

**CHARLOTTE DOUGLAS INTERNATIONAL AIRPORT
AIRPORT ADVISORY COMMITTEE**

**Minutes from the July 9, 2009 meeting
Piedmont Conference Room
8:00 a.m.**

Present

Dr. Henry Nicholson, Chair
Crystal Jackson, Vice Chair
Joe Carpenter
Andrew Riolo
Jeff Hay
Russell McMillan
William Taylor
Stan Vaughan
Stan Campbell

Staff Present

TJ Orr, Aviation Director
Jennifer Long, Staff Advisor
Erika Helm, Community Outreach Specialist

Absent

Shawn Dorsch
Todd Fuller

1. Call to Order

Chair Dr. Henry Nicholson called the meeting to order at 8:00 a.m.

2. Pledge of Allegiance**3. Approval of the June 4, 2009 Minutes**

The minutes were approved as written.

4. Business Agenda**1. Airport Security Fence Phase II**

- Action:**
- A. Approve a contract with Country Boy Landscaping, Inc. in the amount of \$160,000 for security fencing for the New Third Parallel Runway, and;**
 - B. Adopt a budget ordinance in the amount of \$160,000 from the Airport Discretionary fund to be replaced with future federal grants and proceeds of the upcoming 2009 General Airport Revenue Bond issue.**

Background:

- Federal Aviation Regulations require a chain link security fence around the Airport.
- In October 2008, Council approved a contract in the amount of \$277,600 for the purchase and installation of a chain link fence. This contract provided a portion of the new fence that will be required when the new runway opens.
- This contract will provide an additional portion of the required security fence.

Disadvantage Business Enterprise

Established DBE Goal: 12%
Committed DBE Goal: 16%

Summary of Bids

Country Boy Landscaping, Inc	\$160,000
Long Fence Company, Inc	\$184,000

American Fence and Supply Co., Inc.	\$200,440
Henley's Construction Co., Inc.	\$208,940
Jones Grading and Fencing, Inc.	\$211,000
RMD Holding, Ltd.	\$225,130
Gaston Fence Company, Inc	\$238,040

Council Date: July 27, 2009

VOTING:

- Motion for Approval: No motion was made
- Second:
- All those in Favor: 9
- Opposed: 0

2. Group Hangar II – Office Space Upfit

Action: Award the low bid of \$149,818 by C.A Scism Construction Company of Midland, NC for construction of office space that is located inside an existing corporate aircraft hangar.

Background:

- The contract will provide for construction of the office space, mechanical, electrical, and plumbing.

Small Business Opportunity

Established SBE Goal: 0 %

Committed SBE Goal: 0%

Pursuant to Part B: Section 2.4 of the SBO Program, no SBO utilization goal was set for this contract because it was bid as an informal project, however, C.A. Scism Construction Company is an SBE vendor.

Summary of Bids:

C.A. Scism Construction	\$149,818
The Bowers Group, LLC	\$185,800
Edison Foard	\$188,000
Camps Construction Company	\$217,488

Council Date: July 27, 2009

Orr: This is for Group Hangar Two, one of the hangars we have built for storing airplanes. We currently store Goodrich's airplanes here and they have a need for some office and support space.

Vaughan: Do they pay us for this?

Orr: Yes. We will build it and they will pay office rent at our standard rate. That's our return on investment.

Jackson: What's the standard office rent?

Orr: It is \$15 per square foot.

Jackson: Do they pay operating expenses?

Orr: Yes.

Riolo: Where's the location of this hangar?

Orr: Group One is the big hangar that faces the runway. This one is positioned at 90 degrees right behind it. It is across from Bank of America.

Riolo: How many planes does Goodrich have and what are they?

Orr: They have two, a Challenger 604 and Citation 10. They are also getting a Global 5000.

Riolo: So they will have three?

Orr: Yes.

VOTING:

- Motion for Approval: No motion was made
- Second:
- All those in Favor: 9
- Opposed: 0

3. Hourly Parking Deck Repairs and Improvements

Action: Approve a contract in the amount of \$314,000 with Camps Construction Company for the Airport's Hourly Parking Deck repairs.

