



charlotte regional transportation planning organization

600 East Fourth Street
Charlotte, NC 28202
704-336-2205
www.crtpo.org

TO: CRTPO Delegates & Alternates
FROM: Robert W. Cook, AICP
CRTPO Secretary
DATE: November 12, 2014

**SUBJECT: November 2014 Meeting
Charlotte Regional Transportation Planning Organization
Wednesday, November 19, 6:00 PM**

The November 2014 meeting of the Charlotte Regional Transportation Planning Organization (CRTPO) is scheduled for Wednesday, November 19, 2014.

The meeting will begin at 6:00 PM, and will be held in Room 267 of the Charlotte-Mecklenburg Government Center, 600 E. Fourth St., Charlotte.

A light meal will be provided.

Accessing the Charlotte-Mecklenburg Government Center

The Charlotte-Mecklenburg Government Center is located at 600 E. Fourth St. (corner of Fourth and Davidson streets) in uptown Charlotte. Parking is available in the Government Center parking deck located on Davidson St. between Third and Fourth streets; on-street parking is also available.

There are two ways to enter the Government Center. Enter via the large staircase on the Davidson St. side or through the plaza entrance facing E. Fourth St. (This is a handicapped accessible entrance.) Once inside the building, security staff will assist you to Room 267.

Non-Discrimination Policy

It is the policy of the Mecklenburg-Union Metropolitan Planning Organization to ensure that no person shall, on the ground of race, color, sex, age, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other related non-discrimination Civil Rights laws and authorities.

Charlotte Regional Transportation Planning Organization

November 19, 2014

Room 267-Charlotte-Mecklenburg Government Center

6:00 PM Meeting Agenda

1. **Call to Order** Sarah McAulay
2. **Adoption of the Agenda** Sarah McAulay
3. **Citizen Comment Period** Sarah McAulay
4. **Ethics Awareness & Conflict of Interest Reminder** Sarah McAulay
5. **Approval of Minutes** Sarah McAulay
ACTION REQUESTED: Approve the September 2014 meeting minutes as presented.
ATTACHMENT: Draft September minutes.
6. **2015 Meeting Calendar** Robert Cook
ACTION REQUESTED: Approve the 2015 meeting calendar.
BACKGROUND: The MPO's bylaws call for meetings to be held on the third Wednesday of each month. See the attached memorandum for more information.
ATTACHMENT: Memorandum, including list of 2015 meeting dates.
7. **Miscellaneous TIP Amendments** Robert Cook
ACTION REQUESTED: Approve the TIP amendments as presented.
TCC RECOMMENDATION: The TCC unanimously recommended that the MPO approve the requested TIP amendments.
BACKGROUND: See attached memorandum.
ATTACHMENTS: Memorandum; draft resolution.
8. **FTA Section 5307 Funds Urban Formula Allocation** David McDonald
ACTION REQUESTED: The MPO is requested to approve a resolution naming the City of Charlotte as the designated recipient of FTA Public Transportation Formula and related grant funds for the Charlotte Urbanized Area and approving the presented formula for sharing of the 5307 Formula funds between the Charlotte Area Transit System (CATS) and the Iredell County Area Transit System (ICATS).
TCC RECOMMENDATION: The TCC unanimously recommended that the MPO take the requested action noted above.

BACKGROUND: CATS and Iredell County have agreed upon a formula to distribute a percentage of FTA Section 5307 funds to ICATS.

ATTACHMENTS: Draft resolution; Letter of Support from Iredell County.

9. Transportation Improvement Program (TIP) Development & Schedule Robert Cook
ACTION REQUESTED: FYI

BACKGROUND: It is anticipated that the draft TIP will be released by NCDOT on or about December 4, 2014. The release will trigger a variety of activities, including internal reviews and assessments, public involvement efforts, financial analysis, etc. A tentative project timeline will be provided.

10. Bicycle/Pedestrian Work Group Update Curtis Bridges
ACTION REQUESTED: FYI

BACKGROUND: The MPO approved the formation of the Bicycle/Pedestrian Work Group in August. An update on its work-to-date will be provided.

