,788
<b>Neighbor &amp; Biz Svcs</b>	89,362	6.35%	136,509
<b>Planning</b>	9,410	0.67%	14,375
<b>Police</b>	215,729	15.34%	329,546
<b>Solid Waste Services</b>			
Administration	8,615	0.61%	13,160
Public Service	4,442	0.32%	6,786
Collection	15,115	1.07%	23,090
Special Services	5,652	0.40%	8,634
<b>Transportation</b>			
Dept Services/Admin	9,173	0.65%	14,013
Transpo Plan & Design	16,303	1.16%	24,904
Development Services	2,526	0.18%	3,859
Engineering & Ops	26,902	1.91%	41,095
Transportation Ops	27,232	1.94%	41,599
Public Service & Comm	13,593	0.97%	20,765
Street Maintenance	24,876	1.77%	38,000
Right of Way Management	1,781	0.13%	2,721
<b>Transit</b>	134,957	9.59%	206,159
<b>CharMeck Utilities</b>	185,129	13.16%	282,802
<b>General Government</b>	4,386	0.31%	6,700
<b>Total Allocation</b>	<u>1,406,730</u>	<u>100.00%</u>	<u>\$2,148,910</u>

**Notes:**  
**Allocation Method:**  
Number of general ledger transactions

<b>Total Allocation:</b>	
GL 20200	\$2,145,057
Equipment Depreciation	<u>\$3,853</u>
Total	<u>\$2,148,910</u>

	Allocation Units	Allocation Ratio	Total Allocation
<b>Aviation</b>	114,074	8.13%	\$9,469
<b>Budget</b>	3,390	0.24%	281
<b>Business Support Services</b>			
Administration	4,607	0.33%	382
Equipment Management	115,043	8.20%	9,549
Information Technology	10,851	0.77%	901
Procurement	3,571	0.25%	296
Radio	11,684	0.83%	970
<b>City Clerk</b>	2,205	0.16%	183
<b>City Attorney</b>	4,429	0.32%	368
<b>City Manager</b>			
City Administration	2,648	0.19%	220
Community Relations	5,306	0.38%	440
Corporate Communications	5,730	0.41%	476
311	6,681	0.48%	555
Internal Audit	2,227	0.16%	185
Office of the CIO	3,565	0.25%	296
<b>Engineering &amp; Property Mgmt</b>			
Engineering	85,871	6.12%	7,128
Landscape Management	32,943	2.35%	2,734
CMGC	9,526	0.68%	791
Building Maintenance	17,542	1.25%	1,456
Cultural Facilities	18,459	1.32%	1,532
<b>Storm Water</b>	22,890	1.63%	1,900
<b>Finance</b>			
Accounting	3,228	0.23%	268
Business Systems	2,327	0.17%	193
Treasury	1,478	0.11%	123
Revenue Administration	1,784	0.13%	148
<b>Risk Management</b>	5,964	0.43%	495
<b>Fire</b>	79,682	5.68%	6,614
<b>Human Resources</b>			
Human Resources	22,432	1.60%	1,862
HR Mgmt System	1,694	0.12%	141
Training	3,627	0.26%	301
<b>Mayor / Council</b>	2,480	0.18%	206
<b>Neighbor &amp; Biz Svcs</b>	89,362	6.37%	7,418
<b>Planning</b>	9,410	0.67%	781
<b>Police</b>	215,729	15.37%	17,907
<b>Solid Waste Services</b>			
Administration	8,615	0.61%	715
Public Service	4,442	0.32%	369
Collection	15,115	1.08%	1,255
Special Services	5,652	0.40%	469
<b>Transportation</b>			
Dept Services/Admin	9,173	0.65%	761
Transpo Plan & Design	16,303	1.16%	1,353
Development Services	2,526	0.18%	210
Engineering & Ops	26,902	1.92%	2,233
Transportation Ops	27,232	1.94%	2,260
Public Service & Comm	13,593	0.97%	1,128
Street Maintenance	24,876	1.77%	2,065
Right of Way Management	1,781	0.13%	148
<b>Transit</b>	134,957	9.62%	11,202
<b>CharMeck Utilities</b>	185,129	13.19%	15,367
<b>General Government</b>	4,386	0.31%	364
<b>Total Allocation</b>	<u>1,403,121</u>	<u>100.00%</u>	<u>\$116,468</u>

**Notes:**  
**Allocation Method**  
Number of general ledger transactions  
**Total Allocation:**

GL 20300	\$3,652,667
Equipment Depreciation	16,788
GL 5425-Water/Sewer Cost	(2,719,968)
GL 5426-Storm Water Cost	<u>(833,019)</u>
<b>Total</b>	<u><b>\$116,468</b></u>