Background:

- The Hourly Deck was constructed in 1988 and current plans are for it to remain in service for another three - five years.
- This contract provides all labor and materials for necessary repairs.
- Also included in the contract are unit prices for any additional repairs that are/may be discovered during the course of the contract.

Small Business Opportunity

Established SBE Goal: 7%

Committed SBE Goal: 7.96%

Camps Construction Company has committed 7.96% \$25,000 of the total contract amount to the following SBE firm: Atlantic Coast Waterproofing

Summary of Bids

Camps Construction Company	\$314,000.00
Turner Construction (non-responsive)	\$316,446.00
Edison Foard	\$333,000.00
Shelco, Inc.	\$346,000.00
The Bowers Group	\$454,700.00
Strickland Waterproofing	\$477,300.00
HR Construction (non-responsive)	\$479,000.00
MV Momentum	\$749,000.00

Council Date: July 27, 2009

Taylor: What's the expected time before you tear down these decks?

Orr: About three years.

Carpenter: This is more of a safety issue?

Orr: Safety is always our number one priority.

Campbell: Where will customers park once these decks are torn down and the new larger deck is being built?

Orr: We will build the back half of the new deck first in the current Daily surface lot area. Once that is complete and operational, we will then tear down the existing Hourly decks to then build the front half of the new deck.

VOTING:

- Motion for Approval: Carpenter
- Second: No second was made
- All those in Favor: 9
- Opposed: 0

4. New Airport Parking Deck

- Action:**
- A. Approve a contract with LS3P Associates, Inc. of Charlotte, NC in the amount of \$5,950,000 for design and construction administration services for a 7,000-space parking deck, and**
 - B. Adopt a budget ordinance in the amount of \$5,950,000 from the Airport Discretionary Fund to be repaid with CFC revenues and proceeds from a future General Airport Revenue Bond issue.**

Background:

- Airport growth has been increasing steadily over the past six years.
- In order to determine how best to accommodate the increased local boarding passengers, City Council approved a contract with LS3P Associates, Inc. and HNTB North Carolina, P.C. in November 2007 to do a master planning study of the terminal area including the Hourly Parking Deck, Curbside Roadway, and Terminal Building Ticketing and Baggage Lobby.
- In May 2007, City Council adopted an ordinance imposing a Contract Facility Charge (CFC) at the Airport for the purpose of funding design, construction, maintenance and operation of current and future rental car facilities.
- The recommendations of the master planning study include a new parking deck of approximately 7,000 parking spaces for the Rental Car Ready and Quick Turn Facilities, Valet Parking, and Hourly/Daily public parking.
- Based on their qualifications and their previous experience working on the Daily and Business Valet Decks, and their work on the master planning study, the Airport has selected LS3P Associates to design this deck.
- This contract will provide architectural design, engineering, and construction administration services for the Hourly Deck including the Rental Car Facilities and Valet Parking.
- The parking deck will be built in two phases. The first phase includes one-half of the new deck to be opened prior to demolition of the existing hourly parking deck. The second phase will construct the remainder of the deck, which will occupy the majority of the existing hourly deck site.
- The project will be funded by a combination of CFC revenues and proceeds from a future General Airport Revenue Bond issue.
- This project was highlighted in the Aviation Director's presentation to City Council at their Dinner Briefing on June 1, 2009.

Small Business Opportunity

N/A

Public Art

The parking deck is an eligible project; however, design costs are excluded from the 1% appropriation.

Council Date: July 27, 2009

Vaughan: I notice there is no bid process on this.

Orr: You do not bid for professional services. You request proposals and qualifications and then select the most qualified candidate and negotiate the fee.

Vaughan: We bid this last month but there is no Small Business goal?

Orr: There is actually a goal of 10%. However, the SBE goal on professional contracts is to be negotiated so there is not an actual goal because there is no bid. However, there will be SBE participation.

Vaughan: Has this already gone to Council?

Orr: No, this goes July 27.

Vaughan: We may want to put that goal in there somewhere and explain that. I just want to make sure I understand the scope of this. This is for design only and has nothing to do with the construction?

Orr: No construction.

Vaughan: The entire cost, including design, will be around \$120 million? So the design of the deck is around 5% of the cost?