11. P4.0 Work Group Update Neil Burke
ACTION REQUESTED: FYI

BACKGROUND: An update will be provided on CRTPO staff involvement in the Prioritization 4.0 Work Group. This work group is convened by NCDOT staff to provide feedback on Prioritization 3.0 and make recommendations to improve project data, criteria, and formulas associated with the highway and non-highway process for Prioritization 4.0 which will begin in the fall of 2015.

12. Upcoming Agenda Items Robert Cook
ACTION REQUESTED: FYI

BACKGROUND: Review of items that will appear on future agendas, including:

- *Comprehensive Transportation Plan*
- *FY 2016 Unified Planning Work Program*

13. Adjourn

CHARLOTTE REGIONAL TRANSPORTATION PLANNING ORGANIZATION
Charlotte-Mecklenburg Government Center, Room 267
September 17, 2014 Meeting
Summary Minutes

Members Attending:

Vi Lyles (Charlotte), John Bradford (Cornelius), Brian Jenest (Davidson), John Biggers (Fairview), Sarah McAulay (Huntersville), Gary Savoie (Indian Trail), Ken Robertson (Iredell County), Franklin Deese (Marshville), James Taylor (Matthews), Dumont Clarke (Mecklenburg County), Frederick Becker (Mineral Springs), Eddie Dinger (Mooresville), Michael Johnson (Statesville), Elbert Richardson (Troutman), Richard Helms (Union County), James Warner (Waxhaw), Ned Curran (NCBOT)

1. Call to Order

MPO Chairwoman Sarah McAulay called the September 2014 CRTPO meeting to order at 6:00 PM.

2. Adoption of the Agenda

Chairwoman McAulay asked if there were items to be added to the agenda or changed. No additions or changes were suggested.

Motion:

Mayor James Taylor made a motion to adopt the agenda as presented. Ned Curran seconded the motion. Upon being put to a vote, the motion to adopt the agenda was approved unanimously.

3. Citizen Comment Period

No citizens addressed the board.

4. Ethics Awareness & Conflict of Interest Reminder

Mr. Cook read the ethics awareness and conflict of interest reminder to the MPO.

5. Approval of Minutes

a. Correction to June 2014 Meeting Minutes

Summary:

Mr. Cook stated that the action requested will change the vote tally for the action taken at the June 2014 meeting on agenda item #7, CRTPO P3.0 Draft Local Points Allocation. The corrected vote tally will indicate that the City of Statesville's delegate, Michael Johnson, voted "no" on the motion. Mr. Johnson addressed the MPO and requested that the August 2014 minutes be further amended to include a statement he made at the meeting that Statesville considers the I-77/I-40 interchange project to be a legacy project and should not have been reviewed under STI.

Motion:

Mayor Taylor made a motion to approve the changes to the June 2014 meeting minutes. Mr. Curran seconded the motion. Upon being put to a vote, the changes to the June 2014 minutes were unanimously approved.

b. August 2014 Meeting Minutes

Summary:

Chairwoman McAulay requested action on the August 2014 minutes.

Motion:

Mayor Taylor made a motion to approve the August 2014 meeting minutes as presented. Mr. Curran seconded the motion. Upon being put to a vote, the August 2014 minutes were unanimously approved.

6. Toll Facility Bonus Allocation Subcommittee Progress Report

Presenter:

Bill Coxe, Town of Huntersville

Summary:

Chairwoman McAulay asked that Vice-Chair Brad Horvath preside over this portion of the agenda.

Mr. Coxe presented information to the MPO via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation:

- discussed the specifics of the bonus allocation as contained in the STI legislation;
- reviewed the TCC's Bonus Allocation Subcommittee and its mission;
- reviewed the draft general principles for project selection as prepared by the Bonus Allocation Subcommittee, as well as a proposed project selection methodology;
- noted that the funding availability is approximately \$158 million, but that the figure is subject to change pending financial close on the project;
- noted that 69 potential projects had been proposed by Bonus Allocation Subcommittee members;
- discussed general project types.

In addition to the above items, Mr. Coxe also asked the MPO for guidance on whether or not a call for projects should be issued. The presentation closed with Mr. Coxe stating that the request before the MPO was to approve the general principles, noting that the TCC had unanimously recommended that the MPO do so. MPO members then posed questions to Mr. Coxe.

