

**CHARLOTTE DOUGLAS INTERNATIONAL AIRPORT  
AIRPORT ADVISORY COMMITTEE**

**Minutes from the April 2, 2009 meeting  
Piedmont Conference Room  
8:00 a.m.**

**Present**

Dr. Henry Nicholson, Chair  
Crystal Jackson, Vice Chair  
Todd Fuller  
Andrew Riolo  
Jeff Hay  
Russell McMillan  
Joe Carpenter  
Stan Vaughan  
Shawn Dorsch  
William Taylor

**Staff Present**

TJ Orr, Aviation Director  
Jennifer Long, Staff Advisor  
Erika Helm, Community Outreach Specialist

**Absent**

Stan Campbell

**1. Call to Order**

Chair Dr. Henry Nicholson called the meeting to order at 8:00 a.m.

**2. Pledge of Allegiance**

**3. Approval of the March 5, 2009 Minutes**

The minutes were approved as written.

**4. Business Agenda**

**1. Airport Telecommunications Antenna Site Lease**

**Action:** Approve a five-year lease with T-Mobile South, LLC for a telecommunications antenna and related facility site on the Airport's rotating beacon.

**Background:**

- The Airport constructed a 134 foot tall tower for the FAA required rotating beacon in 1999. It was designed to accommodate up to four telecommunication antenna systems.
- T-Mobile South, LLC, the latest successor to the original user AT&T Wireless Services, will have exclusive use of 486 square feet of land and the right to attach three (3) antennas and related equipment. The term is for five-years beginning January 1, 2009 at a rental of \$3,500 per month with 3% annual escalations.

**Council Date:** April 13, 2009

**VOTING:**

Motion for Approval: Vaughan

Second: Dorsch

All those in Favor: 9 (Carpenter absent for vote)

Opposed: 0

Riolo: The runways are hard to see when you are looking at them at a different angle. If you are landing from the north and coming from the north, you look for the beacon. The problem is that Airport's are surrounded by population and you can't recognize the beacon anymore because all the other lights.

## **2. Airport Traffic Control and Security Guard Services Contract**

**Action: Approve a three-year contract with G4S Wackenhut Security for Airport Traffic Control and Security Services in the amount of \$2,100,000.**

### **Background:**

- After September 11, 2001, the Airport used a combination of Airport personnel and temporary employees to comply with additional federal security mandates.
- In February 2004, Council approved a contract with Weiser Security to provide security services. This contract was amended shortly afterwards to add curbside traffic control and has now expired.
- In January 2009, the Airport sought proposals for this contract. The request for proposals generated 15 responses. A Selection Committee consisting of Airport staff and an Airport Advisory Committee member short listed and interviewed five of the companies. The evaluation team selected G4S Wackenhut Security due to their cost proposal, qualifications, quality of their presentation and references.
- This contract will provide uniformed traffic control personnel on the Airport terminal's upper and lower level curbsides and other security guard services.
- The terms of this contract will be for three years.

### **Cost Structure**

- The agreement requires the contractor to provide 908 man hours per week. However, for security-related contingencies and short term unanticipated service level increases, the Aviation Director may seek additional man hours at the contracted hourly rates.
- The employees will be responsible for a range of security guard functions as directed by the Airport.
- There are seven guard positions with hourly rates ranging from \$9.00 to \$11.25 per hour depending on specific responsibilities. The annual cost includes a 42% company markup which fell in the middle of all the companies who submitted proposals, which ranged from 31%-64%. Wage increases for employees may be approved on an annual basis by the Aviation Director. Employees will receive a benefits package which will include health insurance, life insurance, tuition reimbursement, and retirement.

### **Small Business Opportunity**

Pursuant to Part C: Section 2.4 of the SBO Program, no SBO utilization goal was set for this contract because subcontracting is not anticipated; however, in the solicitation process we encouraged the proposer to subcontract to an SBE company. Lifeguard Protective Services is the only certified SBE for security services. During the procurement process, several attempts were made to negotiate with them as subcontractors, but Wackenhut was unable to come to an agreement. Their rates were significantly higher than the prime contractor's rates. The SBO Office has reviewed this contract for subcontracting opportunities and concurs with Aviation's recommendation.

**Council Date: April 2, 2009**

### **VOTING:**

Motion for Approval: Taylor

Second: Jackson

All those in Favor: 9 (Carpenter absent for vote)

Opposed: 0

Orr: Shawn served on the selection committee. Do you want to make any comments?

Dorsch: Wackenhut also does Greensboro, as well as a lot of other airports. Greensboro did give them a recommendation. Among the people that presented, they were the most on the ball. One of the

things they did was they actually sent the guy that was going to be the representative for us in Charlotte. The other companies did not do that.