	Direct Allocation Ratio A Worksheet	Direct Allocation A	Direct Allocation Ratio B Worksheet	Direct Allocation Ratio B	Indirect Allocation Ratio	Indirect Allocation	Total Allocation
Aviation	19.81%	\$140,621	38.9%	\$25,512	19.81%	\$115,161	\$281,294
<b>Budget</b>							
<b>Business Support Services</b>							
Administration							
Equipment Management							
Information Technology							
Procurement							
Radio							
<b>City Clerk</b>							
<b>City Attorney</b>							
<b>City Manager</b>							
City Administration							
Community Relations							
Corporate Communications							
311							
Internal Audit							
Office of the CIO							
<b>Engineering &amp; Property Mgmt</b>							
Engineering							
Landscape Management							
CMGC							
Building Maintenance							
Cultural Facilities							
<b>Storm Water</b>	3.53%	\$25,058	5.7%	3,768	3.53%	\$20,546	\$49,372
<b>Finance</b>							
Accounting							
Business Systems							
Treasury							
Revenue							
Administration							
<b>Risk Management</b>							
<b>Fire</b>							
<b>Human Resources</b>							
Human Resources							
HR Mgmt System							
Training							
<b>Mayor / Council</b>							
<b>Neighbor &amp; Biz Svcs</b>							
<b>Planning</b>							
<b>Police</b>							
<b>Solid Waste Services</b>							
Administration							
Public Service							
Collection							
Special Services							
<b>Transportation</b>							
Dept Services/Admin							
Transpo Plan & Design							
Development Services							
Engineering & Ops							
Transportation Ops							
Public Service & Comm							
Street Maintenance							
Right of Way Management							
<b>Transit</b>							
<b>CharMeck Utilities</b>							
<b>General Government</b>							
<b>Total Allocation</b>							

**Notes:**  
**Allocation Method:**  
 Indirect Allocation Estimated by Staff  
 Direct Allocation B by % of Total Portfolio

<b>Total Allocation:</b>	
GL 20100	\$709,847
Direct Allocation A	\$0
Direct Allocation B	-\$65,652
Revenue Acct 5695	-\$62,932
Total Indirect	\$581,263

total Alloc \$646,915



# Human Resources Summary

	Operating	Organizational Development & Learning	Management Systems	Total Allocation
<b>Aviation</b>	\$89,316	\$32,176	\$33,780	\$155,273
<b>Budget</b>	4,332	1,561	1,609	7,502
<b>Business Support Services</b>				
Administration	3,666	1,321	1,361	6,348
Equipment Management	41,325	14,888	15,343	71,556
Information Technology	18,996	6,844	7,053	32,893
Procurement	4,999	1,801	1,856	8,656
Radio	5,332	1,921	1,980	9,233
<b>City Clerk</b>	2,000	720	742	3,462
<b>City Attorney</b>	8,832	3,182	3,279	15,292
<b>City Manager</b>				
City Administration	3,999	1,441	1,485	6,925
Community Relations	3,333	1,201	1,237	5,771
Corporate Communications	6,332	2,281	2,351	10,964
311	44,658	16,088	16,581	77,327
Internal Audit	2,999	1,081	1,114	5,194
Office of the CIO	3,999	1,441	1,485	6,925
<b>Engineering &amp; Property Mgmt</b>				
Engineering	74,985	27,014	27,841	129,840
Landscape Management	18,663	6,723	6,929	32,316
CMGC	4,999	1,801	1,856	8,656
Building Maintenance	10,331	3,722	3,836	17,889
Cultural Facilities	667	240	247	1,154
<b>Storm Water</b>	27,661	9,965	10,270	47,897
<b>Finance</b>				
Accounting	10,998	3,962	4,083	19,043
Business Systems	4,666	1,681	1,732	8,079
Treasury	2,333	840	866	4,039
Revenue	6,665	2,401	2,475	11,541
Administration	1,666	600	619	2,885
<b>Risk Management</b>	8,998	3,242	3,341	15,581
<b>Fire</b>	381,259	137,350	141,555	660,165
<b>Human Resources</b>				
Human Resources	5,916	2,131	2,196	10,243
HR Mgmt System	1,666	600	619	2,885
Training	3,333	1,201	1,237	5,771
<b>Mayor / Council</b>	2,333	840	1,180	4,354
<b>Neighbor &amp; Biz Svcs</b>	51,323	18,489	19,056	88,868
<b>Planning</b>	20,996	7,564	7,795	36,355
<b>Police</b>	707,028	254,710	286,142	1,247,881
<b>Solid Waste Services</b>				
Administration	5,332	1,921	1,980	9,233
Public Service	1,333	480	495	2,308
Collection	67,653	24,372	25,119	117,145
Special Services	24,329	8,764	9,033	42,126
<b>Transportation</b>				
Dept Services/Admin	5,332	1,921	1,980	9,233
Transpo Plan & Design	10,498	3,782	3,898	18,178
Development Services	4,999	1,801	1,856	8,656
Engineering & Ops	14,664	5,283	5,444	25,391
Transportation Ops	20,996	7,564	7,795	36,355
Public Service & Comm	3,999	1,441	1,485	6,925
Street Maintenance	82,984	29,895	30,811	143,690
Right of Way Management	2,000	720	742	3,462
<b>Transit</b>	130,891	47,154	48,598	226,643
<b>CharMeck Utilities</b>	272,113	98,030	101,031	471,175
<b>General Government</b>				
<b>Total Allocation</b>	<u>\$2,237,729</u>	<u>\$806,153</u>	<u>\$855,400</u>	<u>\$3,899,283</u>