Vi Lyles stated that she believed that the request to approve the general principles was a significant policy issue and that she needed a directed vote from Charlotte City Council. She requested a deferral on action on the principles until Council direction could be obtained, but urged that the Bonus Allocation Subcommittee continue its work.

Motion:

Vi Lyles made a motion to defer action on the general principles. Richard Helms seconded the motion. Upon being put to a vote, the motion was approved with 49 votes cast in favor of the motion and 4 cast in opposition. Cornelius (2 votes) and Iredell County (2 votes) cast the votes in opposition. (Both jurisdictions have 2 votes each.)

The discussion then moved to whether or not to issue a call for projects (in addition to the 69 already proposed).

Motion:

Chairwoman McAulay made a motion to issue a call for projects to CRTPO TCC members for additional bonus allocation candidate projects. Mr. Curran seconded the motion. Upon being put to a vote, the motion was approved with 44 votes cast in favor of the motion and 9 cast in opposition. Cornelius (2 votes), Iredell County (2 votes), Mooresville (2 votes), Statesville (2 votes) and Troutman (1 vote) cast the votes in opposition.

7. FTA Section 5307 Funds Urban Formula Allocation

This item was withdrawn from the agenda at the request of the Charlotte Area Transit System.

8. Resolution Endorsing Regional Statewide Tier Projects

Presenter:

Robert Cook

Summary:

Mr. Cook stated that the action requested was to approve a resolution endorsing regional projects in the Statewide tier. The Charlotte Regional Alliance for Transportation's (CRAFT) Technical Committee met on May 27, 2014 and discussed the results of NCDOT's scoring of Statewide tier projects. The Technical Committee determined that a regional statement of support would be beneficial for the various Statewide tier projects that were fully or partially funded. The Cabarrus-Rowan MPO and the Gaston-Cleveland-Lincoln MPO have adopted the resolution. At its September meeting, the TCC unanimously recommended that the MPO endorse the resolution.

Motion:

Mayor Taylor made a motion to endorse the resolution as presented. Mr. Helms seconded the motion. Upon being put to a vote, the motion passed unanimously.

9. Miscellaneous TIP Amendments

Presenter:

Robert Cook

Summary:

Mr. Cook stated that the action requested was to approve the miscellaneous TIP amendments. He reviewed the details of the four projects. All four were locally-administered projects and the changes were requested by the local sponsors. At its September meeting, the TCC unanimously recommended that the MPO adopt the amendments. The project details were as follows:

TIP #	Description	Proposed Amendment	Reason
EB-5011	Bearskin Creek Greenway (Monroe)	<ul style="list-style-type: none"> Move preliminary engineering from FFY 2014 to FFY 2015 Move construction from FFY 2015 to FFY 2016 Reallocate \$20,000 from construction to preliminary engineering 	Adjust final cost amount to match NCDOT concurrence letter for cost proposal.
C-5621	US 21 & Catawba Avenue Roundabout (Cornelius)	<ul style="list-style-type: none"> Allocate \$200,000 from construction to preliminary engineering Allocate \$1 million from construction to ROW; leave balance of \$806,000 for construction Program preliminary engineering and ROW in FFY 2015; program construction in FFY 2016. 	Additional funds are needed for right-of-way acquisition.
C-5543	Sunset Road Sidewalks (Charlotte)	<ul style="list-style-type: none"> Accelerate ROW from FFY 2015 to FFY 2014 and construction from FFY 2016 	MTIP needs to be amended to reflect modifications made to STIP.
C-5541	Providence Road Sidewalks (Charlotte)	<ul style="list-style-type: none"> Reallocate \$400,000 from construction to ROW acquisition Move construction and ROW acquisition from FFY 2014 to FFY 2015 	Additional funds needed for right-of-way acquisition.

Motion:

Mr. Johnson made a motion to approve the miscellaneous TIP amendments as presented. Mayor Franklin Deese seconded the motion. Upon being put to a vote, the motion passed unanimously.