Orr: That's correct.

Carpenter: Explain how the rental cars will work. Will you still be required to take a shuttle?

Orr: No, you will be able to walk out of the terminal building through a tunnel and go into the deck where the rental cars will be. There are two ways to do a rental car consolidated facility. One is in a deck in front of the terminal and the other is in a remote facility. A lot of airports have elected to put the cars in a remote facility. I think what we are planning is an entirely higher level of service.

Vaughan: I know that we have an action coming up that involves Roy Johnson. Is he involved in this project?

Orr: Yes.

Vaughan: Does he have any connections to this selected firm?

Orr: No connection to LS3P, which has a sub, The Wilson Group. Brian Wilson of The Wilson Group at one time worked with Roy at Odell. There are actually not a lot of firms here that at some point in time didn't have someone working for Odell. LS3P came out of Charleston and one of the Principals is Mike Tribble who is the Tribble of Clark, Tribble, Harris and Li.

VOTING:

- Motion for Approval: No motion was made
- Second:
- All those in Favor: 9
- Opposed: 0

5. Airport Contract for Architectural Services

- Action:**
- A. Approve a professional services contract with Roy Johnson, AIA in an amount not to exceed \$225,000, to provide planning and architectural services at the Airport for FY2010; and**
 - B. Authorize the City Manager to execute two additional renewals of this contract at prevailing rates for FY11 and FY12.**

Background:

- This contract is for the professional services of Roy Johnson, Architect, to assist Airport staff in planning and implementing improvements to and construction of structures at the Airport, including the main passenger terminal.
- Mr. Johnson is retired from Odell Associates where he served as a principal architect and has been involved with Airport terminal development for over 30 years. He has worked with the Airport for the past 11 years.

- The scope of his services includes developing design concepts, negotiating contracts, reviewing plans, value engineering and master planning.
- Mr. Johnson will be paid on an hourly basis at the rate of \$130.00 per hour for hours worked.
- During the next three years, the Airport will be:
 - Rehabilitating Runway 18C
 - Expanding the terminal and adding gates
 - Adding new Airport parking decks
 - New roads and access systems
- This contract and expansion was highlighted in the Aviation Director's presentation to City Council at their Dinner Briefing on June 1, 2009.

Disadvantaged Business Opportunity

The Federal DBE Program neither requires nor permits goals for every contract. The City must meet its overall goal by using a mix of contract goals and race-neutral means.

Council Date: July 27, 2009

Jackson: Is this just a one year contract?

Orr: It's a one year contract but can be extended by the City Manager for two additional years.

Vaughan: Can I go back to the parking deck action? You mention about not taking bids on professional services. Is that the largest professional service contract we have had?

Orr: It's the largest active one we have.

Vaughan: Are the larger professional services contracts typically with architectural firms?

Orr: Yes.

VOTING:

- Motion for Approval: No motion was made
- Second:
- All those in Favor: 9
- Opposed: 0

6. FedEx Facilities, Partial Roof Replacement and Repairs

Action: Approve a contract in the amount of \$181,510.00 with Baker Roofing Company for The FedEx Facilities Partial Roof Replacement and Repairs.

Background:

- This contract includes all labor and materials to Reroof and Repair the roofs on 4831 and 4850 Express Drive Facilities leased by Federal Express.

Small Business Opportunity

Established SBE Goal: 0 %

Committed SBE Goal: 0 %

Pursuant to Part B: Section 2.4 of the SBO Program, no SBO utilization goal was set for this contract because bid as an informal project.

Summary of Bids

Baker Roofing Company	\$181,510.00
Cyclone Roofing, LLC	\$211,900.00
Radco Construction Services, Inc.	\$267,000.00
Davco Roofing and Sheet Metal, Inc.	\$387,200.00

Council Date: July 27, 2009

VOTING:

- Motion for Approval: Vaughan
- Second: Jackson
- All those in Favor: 9
- Opposed: 0