## Human Resources Operations

	Direct Allocation	Allocation Units	Allocation Ratio	Indirect Allocation	Total Allocation
<b>Aviation</b>		268.00	3.99%	\$89,316	\$89,316
<b>Budget</b>		13.00	0.19%	4,332	4,332
<b>Business Support Services</b>					
Administration		11.00	0.16%	3,666	3,666
Equipment Management		124.00	1.85%	41,325	41,325
Information Technology		57.00	0.85%	18,996	18,996
Procurement		15.00	0.22%	4,999	4,999
Radio		16.00	0.24%	5,332	5,332
<b>City Clerk</b>		6.00	0.09%	2,000	2,000
<b>City Attorney</b>		26.50	0.39%	8,832	8,832
<b>City Manager</b>					
City Administration		12.00	0.18%	3,999	3,999
Community Relations		10.00	0.15%	3,333	3,333
Corporate Communications		19.00	0.28%	6,332	6,332
311		134.00	2.00%	44,658	44,658
Internal Audit		9.00	0.13%	2,999	2,999
Office of the CIO		12.00	0.18%	3,999	3,999
<b>Engineering &amp; Property Mgmt</b>					
Engineering		225.00	3.35%	74,985	74,985
Landscape Management		56.00	0.83%	18,663	18,663
CMGC		15.00	0.22%	4,999	4,999
Building Maintenance		31.00	0.46%	10,331	10,331
Cultural Facilities		2.00	0.03%	667	667
<b>Storm Water</b>		83.00	1.24%	27,661	27,661
<b>Finance</b>					
Accounting		33.00	0.49%	10,998	10,998
Business Systems		14.00	0.21%	4,666	4,666
Treasury		7.00	0.10%	2,333	2,333
Revenue		20.00	0.30%	6,665	6,665
Administration		5.00	0.07%	1,666	1,666
<b>Risk Management</b>		27.00	0.40%	8,998	8,998
<b>Fire</b>		1,144.00	17.04%	381,259	381,259
<b>Human Resources</b>					
Human Resources		17.75	0.26%	5,916	5,916
HR Mgmt System		5.00	0.07%	1,666	1,666
Training		10.00	0.15%	3,333	3,333
<b>Mayor / Council</b>		7.00	0.10%	2,333	2,333
<b>Neighbor &amp; Biz Srvc</b>		154.00	2.29%	51,323	51,323
<b>Planning</b>		63.00	0.94%	20,996	20,996
<b>Police</b>		2,121.50	31.60%	707,028	707,028
<b>Solid Waste Services</b>					
Administration		16.00	0.24%	5,332	5,332
Public Service		4.00	0.06%	1,333	1,333
Collection		203.00	3.02%	67,653	67,653
Special Services		73.00	1.09%	24,329	24,329
<b>Transportation</b>					
Dept Services/Admin		16.00	0.24%	5,332	5,332
Transpo Plan & Design		31.50	0.47%	10,498	10,498
Development Services		15.00	0.22%	4,999	4,999
Engineering & Ops		44.00	0.66%	14,664	14,664
Transportation Ops		63.00	0.94%	20,996	20,996
Public Service & Comm		12.00	0.18%	3,999	3,999
Street Maintenance		249.00	3.71%	82,984	82,984
Right of Way Management		6.00	0.09%	2,000	2,000
<b>Transit</b>		392.75	5.85%	130,891	130,891
<b>CharMeck Utilities</b>		816.50	12.16%	272,113	272,113
<b>General Government</b>					
<b>Total Allocation</b>		6,714.50	100.00%	\$2,237,729	\$2,237,729