10. MPO Bylaws Amendment

Presenter:

Robert Cook

Summary:

Mr. Cook stated that the Metropolitan Transit Commission (MTC) became a voting member of the MPO when the revised Memorandum of Understanding (MOU) was adopted in October 2013. The MTC is now requesting that the MPO amend its bylaws to permit its representative to be a non-elected official. This item was referred to the TCC for discussion and recommendation by the MPO in July. The topic was considered at the July 30 and August 6 Transportation Staff meetings, and at the August 7 TCC meeting. The TCC voted unanimously to advise the MPO that it believed that the MTC’s request was reasonable. The TCC also recommended that a clause be added to the bylaws stating that “Technical Coordinating Committee members shall not be voting members of the MPO.” This recommendation was made because the MTC’s membership includes current TCC members. Staff presented the TCC’s recommendation to the MPO in August. The MPO requested that staff and the TCC review the recommendation to ensure there were no unintended consequences. The recommendation was reviewed at the September 10 Transportation Staff meeting, and it was determined that it was sound.

Motion:

Mayor Deese made a motion to approve the MPO bylaws amendment as presented. Mr. Curran seconded the motion. Upon being put to a vote, the motion passed unanimously.

11. Upcoming Agenda Items

Presenter:

Robert Cook

Summary:

Potential October agenda items were reviewed. Issues anticipated to be on the agenda include HOT lanes bonus allocation issues and the Section 5307 allocation.

12. Adjourn

The meeting adjourned at 7:19 PM.



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TO: CRTPO Delegates & Alternates
FROM: Robert W. Cook, AICP
CRTPO Secretary
DATE: November 10, 2014
SUBJECT: **Proposed 2015 Meeting Calendar**

REQUEST

The MPO is requested to approve the 2015 meeting calendar.

BACKGROUND

- In November 2013, as part of the MPO bylaws revision process, the MPO indicated that the bylaws should be changed to reflect a monthly meeting schedule.
- This change was reflected in the updated bylaws approved earlier this year. The change did not affect the long-standing requirement that meetings be held on the third Wednesday of the month.
- The MPO also requested that an action item be placed on November agendas to approve the meeting calendar for the coming year.
- The purpose of this agenda item is to identify potential conflicts in 2015 and approve the meeting calendar. The only potential conflict identified by staff occurs in February when the third Wednesday falls on Ash Wednesday.

January 21	July 15
February 18	August 19
March 18	September 16
April 15	October 21
May 20	November 18
June 17	December 16



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TO: CRTPO Delegates & Alternates
FROM: Robert W. Cook, AICP
CRTPO Secretary
DATE: November 10, 2014
SUBJECT: **2012-2018 TIP Amendments**

REQUEST

The MPO is requested to amend the 2012-2018 Transportation Improvement Program as noted in the table below.

TCC RECOMMENDATION

At its November 6, 2014 meeting, the TCC unanimously recommended that the MPO amend the TIP as noted in the table below.

BACKGROUND

The TIP amendments were requested by NCDOT's Program Development Branch.

Statewide Projects			
TIP #	Description	Proposed Amendment	Reason
M-0479	Statewide Project Development and Environmental Analysis, preliminary engineering for miscellaneous projects	Add Preliminary Engineering in FY 15, \$500,000	Not previously programmed
C-5571	NC Railroad, NCDOT Piedmont and Carolinian Passenger Rail Services,	Add funds in FY 15 and FY 16, \$819,000 in both fiscal years	Added at request of Transportation Planning Branch
C-5552	Passenger Rail Service- Charlotte to Raleigh, fourth daily frequency	Delete project from TIP	Work to be accomplished under P-2918
M-0219	Photogrammetry, preliminary engineering for miscellaneous projects	Add Preliminary Engineering in FY 15	No previously programmed

Local Projects			
U-3467A	Rea Road Extension, NC 16 to Twelve Mile Road/NC 84	Delay ROW from FY 16 to FY 17; delay Construction from FY 18 to FY 19	Allow additional time for planning
U-4713B	Campus Ridge Road Realignment, John St. to Campus Ridge Road	Delay Construction from FY 14 to FY 15	Allow additional time for design
U-5511	NC 51/Matthews-Mint Hill Road Superstreet	Delay Construction from FY 14 to FY 15	Allow additional time for ROW
U-2507AA	Baucom Road Extension	Delete project from TIP	Work to be accomplished under U-2507A
B-5242	Replace Baringer Drive bridge over Irwin Creek	Add ROW in FY 15; add Construction in FY 16	Not previously programmed
B-5378	Replace Michael Baker Road bridge over Briar Creek	Add ROW in FY 15; add Construction in FY 16	Not previously programmed
U-5115	NC 51/Idlewild Road intersection improvements	Add ROW in FY 15	Funds for ROW not previously programmed
C-5225	Toby Creek Greenway, Phase II	Delay Construction from FY 14 to FY 15	Allow additional time for design
I-5405	I-77 HOT Lanes	Delay ROW and Construction from FY 14 to FY 15	Allow additional time for design