### **3. Roadway Signage Package**

**Action: Approve a contract in the amount of \$746,202.54 with Camps Construction Company to purchase and install roadway signage at the airport.**

**Background:**

- This construction contract provides new roadway signage for the Airport's access roads as well as circulation roads to all parking lots, decks, rental car area, and the Terminal Facility.
- The signage replaces all static signs, some of which are more than 20 years old, and reflects changes in the roadways and parking facilities including the newest deck.
- Sign sizes including letter size, colors, and consistent terminology are part of the upgrades include in this package.

**Summary of Bids**

Camps Construction Company	\$ 746,202.54
Traffic Control Devices	\$ 747,639.00
On-Site Development	\$ 873,575.00
Architectural Graphics, Inc.	\$1,211,024.67
H.B. Rowe	\$1,058,817.00

**Small Business Opportunity**

Established SBE Goal: 6%

Committed SBE Goal: 12.75%

Camps Construction Company committed 12.75% (\$95,174) to the following SBE firm(s): Diversified Consulting

**Council Date: April 27, 2009**

Orr: We bid this a month ago and had a wide range of bids and determined that the bid specifications were ambiguous and some of the bidders interpreted it one way while others interpreted it another way, which was about half of a million dollar difference. So we rejected all those bids and corrected the specifications and rebid it. The third low bidder has protested because they claim you need a heavy highway license to do this project. Camps Construction only has a contractor's license. We have checked and read the requirements for licensing and we believe the protest is completely without merit so it is our intent to proceed with awarding the contract to Camps. The SBE goal was 6% and their commitment was 12.75%. Camps is going to sub-contract the signage production part to the fourth low bidder.

Riolo: So Camps is going to do the construction but the design is going to be by Architectural Graphics?

Orr: Camps is going to do the construction, but the fabrication of the signs is by the other company.

Vaughan: On the original email we received yesterday, it had a different list of bidders and then we received the amendment. Was this just a clerical error?

Long: The original email I sent yesterday was the action information that was originally provided to me. However, shortly after I sent that information to the group, I was then given an updated action, which was the amendment sent to the group.

**VOTING:**

Motion for Approval: Dorsch

Second: Jackson

All those in Favor: 10

Opposed: 0

#### 4. Property Transaction

**Action: Approve the following easement acquisition.**

**Background:**

Project: Airport Drive- Storm Water Easement  
Owner(s): Jackson Park Ministries  
Property Address: 5415 Airport Drive  
Easement SF to be acquired: 3,873 Square Feet  
Improvements to be acquired: none  
Purchase Price: \$8,000  
Remarks: The purchase price was determined by an independent MAI appraisal.  
Zoned: B1 Use: Church property  
Total Parcel Tax Value: \$791,800  
Tax Code: 115-061-02

**Council Date: April 27, 2009**

**VOTING:**

Motion for Approval: No motion was received

Second:

All those in Favor: 10

Opposed: 0

#### 5. Status Reports

##### 1. Effects of the Economy

- Effects of the economy are evident in the operation of the Airport and the airlines. The airlines have cut a lot of capacity, on the range of 10 to 12 percent.
- As a result, most airports are seeing their boardings decrease. CLT's local boardings have decreased as much as 16% in February, but the total boardings are still strong.
- US Airways has dropped flights to smaller places and put more resources into the Charlotte hub which impacts the concession revenues for Food & Beverage and Retail. Food & Beverage sales are about flat, while Retail is down.
- The Airport has made some adjustments in the operation hours of some of the specialty retail shops by opening one hour later and closing one hour earlier.
- HMS Host has also added "trunk shows" to promote brands and generate sales.

Jackson: The screen says you have 24 vacant-budgeted positions? Are you just going to freeze those positions?

Orr: We keep those frozen all the time. The City has a job freeze because the City revenues are really suffering. We typically have 15 or 20 vacancies most of the time.

Vaughan: With all the talk on stimulus funds floating around, are we looking at any of those?

Orr: Yes, we have made applications everywhere there's money, although we have not been awarded anything yet. We thought we were going to get \$7.5 million for our deicing project, but the FAA backed out on that. But we are continuing to pursue that. I went to Washington last week to let them know we are still requesting this.

Vaughan: Have any other federal funds been cut back on us?

Orr: We continue to get our federal FAA funds that are obligated under our Letter Of Intent. However,

they have been delayed this year. Congress had to pass the reauthorization bill and they only passed a short-term extension, so we have gotten half of our money for this and we will get the other half. We have not gone into market to sale our new money bonds. We are waiting for the market to come around first.

Carpenter: When they extend that bill, that was just for another short period of time?

Orr: Yes.

Carpenter: When they do the reauthorization, do you anticipate any cuts or improvements in that fund?