**Notes:**  
**Allocation Method**  
**# of employees**  
**Total Allocation:**

GL 11500	\$2,225,812
Technology Refresh	11,918
Indirect Allocation	<u>\$2,237,729</u>

**Human Resources Organizational  
Development and Learning**

	Allocation Units	Allocation Ratio	Total Allocation
<b>Aviation</b>	268.00	3.99%	\$32,176
<b>Budget</b>	13.00	0.19%	1,561
<b>Business Support Services</b>			
Administration	11.00	0.16%	1,321
Equipment Management	124.00	1.85%	14,888
Information Technology	57.00	0.85%	6,844
Procurement	15.00	0.22%	1,801
Radio	16.00	0.24%	1,921
<b>City Clerk</b>	6.00	0.09%	720
<b>City Attorney</b>	26.50	0.39%	3,182
<b>City Manager</b>			
City Administration	12.00	0.18%	1,441
Community Relations	10.00	0.15%	1,201
Corporate Communications	19.00	0.28%	2,281
311	134.00	2.00%	16,088
Internal Audit	9.00	0.13%	1,081
Office of the CIO	12.00	0.18%	1,441
<b>Engineering &amp; Property Mgmt</b>			
Engineering	225.00	3.35%	27,014
Landscape Management	56.00	0.83%	6,723
CMGC	15.00	0.22%	1,801
Building Maintenance	31.00	0.46%	3,722
Cultural Facilities	2.00	0.03%	240
<b>Storm Water</b>	83.00	1.24%	9,965
<b>Finance</b>			
Accounting	33.00	0.49%	3,962
Business Systems	14.00	0.21%	1,681
Treasury	7.00	0.10%	840
Revenue	20.00	0.30%	2,401
Administration	5.00	0.07%	600
<b>Risk Management</b>	27.00	0.40%	3,242
<b>Fire</b>	1,144.00	17.04%	137,350
<b>Human Resources</b>			
Human Resources	17.75	0.26%	2,131
HR Mgmt System	5.00	0.07%	600
Training	10.00	0.15%	1,201
<b>Mayor / Council</b>	7.00	0.10%	840
<b>Neighbor &amp; Biz Svcs</b>	154.00	2.29%	18,489
<b>Planning</b>	63.00	0.94%	7,564
<b>Police</b>	2,121.50	31.60%	254,710
<b>Solid Waste Services</b>			
Administration	16.00	0.24%	1,921
Public Service	4.00	0.06%	480
Collection	203.00	3.02%	24,372
Special Services	73.00	1.09%	8,764
<b>Transportation</b>			
Dept Services/Admin	16.00	0.24%	1,921
Transpo Plan & Design	31.50	0.47%	3,782
Development Services	15.00	0.22%	1,801
Engineering & Ops	44.00	0.66%	5,283
Transportation Ops	63.00	0.94%	7,564
Public Service & Comm	12.00	0.18%	1,441
Street Maintenance	249.00	3.71%	29,895
Right of Way Management	6.00	0.09%	720
<b>Transit</b>	392.75	5.85%	47,154
<b>CharMeck Utilities</b>	816.50	12.16%	98,030
<b>General Government</b>			
<b>Total Allocation</b>	<u>6,714.50</u>	<u>100.00%</u>	<u>\$806,153</u>

**Notes:**  
Allocation Method  
Number of employees  
Total Allocation

GL 10800	\$585,863
GL 53043	220,290
Technology Refresh	
Indirect Allocation	<u>\$806,153</u>