7. Airport Rescue/Fire Station

- Action:**
- A. Approve a contract in the amount of \$3,629,200 to Edison Foard, Inc. for the construction of a new Rescue/Fire Station Facility; and**
 - B. Approve a Military Construction Cooperative Agreement (MCCA) with the National Guard Bureau to reimburse the City \$6.6 million for the cost of constructing a new ARFF facility at the Airport, and**
 - C. Adopt a budget ordinance in the amount of \$6.6 million to appropriate the funds from the MCCA.**

Background:

- In April 2008, City Council approved a Military Construction Cooperative Agreement in the amount of \$420,000 to reimburse the City for the design of a new fire station on the Airport and provide additional funding at a later time for construction.
- In January 2009, City Council approved a design contract with Stewart Cooper Newell Architects for the design of the station.
- This contract funds the construction of the new fire station.
- Actions B & C provides the funding for construction of the facility using National Guard Bureau funds.

Small Business Opportunity

Established SBE goal: 9.00%

Committed SBE goal: 4.90%

Edison Foard failed to meet the SBE goal, but earned the required number of Good Faith Effort Points. They have committed 4.90% (\$158,238) of the total contract amount to the following SBE firms: Mekki Modular and MRL Plumbing

Summary of Bids

Edison Foard, Inc.	\$3,629,200
Shelco, Inc	\$3,677,345
Farley and Associates	\$3,832,680
R.L. Casey, Inc.	\$3,837,540
Marand Builders, Inc.	\$3,854,297
Edifice, Inc.	\$3,896,950
Southside Constructors, Inc.	\$4,027,383
Liles Construction Company	\$4,041,050
Beam Construction Company	\$4,217,800
Randolph and Son Builders	\$4,224,441
Matthews Construction Company	\$4,228,831
Myers & Chapman, Inc.	\$4,242,474
Ike's Construction	\$4,396,000

Council Date: July 27, 2009

Vaughan: Considering that the bids came in well under budget and the low bid is \$3.6 million, what happens to the rest of the money?

Orr: We will have to give that back.

Riolo: Are the fireman employees of the North Carolina Air National Guard or are they employees of the City of Charlotte?

Orr: First off, about half of the equipment is furnished by the Guard and half is furnished by the Airport. The firemen are City employees, furnished by the Charlotte Fire Department whose total costs is reimbursed through Airport funds. The Guard also has a fulltime Fire Chief and approximately 40 part-time firemen. The Guard's base is fully self-supporting.

Vaughan: I notice that the second low bidder was only around \$50,000 behind. Did that bidder meet the SBE goal?

Orr: Yes, they did. Both are contractors that have won a number of bids on Airport projects. Shelco is currently building the Valet deck and Edison Foard built the Concourse E extension. The way the SBE Program is set-up is you either meet the goal or you accumulate a certain amount of good faith effort points. You earn points for an entire series of efforts such as advertise, contact and negotiate. Edison Foard met the good faith efforts and got the points required, even though they did not meet the goal. However, keep in mind that historically we normally improve on our SBE participation as we go through the contract. That's because the contractor normally hasn't awarded all the sub-contracts they need to have at the time of bid. We encourage them to continue to seek opportunities to sub-contract throughout the construction process.

Vaughan: Do you anticipate Council having an issue with this?

Orr: No. They may not like it because they didn't meet the goal, however, they are obligated to their policy and once you establish a policy, if you don't follow that policy you then incur liabilities. In this case, the low bidder clearly followed the policy. The contractor cannot make someone sign a sub-contract.

VOTING:

- Motion for Approval: No motion was made
- Second:
- All those in Favor: 9
- Opposed: 0

8. FAA Grant Acceptance

- Action:**
- A. Adopt a resolution accepting a Federal Aviation Administration (FAA) Airport Improvement Program grant in the amount of \$6,905,070 for the third parallel runway project; and**
 - B. Adopt a Budget Ordinance appropriating \$6,905,070 in FAA grant funds.**

Background:

- Each year, the Airport qualifies for FAA entitlement funds based on passenger enplanements. The Airport's FY2009 entitlement funds are \$10,245,912.
- Congress has not approved a multi-year FAA reauthorization bill to fund the grant program for airports. They have instead approved smaller funding bills over the last year to keep the program funded.
- In February, City Council accepted a grant for 33% of the Airport's scheduled FY 2009 entitlement funds, as well as \$11,000,000 in discretionary grant funds related to the Letter of Intent (LOI) issued by FAA for funding the Third Parallel Runway project.