Orr: Right now, it is more than it was last year. Most of the stimulus money has gone mostly to small general aviation airports to be used for runway paving and ramp paving.

Carpenter: Is there anything we need to be concerned about and do our lobbying?

Orr: Well I think you always need to be concerned and always do your lobbying.

Riolo: Would you say that the new control tower is a high priority?

Orr: Yes, the new control tower is a high priority and that's one of the reasons for my visit to Washington. I think we are making slow progress forward on a new control tower and I think the only way of getting that is as an earmark. One day last week we were the fifth busiest airport in the country, in terms of air traffic, yet we are still having to use a tower that is over 30 years old and not up-to-date with the traffic here. We need an earmark to get it going.

## 2. ACI's 2008 Rankings

- Airports Council International recently released the 2008 preliminary rankings for the top 30 airports worldwide in passenger traffic, aircraft movements (take-offs and landings) and cargo. CLT was ranked:
  - Nationwide Rankings
    - 14th in passengers
    - 8th in movements
  - Worldwide Rankings
    - 26th in passengers
    - 9th in movements
- Of the nation's top 30 airports, CLT had the highest percentage increase in passenger traffic, with a 4.7 percent increase when compared to 2007. In terms of aircraft movements, CLT had the second highest percentage increase in the nation with a 2.6 percent increase, just behind Los Angeles, which had a 3.3 percent increase over 2007.
- CLT did not rank within the top 30 airports for Cargo; full results have yet to be released.

## 3. US Airways Increasing Int'l Service

- US Airways has won preliminary approval to operate a new non-stop flight between Charlotte and Rio de Janeiro, Brazil, the U.S. Transportation Department announced on March 20.
- The service will be operated with a Boeing 767 aircraft with seating for 18 in Envoy Class and 186 in the main cabin.
- The service is scheduled to begin in fall 2009 and will be the airline's first ever non-stop service to South America.
- Additionally, the airline will begin nonstop service between CLT and Paris beginning on April 21.
- The CLT-Paris route was previously operated by US Airways from April 13, 2000 - October 7, 2001.

## **6. Director's Report**

### 1. Connections Published

- Connections Winter 2009
- This issue includes information on passenger rankings, increased air service, runway update, holiday travel recap and more.
- Copies were given to each member.

## 2. BTS Rankings for Fares

- The Bureau of Transportation Statistics released data that shows air fares based on U.S. domestic itinerary fares, round-trip or one-way for which no return is purchased. Averages do not include frequent flyer fares.
- The top 100 airports (based on 2007 U.S. originating domestic passengers) were ranked by average domestic itinerary fare in 3Q 2008.
- CLT ranked 19th
- Copies were given to each member.

## 3. Navy PSA filmed at CLT

- A public service announcement for the US Navy was filmed on Minuteman Drive, March 10.
- The PSA will show the aftermath of a motorcycle crash and urge all military personnel to practice safety when riding.
- It will air on military TV.

## 4. Rotary Flight of Honor Scheduled

- The Rotary District 7680 is sponsoring a "Rotary Flight of Honor" on April 18.
- A US Airways Airbus 321 (chartered flight), will transport 120 WWII veterans from CLT to Washington DC for the day to see the WWII Memorial.
- The flight will depart from gate D2 at 9:00 a.m., and return on the same day at 8:30 p.m.
- The Flight of Honor is a service project of Rotary District 7680 which honors the lives, valor and courage of World War II veterans who live in mid-western North Carolina.
- Rotary District 7680 includes 14 counties in central North Carolina. There are 52 Clubs in this District with over 3,000 Rotarians who provide their time and talent towards the Rotary International goal of "Service Above Self".

Dorsch: How are we doing on the new runway?

Orr: The rain so far this spring has not been good for paving. The grading is essentially done and will be complete the first of June. The grading contractor did meet the bonus dates in his contracts. We are still on schedule to finish the runway ahead of our original projected date.

Dorsch: What about the railroad yard?

Orr: We are waiting on FAA approval of the lease for the railroad yard and we think we are very close to that. The next step would be to execute a lease with the railroad.

Dorsch: Do you have a timeframe on how long you think it will take to build that?

Orr: I would guess a year and a half to two years.

Fuller: I have a question about the Paris flight and why it stopped. Was it from low demand?

Orr: No, it was not from low demand. It stopped just after September 11th and the airline was in really bad shape, as well as loads were dropping. At that time, there also were Paris flights out of Pittsburgh and Philadelphia. The Charlotte flight actually did better than the other two, but you can route people from Charlotte through Philadelphia. It is very difficult to route people from Philadelphia back to Charlotte to Paris. So that's really why they dropped the Charlotte flight.

**Meeting adjourned at 8:34 a.m.**

  
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T. J. Orr, Aviation Director

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