# Human Resources Management Payroll Systems

	Allocation Units	Allocation Percentage	Total Allocation
<b>Aviation</b>	14,196	3.95%	\$33,780
<b>Budget</b>	676	0.19%	1,609
<b>Business Support Services</b>			
Administration	572	0.16%	1,361
Equipment Management	6,448	1.79%	15,343
Information Technology	2,964	0.82%	7,053
Procurement	780	0.22%	1,856
Radio	832	0.23%	1,980
<b>City Clerk</b>	312	0.09%	742
<b>City Attorney</b>	1,378	0.38%	3,279
<b>City Manager</b>			
City Administration	624	0.17%	1,485
Community Relations	520	0.14%	1,237
Corporate Communications	988	0.27%	2,351
311	6,968	1.94%	16,581
Internal Audit	468	0.13%	1,114
Office of the CIO	624	0.17%	1,485
<b>Engineering &amp; Property Mgmt</b>			
Engineering	11,700	3.25%	27,841
Landscape Management	2,912	0.81%	6,929
CMGC	780	0.22%	1,856
Building Maintenance	1,612	0.45%	3,836
Cultural Facilities	104	0.03%	247
<b>Storm Water</b>	4,316	1.20%	10,270
<b>Finance</b>			
Accounting	1,716	0.48%	4,083
Business Systems	728	0.20%	1,732
Treasury	364	0.10%	866
Revenue	1,040	0.29%	2,475
Administration	260	0.07%	619
<b>Risk Management</b>	1,404	0.39%	3,341
<b>Fire</b>	59,488	16.55%	141,555
<b>Human Resources</b>			
Human Resources	923	0.26%	2,196
HR Mgmt System	260	0.07%	619
Training	520	0.14%	1,237
<b>Mayor / Council</b>	496	0.14%	1,180
<b>Neighbor &amp; Biz Svcs</b>	8,008	2.23%	19,056
<b>Planning</b>	3,276	0.91%	7,795
<b>Police</b>	120,250	33.45%	286,142
<b>Solid Waste Services</b>			
Administration	832	0.23%	1,980
Public Service	208	0.06%	495
Collection	10,556	2.94%	25,119
Special Services	3,796	1.06%	9,033
<b>Transportation</b>			
Dept Services/Admin	832	0.23%	1,980
Transpo Plan & Design	1,638	0.46%	3,898
Development Services	780	0.22%	1,856
Engineering & Ops	2,288	0.64%	5,444
Transportation Ops	3,276	0.91%	7,795
Public Service & Comm	624	0.17%	1,485
Street Maintenance	12,948	3.60%	30,811
Right of Way Management	312	0.09%	742
<b>Transit</b>	20,423	5.68%	48,598
<b>CharMeck Utilities</b>	42,458	11.81%	101,031
<b>General Government</b>			
<b>Total Allocation</b>	359,478	100.00%	\$855,400

<b>Notes:</b>	
<b>Allocation Method</b>	
Number of paychecks	
GL 11501	\$854,870
Equipment Depreciation	\$530
<b>Total Allocation</b>	\$855,400

## Equipment Summary

	Service			Support			Total Allocation
	Depreciation	Interest	Total	Depreciation	Interest	Total	
<b>Aviation</b>	\$1,473,882		\$1,473,882				\$1,473,882
<b>Budget</b>					\$428	\$428	428
<b>Business Support Services</b>							
Administration				34,359		34,359	34,359
Equipment Management				387,315		387,315	387,315
Information Technology				178,040		178,040	178,040
Procurement				46,853		46,853	46,853
Radio		49,976	49,976				49,976
<b>City Clerk</b>		\$285	285				285
<b>City Attorney</b>					684	684	684
<b>City Manager</b>							
City Administration					656	656	656
Community Relations		\$456					
Corporate Communications				12,474		12,474	12,474
311				3,162		3,162	3,162
Internal Audit		428					
Office of the CIO					143		
<b>Engineering &amp; Property Mgmt</b>							
Engineering	44,853	8,983	53,836				53,836
Landscape Management	160,545		160,545				160,545
CMGC							
Building Maintenance							
Cultural Facilities	3,413		3,413				3,413
<b>Storm Water</b>	21,247		21,247				21,247
<b>Finance</b>							
Accounting							
Business Systems							
Treasury							
Revenue							
Administration				1,454		1,454	1,454
<b>Risk Management</b>	8,065		8,065				8,065
<b>Fire</b>	3,665,061	229,402	3,894,463				3,894,463
<b>Human Resources</b>							
Human Resources				1,198		1,198	1,198
HR Mgmt System							
Training				456		456	456
<b>Mayor / Council</b>							
<b>Neighbor &amp; Biz Svcs</b>	102,587	4,620	107,207				107,207
<b>Planning</b>	8,371	1,996	10,367				10,367
<b>Police</b>	5,353,836	732,690	6,086,526				6,086,526
<b>Solid Waste Services</b>							
Administration	287	1,854	2,141				2,141
Public Service	13,816		13,816				13,816
Collection	3,061,051	554,161	3,615,212				3,615,212
Special Services	261,612	71,860	333,472				333,472
<b>Transportation</b>							
Dept Services/Admin	7,258	5,475	12,733				12,733
Transpo Plan & Design	6,286		6,286				6,286
Development Services							
Engineering & Ops	38,754		38,754				38,754
Transportation Ops	140,932		140,932				140,932
Public Service & Comm	10,472		10,472				10,472
Street Maintenance	1,677,730		1,677,730				1,677,730
Right of Way Management	11,446		11,446				11,446
<b>Transit</b>	12,421,206		12,421,206				12,421,206
<b>CharMeck Utilities</b>	2,127,620		2,127,620				2,127,620
<b>General Government</b>							
<b>Total Allocation</b>	\$30,620,330	\$1,662,186	\$32,281,632	\$667,222	\$667,079	\$32,948,711	