- Congress recently approved a funding bill that allows FAA to fully fund the entitlement grants for airports. This grant allocates the remainder of Charlotte's entitlement funds for the year.
- These grant funds will be used to reimburse the Airport for a portion of the costs associated with grading and paving for the Third Parallel Runway.

Council Date: July 27, 2009

Carpenter: You stated that you collect \$1 and send that to Washington and in return get \$.17 back. What happens to the remainder of the money?

Orr: A portion goes to support the operations of the FAA. It entirely supports the operations of the FAA and there's a small amount that comes out of the general fund, which is the military's contribution.

VOTING:

- Motion for Approval: No motion was made
- Second:
- All those in Favor: 9
- Opposed: 0

9. Terminal Expansion Design Contract

- Action:**
- A. Approve a professional services contract with DAS Architecture, Inc. in an amount not to exceed \$1,390,000 for design services for the East Terminal Expansion.**
 - B. Adopt a budget ordinance in the amount of \$1,390,000 from the Airport Discretionary Fund to be replaced by future General Airport Revenue Bond proceeds.**

Background:

- The Airport continues to experience peak passenger loads throughout the day that exceeds the existing capacity of the security checkpoints in the terminal lobby, especially early mornings with business travelers and in the mid-afternoons with international passengers arriving to transfer to domestic flights.
- In order to increase the capacity of the screening process, the Airport has identified a need to expand the east side of the terminal lobby to construct an additional checkpoint. This checkpoint will have four additional passenger screening lanes.
- Because the equipment used by TSA for passenger screening continues to evolve, the need for additional space at the existing checkpoints may require the removal of an existing lane some checkpoints. This project will ensure a net gain of passenger screening lanes.
- This contract will provide design, bidding, and construction administration services for the East Terminal Expansion project.
- Funding for this contract comes from future General Airport Revenue Bond proceeds, the debt service of which will be paid for with Passenger Facility Charge (PFC) revenues.
- This contract and expansion was highlighted in the Aviation Director's presentation to City Council at their Dinner Briefing on June 1, 2009.

Small Business Opportunity

N/A

Council Date: July 27, 2009

Jackson: What's the square footage of the expansion?

Orr: I believe it is 46,000 square feet. It will cost about \$25 million.

Carpenter: Can you explain exactly where that's located? Would it be located behind where the wine shop is?

Orr: Yes, it will be located behind the wine shop but will not affect any of those concessions. This design will probably be a LEED design but will probably only be Silver.

Riolo: What?

Orr: LEED as in "green" and energy efficient.

VOTING:

- Motion for Approval: No motion was made
- Second:
- All those in Favor: 9
- Opposed: 0

10. Property Transactions

Action: Approve the following property acquisitions.

A. Project: Airport Master Plan Land Acquisition

Owner(s): Clark Associates

Property Address: * Wilkinson Blvd

Property to be acquired: 42 acres

Improvements: Vacant Land

Purchase Price: \$879,000

Remarks: The purchase price was determined by two independent Member Appraisal Institute (MAI) appraisers and was reviewed by a third MAI appraiser. Each appraisal takes into consideration the specific quality and quantity of the land. The tax value is determined on a more generic basis and will be higher or lower for land/house with certain attributes. Property is acquired per Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition and Relocation Act of 1970. Acquisition costs are eligible for Federal Aviation Administration reimbursement.

Zoned: R4 Use: vacant land

Tax Value: \$270,000

Tax Code: 113-331-21 and 113-331-22

B. Project: Airport Master Plan Land Acquisition

Owner(s): Clark Associates

Property Address: * Wilkinson Blvd

Property to be acquired: 1.9 acres

Improvements: Vacant Land

Purchase Price: \$550,000

Remarks: The purchase price was determined by two independent Member Appraisal Institute (MAI) appraisers and was reviewed by a third MAI appraiser. Each appraisal takes into consideration the specific quality and quantity of the land. The tax value is determined on a more generic basis and will be higher or lower for land/house with certain attributes. Property is acquired per Federal Guidelines 49

CFR Part 24 of the Uniform Acquisition and Relocation Act of 1970. Acquisition costs are eligible for Federal Aviation Administration reimbursement.