ATTACHMENT

A draft resolution is included in the agenda packet.

RESOLUTION
ADOPTING AMENDMENTS TO THE
CHARLOTTE REGIONAL TRANSPORTATION PLANNING ORGANIZATION
TRANSPORTATION IMPROVEMENT PROGRAM
FOR FY 2012- FY 2018

A motion was made by _____ and seconded by _____ for the adoption of the resolution and upon being put to a vote was duly adopted.

WHEREAS, the Charlotte Regional Transportation Planning Organization (CRTPO) is the Metropolitan Planning Organization (MPO) for the Charlotte urbanized area; and

WHEREAS, the CRTPO has reviewed the current FY 2012-FY 2018 Transportation Improvement Program and found the need to amend it; and

WHEREAS, the following amendments to the North Carolina Transportation Improvement Program have been proposed:

Statewide Projects			
TIP #	Description	Proposed Amendment	Reason
M-0479	Statewide Project Development and Environmental Analysis, preliminary engineering for miscellaneous projects	Add Preliminary Engineering in FY 15, \$500,000	Not previously programmed
C-5571	NC Railroad, NCDOT Piedmont and Carolinian Passenger Rail Services,	Add funds in FY 15 and FY 16, \$819,000 in both fiscal years	Added at request of Transportation Planning Branch
C-5552	Passenger Rail Service- Charlotte to Raleigh, fourth daily frequency	Delete project from TIP	Work to be accomplished under P-2918
M-0219	Photogrammetry, preliminary engineering for miscellaneous projects	Add Preliminary Engineering in FY 15	No previously programmed
Local Projects			
U-3467A	Rea Road Extension, NC 16 to Twelve Mile Road/NC 84	Delay ROW from FY 16 to FY 17; delay Construction from FY 18 to FY 19	Allow additional time for planning
U-4713B	Campus Ridge Road Realignment, John St. to Campus Ridge Road	Delay Construction from FY 14 to FY 15	Allow additional time for design
U-5511	NC 51/Matthews-Mint Hill	Delay Construction from FY 14 to	Allow additional time for ROW

	Road Superstreet	FY 15	
U-2507AA	Baucom Road Extension	Delete project from TIP	Work to be accomplished under U-2507A
B-5242	Replace Baringer Drive bridge over Irwin Creek	Add ROW in FY 15; add Construction in FY 16	Not previously programmed
B-5378	Replace Michael Baker Road bridge over Briar Creek	Add ROW in FY 15; add Construction in FY 16	Not previously programmed
U-5115	NC 51/Idlewild Road intersection improvements	Add ROW in FY 15	Funds for ROW not previously programmed
C-5225	Toby Creek Greenway, Phase II	Delay Construction from FY 14 to FY 15	Allow additional time for design
I-5405	I-77 HOT Lanes	Delay ROW and Construction from FY 14 to FY 15	Allow additional time for design

WHEREAS, the Technical Coordinating Committee voted to recommend that the MPO approve the TIP amendments; and

WHEREAS, the MPO finds that the proposed amendment conforms to the purpose of the North Carolina State Implementation Plan for maintaining the National Ambient Air Quality Standards in accordance with 40 CFR 51 and 93; and

WHEREAS, the 2040 Metropolitan Transportation Plan has a planning horizon year of 2040 and meets all requirements of 23 CFR 450.

NOW THEREFORE BE IT RESOLVED by the Charlotte Regional Transportation Planning Organization that the FY 2012-FY 2018 Metropolitan Transportation Improvement Program for the Charlotte Urban Area be amended as listed above on this the 19th day of November, 2014.