**Equipment: Depreciation**

	Service Units Allocation	Support Units Allocation	Total Allocation
<b>Aviation</b>	1,473,882		1,473,882
<b>Budget</b>			
<b>Business Support Services</b>			
Administration			
Equipment Management			
Information Technology			
Procurement			
Radio			
<b>City Clerk</b>			
<b>City Attorney</b>			
<b>City Manager</b>			
City Administration			
Community Relations			
Corporate Communications			
311			
Internal Audit			
Office of the CIO			
<b>Engineering &amp; Property Mgmt</b>			
Engineering	44,853		44,853
Landscape Management	160,545		160,545
CMGC			
Building Maintenance			
Cultural Facilities	3,413		3,413
<b>Storm Water</b>			
	21,247		21,247
<b>Finance</b>			
Accounting			
Business Systems			
Treasury			
Revenue			
Administration			
<b>Risk Management</b>			
	8,065		8,065
<b>Fire</b>			
	3,665,061		3,665,061
<b>Human Resources</b>			
Human Resources			
HR Mgmt System			
Training			
<b>Mayor / Council</b>			
<b>Neighbor &amp; Biz Svcs</b>			
	102,587		102,587
<b>Planning</b>			
	8,371		8,371
<b>Police</b>			
	5,353,836		5,353,836
<b>Solid Waste Services</b>			
Administration	287		287
Public Service	13,816		13,816
Collection	3,061,051		3,061,051
Special Services	261,612		261,612
<b>Transportation</b>			
Dept Services/Admin	7,258		7,258
Transpo Plan & Design	6,286		6,286
Development Services			
Engineering & Ops	38,754		38,754
Transportation Ops	140,932		140,932
Public Service & Comm	10,472		10,472
Street Maintenance	1,677,730		1,677,730
Right of Way Management	11,446		11,446
<b>Transit</b>			
	12,421,206		12,421,206
<b>CharMeck Utilities</b>			
	2,127,620		2,127,620
<b>General Government</b>			
<hr/>			
<b>Total Allocation</b>	<u>30,620,330</u>		<u>\$30,620,330</u>

**Notes:**  
**Allocation Method:**  
 Fixed Asset System Records  
**Total Allocation:**

Service Units	\$30,620,330
Support Units	
<b>Total</b>	<u><u>\$30,620,330</u></u>

## Equipment: Finance Charges

	Service Units Allocation	Support Units Allocation	Total Allocation	
<b>Aviation</b>				
<b>Budget</b>		428	\$428	
<b>Business Support Services</b>				
Administration		34,359	34,359	
Equipment Management		387,315	387,315	
Information Technology		178,040	178,040	
Procurement		46,853	46,853	
Radio	49,976		49,976	
<b>City Clerk</b>	285		285	
<b>City Attorney</b>		684	684	
<b>City Manager</b>				
City Administration		656	656	
Community Relations	456		456	
Corporate Communications		12,474	12,474	
311		3,162	3,162	
Internal Audit	428		428	
Office of the CIO		143	143	
<b>Engineering &amp; Property Mgmt</b>				
Engineering	8,983		8,983	
Landscape Management				
CMGC				
Building Maintenance				
Cultural Facilities				
<b>Storm Water</b>				
<b>Finance</b>				
Accounting				
Business Systems				
Treasury				
Revenue				
Administration		1,454	1,454	
<b>Risk Management</b>				
<b>Fire</b>	229,402		229,402	
<b>Human Resources</b>				
Human Resources		1,198	1,198	
HR Mgmt System				
Training		456	456	
<b>Mayor / Council</b>				
<b>Neighbor &amp; Biz Svcs</b>	4,620		4,620	
<b>Planning</b>	1,996		1,996	
<b>Police</b>	732,690		732,690	
<b>Solid Waste Services</b>				
Administration	1,854		1,854	
Public Service				
Collection	554,161		554,161	
Special Services	71,860		71,860	
<b>Transportation</b>				
Dept Services/Admin	5,475		5,475	
Transpo Plan & Design				
Development Services				
Engineering & Ops				
Transportation Ops				
Public Service & Comm				
Street Maintenance				
Right of Way Management				
<b>Transit</b>				
<b>CharMeck Utilities</b>				
<b>General Government</b>				
<b>Total Allocation</b>	\$1,662,186	\$667,222	\$2,329,408	

**Notes:**  
**Allocation Method:**  
Ratio of Lease Purchase Funds

**Total Allocation:**  
Service Units                    \$1,662,186  
Support Units                    667,222  
**Total**                                \$2,329,408