Zoned: B2 Use: vacant land

Tax Value: \$41,300

Tax Code: 055-371-20

C. Project: Airport Master Plan Land Acquisition

Owner(s): Clark Associates

Property Address: 7200 Wilkinson Blvd

Property to be acquired: 2.0 acres

Improvements: Vacant Land

Purchase Price: \$76,000

Remarks: The purchase price was determined by two independent Member Appraisal Institute (MAI) appraisers and was reviewed by a third MAI appraiser. Each appraisal takes into consideration the specific quality and quantity of the land. The tax value is determined on a more generic basis and will be higher or lower for land/house with certain attributes. Property is acquired per Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition and Relocation Act of 1970. Acquisition costs are eligible for Federal Aviation Administration reimbursement.

Zoned: B2 Use: vacant land

Tax Value: \$8,800

Tax Code: 055-371-17

D. Project: Airport Master Plan Land Acquisition

Owner(s): Clark Associates

Property Address: * Wilkinson Blvd

Property to be acquired: 3.54 acres

Improvements: Vacant Land

Purchase Price: \$872,000

Remarks: The purchase price was determined by two independent Member Appraisal Institute (MAI) appraisers and was reviewed by a third MAI appraiser. Each appraisal takes into consideration the specific quality and quantity of the land. The tax value is determined on a more generic basis and will be higher or lower for land/house with certain attributes. Property is acquired per Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition and Relocation Act of 1970. Acquisition costs are eligible for Federal Aviation Administration reimbursement.

Zoned: B2 Use: vacant land

Tax Value: \$149,200

Tax Code: 055-371-13

E. Project: Airport Master Plan Land Acquisition

Owner(s): Charles Joye and Myra Frank

Property Address: 6402 Teresa Avenue

Property to be acquired: .42 acres

Improvements: Single family residence

Purchase Price: \$108,000

Remarks: The purchase price was determined by an independent appraiser and was reviewed by a MAI appraiser. Each appraisal takes

into consideration the specific quality and quantity of the land. The tax value is determined on a more generic basis and will be higher or lower for land/house with certain attributes. Property is acquired per Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition and Relocation Act of 1970. Acquisition costs are eligible for Federal Aviation Administration reimbursement.

Zoned: R3 Use: single family residence

Tax Value: \$58,100

Tax Code: 055-365-13

F. Project: Airport Master Plan Land Acquisition

Owner(s): George and Sue Pope

Property Address: 8617 Todd Road

Property to be acquired: 1.2 acres

Improvements: Single family residence

Purchase Price: \$150,000

Remarks: The purchase price was determined by an independent appraiser and was reviewed by a second appraiser. Each appraisal takes into consideration the specific quality and quantity of the land. The tax value is determined on a more generic basis and will be higher or lower for land/house with certain attributes. Property is acquired per Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition and Relocation Act of 1970. Acquisition costs are eligible for Federal Aviation Administration reimbursement.

Zoned: R3 Use: single family residence

Tax Value: \$90,100

Tax Code: 055-381-24

Council Date: July 27, 2009

Carpenter: There is a variance in the per acre cost on the first few acquisitions.

Orr: Two parcels on one end are sitting in an intersection and the first property is adjacent to the exit from the interstate and two have a creek running through them. They are prime sights and if we don't buy them now, someday there will be a hotel there.

Carpenter: The land with houses, will we move those?

Orr: We will offer them for sale to be moved outside the Airport environment.

VOTING:

- Motion for Approval: Vaughan
- Second: Carpenter
- All those in Favor: 9
- Opposed: 0

FOR INFORMATION ONLY

City Council approved the following actions at their June 22nd meeting.

1. Navigational Aid Installation Change Order

Action: Approve Change Order #1 with Brooks, Berry, Haynie & Associates, Inc. of Mableton, GA in the amount of \$732,975 for the installation of low visibility navigational aid lights.