I, Sarah McAulay, Chairwoman of the Charlotte Regional Transportation Planning Organization, do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Charlotte Regional Transportation Planning Organization, duly held on this the 19th day of November, 2014.

Sarah McAulay, Chairwoman

Robert W. Cook, Secretary

**RESOLUTION APPROVING THE CITY OF CHARLOTTE AS THE DESIGNATED
RECIPIENT FOR 49 USCA CHAPTER 53 FORMULA AND RELATED GRANTS**

A motion was made by CRTPO Member _____ and seconded by CRTPO Member _____ for the adoption of the following resolution, which upon being put to a vote was duly adopted.

WHEREAS, the Moving Ahead for Progress in the 21st Century (MAP-21) act continued and/or established multiple Federal Transit Administration (FTA) public transportation formula and related grant programs; and

WHEREAS, in order for the Charlotte Urbanized Area to receive federal funds pursuant to those formula and related grant programs, the administrative recipient of such funds must be designated by the Governor of North Carolina; and

WHEREAS, the City of Charlotte historically has, and continues to, administer multiple existing FTA funding programs via its public enterprise the Charlotte Area Transit System (CATS) and has the administrative, technical, and financial capability to administer the grant programs continued or established by MAP-21; and

WHEREAS, CRTPO has consulted with the responsible local officials and publicly owned operators of public transportation in the Charlotte Urbanized Area regarding this recommendation and gained their concurrence; and

WHEREAS, the collaborative efforts of CRTPO and all affected parties has resulted in agreement upon the CRTPO funding formula to disperse Urbanized Area Formula Funding (§ 5307) dollars in a fair and equitable manner; and

WHEREAS, the City of Charlotte, as the designated recipient, has been and will continue to be responsible for carrying out the proper administration and disbursement of the several FTA public transportation formula and related grant programs; and

WHEREAS, Iredell County currently is not a Direct Recipient, but intends to initiate the process of registering as a Direct Recipient with the FTA in the future;

NOW, THEREFORE, BE IT RESOLVED that it is the recommendation of the Charlotte Regional Transportation Planning Organization (CRTPO), with the concurrence of the publicly-owned operators of mass transportation services within the Charlotte Urbanized Area, that the Governor of North Carolina should designate the City of Charlotte as the designated recipient for the several FTA public transportation formula and related

Charlotte Regional Transportation Planning Organization
(CRTPO)

grant programs established by MAP-21 in 49 USCA Chapter 53, specifically including but not limited to:

- 49 USCS §5307. Urbanized Area Formula
- 49 USCS §5309. Fixed Guideway Capital Investment
- 49 USCS §5310. Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities
- 49 USCS §5337. State of Good Repair Grants
- 49 USCS §5339. Bus and Bus Facilities Formula Grants

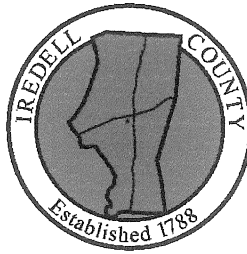
Further, the Charlotte Regional Transportation Planning Organization (CRTPO) supports the future application and registration of Iredell County as a Direct Recipient.

Adopted on the ___ day of _____, 201__.

I, Sarah McAulay, CRTPO Chairwoman, do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Charlotte Regional Transportation Planning Organization, duly held on this the 19th of November, 2014

Signature of CRTPO Chairperson

Steven D. Johnson, Chairman
Marvin Norman, Vice-Chairman
Kenneth M. Robertson, Jr.
Renee Griffith
Gene Houpe



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IREDELL COUNTY BOARD OF COMMISSIONERS

October 7, 2014

Charlotte Regional Transportation Planning Organization
600 E. Fourth Street, 8th Floor
Charlotte, NC 28202

To Whom it May Concern:

On behalf of the Iredell County Board of Commissioners, please accept this letter as a statement of our support for the CRTPO funding formula created to disperse Urbanized Area Formula Funding Program (5307) dollars between CATS (Charlotte Area Transit System) and ICATS (Iredell County Area Transportation System). This formula appears to be a fair and equitable way to share the funds that are based on the actual amount of service provided.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen D. Johnson", with a long horizontal flourish extending to the right.

Stephen D. Johnson, Chairman
Iredell County Board of Commissioners