# Facilities Summary

	City Hall	Spratt Street	Total Allocation
<b>Aviation</b>			
<b>Budget</b>			
<b>Business Support Services</b>			
Administration			
Equipment Management			
Information Technology			
Procurement			
Radio		\$14,649	\$14,649
<b>City Clerk</b>			
<b>City Attorney</b>			
<b>City Manager</b>			
City Administration			
Community Relations	\$8,870		8,870
Corporate Communications			
311			
Internal Audit			
Office of the CIO			
<b>Engineering &amp; Property Mgmt</b>			
Engineering		10,743	10,743
Landscape Management			
CMGC			
Building Maintenance		29,746	29,746
Cultural Facilities			
<b>Storm Water</b>			
<b>Finance</b>			
Accounting			
Business Systems			
Treasury			
Revenue	347		347
Administration			
<b>Risk Management</b>			
<b>Fire</b>			
<b>Human Resources</b>			
Human Resources			
HR Mgmt System			
Training			
<b>Mayor / Council</b>			
<b>Neighbor &amp; Biz Svcs</b>	35,617		35,617
<b>Planning</b>			
<b>Police</b>			
<b>Solid Waste Services</b>			
Administration			
Public Service			
Collection			
Special Services			
<b>Transportation</b>			
Dept Services/Admin			
Transpo Plan & Design		10,058	10,058
Development Services			
Engineering & Ops			
Transportation Ops	3,118		3,118
Public Service & Comm			
Street Maintenance			
Right of Way Management			
<b>Transit</b>		9,271	9,271
<b>CharMeck Utilities</b>			
<b>General Government</b>			
<b>Total Allocation</b>	<u>\$47,953</u>	<u>\$74,468</u>	<u>\$122,421</u>



	Allocation Units	Allocation Ratio	Total Allocation	
<b>Aviation</b>				
<b>Budget</b>				
<b>Business Support Services</b>				
Administration				
Equipment Management				
Information Technology				
Procurement				
Radio				
<b>City Clerk</b>				
<b>City Attorney</b>				
<b>City Manager</b>				
City Administration				
Community Relations				
Corporate Communications	4,116	18.50%	\$8,870	
311				
Internal Audit				
Office of the CIO				
<b>Engineering &amp; Property Mgmt</b>				
Engineering				
Landscape Management				
CMGC				
Building Maintenance				
Cultural Facilities				
<b>Storm Water</b>				
<b>Finance</b>				
Accounting				
Business Systems				
Treasury				
Revenue	161	0.72%	347	
Administration				
<b>Risk Management</b>				
<b>Fire</b>				
<b>Human Resources</b>				
Human Resources				
HR Mgmt System				
Training				
<b>Mayor / Council</b>				
<b>Neighbor &amp; Biz Srvc</b>	16,528	74.28%	35,617	
<b>Planning</b>				
<b>Police</b>				
<b>Solid Waste Services</b>				
Administration				
Public Service				
Collection				
Special Services				
<b>Transportation</b>				
Dept Services/Admin				
Transpo Plan & Design				
Development Services				
Engineering & Ops				
Transportation Ops	1,447	6.50%	3,118	
Public Service & Comm				
Street Maintenance				
Right of Way Management				
<b>Transit</b>				
<b>CharMeck Utilities</b>				
<b>General Government</b>				
<b>Total Allocation</b>	<u>22,252</u>	<u>100.00%</u>	<u>\$47,953</u>	

**Notes:**  
**Allocation Method:**  
 Gross Square Foot Allocation  
**Total Allocation:**

GL 50506 -  
 Depreciation \$47,953

**Facilities: Spratt Street Building**

	Allocation Units	Allocation Ratio	Total Allocation
<b>Aviation</b>			
<b>Budget</b>			
<b>Business Support Services</b>			
Administration			
Equipment Management			
Information Technology			
Procurement			
Radio	10,201	19.67%	14,649
<b>City Clerk</b>			
<b>City Attorney</b>			
<b>City Manager</b>			
City Administration			
Community Relations			
Corporate Communications			
311			
Internal Audit			
Office of the CIO			
<b>Engineering &amp; Property Mgmt</b>			
Engineering	7,481	14.43%	10,743
Landscape Management			
CMGC			
Building Maintenance	20,713	39.94%	29,746
Cultural Facilities			
<b>Storm Water</b>			
<b>Finance</b>			
Accounting			
Business Systems			
Treasury			
Revenue			
Administration			
<b>Risk Management</b>			
<b>Fire</b>			
<b>Human Resources</b>			
Human Resources			
HR Mgmt System			
Training			
<b>Mayor / Council</b>			
<b>Neighbor &amp; Biz Svcs</b>			
<b>Planning</b>			
<b>Police</b>			
<b>Solid Waste Services</b>			
Administration			
Public Service			
Collection			
Special Services			
<b>Transportation</b>			
Dept Services/Admin			
Transpo Plan & Design	7,004	13.51%	10,058
Development Services			
Engineering & Ops			
Transportation Ops			
Public Service & Comm			
Street Maintenance			
Right of Way Management			
<b>Transit</b>	6,456	12.45%	9,271
<b>CharMeck Utilities</b>			
<b>General Government</b>			
<b>Total Allocation</b>	<u>51,855</u>	<u>100.00%</u>	<u>\$74,468</u>