Background:

- In September 2008, City Council awarded a contract to Brooks, Berry, Haynie & Associates, Inc. for the installation of navigational aids for the new runway.
- As part of the navigational aids project, the new runway will have a lighting system that alerts pilots to the entrance of the runway that will be used when visibility is low, such as foggy days.
- As part of the runway commissioning, FAA is requiring the installation of low visibility lighting on the existing runways as well.
- This change order funds the installation of the equipment so they are operational in time for the runway commissioning by FAA in February 2010.
- Permanent funding for this contract comes from a combination of future FAA Airport Improvement Program grants and proceeds of the upcoming 2009 General Airport Revenue bond issue, the debt service of which will be paid for with Passenger Facility Charge (PFC) revenues.

Disadvantaged Business Opportunity

Brooks, Berry, Haynie & Associates, Inc. maintains their original contract goal of 13% with the addition of this change order.

2. Corporate Aviation and Fuel Facility Leases

Action: Approve assignment of Corporate Aviation and Fuel Facility Leases from Wells Fargo & Company to SPX Corporation and terminate Hangar Lease with SPX Corporation.

Background:

- Wells Fargo & Company leases a Corporate Aviation Facility and Fuel Facility from the City of Charlotte at the Airport. Wells Fargo is the successor to Wachovia Corporation.
- Wells Fargo has elected to close its Corporate Aviation operation in Charlotte and has reached an agreement to assign the leases to SPX Corporation.
- SPX presently occupies a Corporate Aviation Facility it constructed at its expense on ground it leases from the City at a different location on the Airport. Upon assuming the Wells Fargo leases, SPX will surrender its existing leasehold back to the City. Under the terms of the SPX Lease, the City will purchase the unamortized SPX investment in the leasehold improvements in the amount of \$203,302.88.
- SPX will assume all of Wells Fargo's obligations under the leases. The Airport will operate the SPX hangar as part of the Wilson Air Center FBO.

Small Business Opportunity

N/A

5. Status Reports**1. Recognition of Retiring Members**

Dr. Nicholson was recognized for his 12 years of service on the committee. Dr. Nicholson served as a Council-appointed member with aviation affiliation. Stan Campbell was recognized for his six years of service on the committee. Campbell served as a Mayoral appointee. Both members, whose terms expire July 31st, were presented with a US Airways model airplane.

2. Annual Report

Lee Davis, Marketing and Communications Specialist with the Airport's Public Affairs Department, provided each committee member an outline of the upcoming Annual Report. This year's report will be in a video format, as opposed to a print format. Replacing print with video gives the Airport a cost savings of approximately \$8,000 and also enables the report to be easily distributed through email and will also be available through the Airport's website. Each member was asked to review the outline and provide any questions and/or feedback to Jennifer Long.

3. Elections

The Nominating Committee addressed the AAC and announced their nomination of Stan Vaughan for Chair and Drew Riolo for Vice Chair. The floor was then opened for additional nominations; no other nominations were made. The committee then voted by written ballot. Stan Vaughan received the majority of the votes for Chair, while Drew Riolo received the majority of the vote for Vice Chair.

Voting Results

- Jackson: Riolo-Chair; Vaughan-Vice Chair
- Nicholson: Riolo-Chair; Vaughan-Vice Chair
- Riolo: Riolo-Chair Vaughan-Vice Chair
- Vaughan: Vaughan-Chair; Riolo-Vice Chair
- Taylor: Vaughan-Chair; Riolo-Vice Chair
- Carpenter: Vaughan-Chair; Riolo-Vice Chair
- Hay: Vaughan-Chair; Riolo-Vice Chair
- McMillan: Vaughan-Chair; Riolo-Vice Chair
- Campbell: No vote
- Dorsch: No vote (absent from meeting)
- Fuller: No voted (absent from meeting)

In summary

- Chair: Vaughan carried the majority with 5 votes; Riolo received 3
- Vice Chair: Riolo carried the majority with 5 votes; Vaughan received 3

Meeting adjourned at 9:00 a.m.


 T. J. Orr, Aviation Director

Distribution:

Mayor & City Council
 Curt Walton, City Manager
 Stephanie Kelly, City Clerk
 Ronnie Bryant, President/CEO, Charlotte Regional Partnership
 Bob Morgan, Charlotte Chamber