**Notes:**  
**Allocation Method**  
 Gross Square Foot Allocation  
**Total Allocation:**  
 Depreciation \$74,468

# Non Departmental Summary

	Road Use Tax	Total Allocation
<b>Aviation</b>		
<b>Budget</b>		
<b>Business Support Services</b>		
Administration		
Equipment Management	1,053	1,053
Information Technology		
Procurement		
Radio		
<b>City Clerk</b>		
<b>City Attorney</b>		
<b>City Manager</b>		
City Administration		
Community Relations		
Corporate Communications		
311		
Internal Audit		
Office of the CIO		
<b>Engineering &amp; Property Mgmt</b>		
Engineering		
Landscape Management	2,105	2,105
CMGC		
Building Maintenance	2,105	2,105
Cultural Facilities		
<b>Storm Water</b>		
<b>Finance</b>		
Accounting		
Business Systems		
Treasury		
Revenue		
Administration		
<b>Risk Management</b>		
<b>Fire</b>	9,474	9,474
<b>Human Resources</b>		
Human Resources		
HR Mgmt System		
Training		
<b>Mayor / Council</b>		
<b>Neighbor &amp; Biz Svcs</b>	2,105	2,105
<b>Planning</b>		
<b>Police</b>	140,000	140,000
<b>Solid Waste Services</b>		
Administration		
Public Service		
Collection	32,632	32,632
Special Services	6,316	6,316
<b>Transportation</b>		
Dept Services/Admin		
Transpo Plan & Design	1,053	1,053
Development Services		
Engineering & Ops	1,053	1,053
Transportation Ops	2,105	2,105
Public Service & Comm		
Street Maintenance		
Right of Way Management		
<b>Transit</b>		
<b>CharMeck Utilities</b>		
<b>General Government</b>		
<b>Total Allocation</b>	\$200,000	\$200,000

**Non Departmental: Road Use Tax**

	<b>Allocation Units</b>	<b>Allocation Ratio</b>	<b>Total Allocation</b>
<b>Aviation</b>			
<b>Budget</b>			
<b>Business Support Services</b>			
Administration			
Equipment Management	1	0.53%	1,053
Information Technology			
Procurement			
Radio			
<b>City Clerk</b>			
<b>City Attorney</b>			
<b>City Manager</b>			
City Administration			
Community Relations			
Corporate Communications			
311			
Internal Audit			
Office of the CIO			
<b>Engineering &amp; Property Mgmt</b>			
Engineering			
Landscape Management	2	1.05%	2,105
CMGC			
Building Maintenance	2	1.05%	2,105
Cultural Facilities			
<b>Storm Water</b>			
<b>Finance</b>			
Accounting			
Business Systems			
Treasury			
Revenue			
Administration			
<b>Risk Management</b>			
<b>Fire</b>	9	4.74%	9,474
<b>Human Resources</b>			
Human Resources			
HR Mgmt System			
Training			
<b>Mayor / Council</b>			
<b>Neighbor &amp; Biz Srvc</b>	2	1.05%	2,105
<b>Planning</b>			
<b>Police</b>	133	70.00%	140,000
<b>Solid Waste Services</b>			
Administration			
Public Service			
Collection	31	16.32%	32,632
Special Services	6	3.16%	6,316
<b>Transportation</b>			
Dept Services/Admin			
Transpo Plan & Design	1	0.53%	1,053
Development Services			
Engineering & Ops	1	0.53%	1,053
Transportation Ops	2	1.05%	2,105
Public Service & Comm			
Street Maintenance			
Right of Way Management			
<b>Transit</b>			
<b>CharMeck Utilities</b>			
<b>General Government</b>			
<b>Total Allocation</b>	<b>190</b>	<b>100.00%</b>	<b>\$200,000</b>

**Notes:**

**Allocation Method**  
Vehicle Purchases

**Total Allocation:**  
GL 53081 \$200,000