

**CHARLOTTE DOUGLAS INTERNATIONAL AIRPORT  
AIRPORT ADVISORY COMMITTEE**

**Minutes from the April 3, 2008 meeting  
Piedmont Conference Room  
8:00 a.m.**

**Present**

Stan Campbell, Chair  
Diane Carter, Vice Chair  
Charlie Baker  
Andrew Riolo  
Dr. Henry Nicholson  
Stan Vaughan  
Tony Almeida  
Paul Korry  
Jeff Hay

**Staff Present**

TJ Orr, Aviation Director  
Jennifer Long, Staff Advisor  
Erika Helm, Community Outreach Specialist

**Absent**

Crystal Jackson  
Grace Bailey

**1. Call to Order**

Chair Stan Campbell called the meeting to order at 8:00 a.m.

**2. Pledge of Allegiance**

**3. Approval of the March 13, 2008 Minutes**

The minutes were approved as written.

**4. Business Agenda**

**1. Hangar XI Renovations**

**Action: Award a contract to the lowest responsive bidder for renovations to Hangar XI.**

**Background:**

- The aircraft hangar is being renovated to meet the standards of the existing hangars currently at Wilson Air Center.
- Renovations to the existing 16,500 square foot hangar include (scope to include but not limited to) painting, roof repair/modification, fire suppression system, lighting, heating, wall panels, doors, drainage and replacing windows and frames.

**Small Business Opportunity**

Established SBE Goal: 8%  
Committed SBE Goal: TBD

**Summary of Bids:**

Bids will be received on April 8, 2008

**Estimated Cost:** \$750,000

**Council Date:** April 28, 2008

Riolo: What's the estimate completion date for the Hangar XI?

Orr: October 12<sup>th</sup>.

Motion: Almeida  
Second: Carter  
Vote: 9-0

## 2. Wilkinson Boulevard Parking Deck Change Order

- Action:**
- A. Approve a change order to LS3P Associates, of Charlotte, NC in the amount of \$144,030 for design changes to the Wilkinson Blvd design contract.**
  - B. Appropriate \$144,030 from the Discretionary Fund to be replaced with future General Airport Revenue Bond proceeds.**

**Background:**

- On April 23, 2007 City Council approved a professional services contract with LS3P Associates for the design of a 4,000 space parking deck on Wilkinson Boulevard.
- The deck has been reduced in size to 3,200 spaces by eliminating the sub-basement level due to site conditions, to improve constructability, and to reduce cost and construction duration.
- This change order will provide for additional architectural and engineering services to modify the plans and specifications.

### **Small Business Opportunity**

Established SBE Goal: 3%

Committed SBE Goal: 3%

Pursuant to the SBO Program Policy for professional services contracts, the City negotiated a Committed SBE goal with LS3P Associates. LS3P Associates committed 3% (\$4,320) to the following SBE firm(s): Eye Design Studio, Inc. (S16234)

**Council Date:** April 28, 2008

Korry: What will the lower level be used for?

Orr: We planned on all five levels of the deck being used for valet parking. Although we have set the deck up so that we can use any number of levels for valet parking and the remaining levels for public parking.

Carter: So there is no subterranean level at all?

Orr: There is one basement level.

Carter: Will the height of the deck change since the space has been decreased?

Orr: No, the height will remain the same; we are just taking out the sub-basement, which is the most expensive level to build.

Motion: Korry  
Second: Carter  
Vote: 9-0

Orr: There is one other project I want to update you on. We have advertised and are receiving bids for the paving of the new runway. We had a pre-bid meeting recently and the room was full. So there is a lot of interest in the job. We are hopeful we will get some good bids.

Riolo: Will that runway be concrete?

Orr: Yes. It will be a concrete runway and concrete taxiways. The paved shoulders on the side will be asphalt. It will be full category-three, and have the new lighting system. We are putting it in even though the FAA has not completed the design of what it looks like and how it works. We will receive those bids before your next meeting.

Korry: The companies represented at the pre-bid meeting, were they from around the United States?

Orr: There was a company from Ohio, and the local companies were here but due to the size of the job, the locals would joint-venture with another company. Like Rea Construction Company would probably bid it under their parent company.

## **5. Status Reports**

### **1. CLT Air Service**

#### ACI Rankings

- Airports Council International-North America recently released the 2007 airport rankings for passenger traffic, aircraft movements (take-offs and landings) and cargo.
- CLT was ranked:
  - 9th Nationwide in Movements (2006 ranking: 10<sup>th</sup>)
  - 16th Nationwide in Passengers (2006 ranking: 18<sup>th</sup>)
  - 30th Nationwide in Cargo (2006 ranking: 33<sup>rd</sup>)
- CLT had the highest passenger growth, 12.42%, of the top 50 busiest Airports.
- Copy of the rankings was given to each member.

Korry: Did the margin between Atlanta and Chicago grow?

Orr: Yes, Atlanta's passenger traffic grew by 5.34% and Chicago decreased by .17%. That is driven by Delta coming out of bankruptcy and cutting back in Cincinnati, which decreased by 3%. There is also continual growth by AirTran in Atlanta.

Riolo: They opened a new runway in Atlanta too.

Vaughan: Since we are 9<sup>th</sup> in movements, but 16<sup>th</sup> in passengers, is that because we have a lot more smaller planes operating here?

Orr: Yes and a lot of those smaller planes are flying full. On the other hand, our cargo traffic continues to decrease which is indicative of manufacturing going off shore and how the high fuel prices are affecting air cargo.

Almedia: Is Memphis number one due to FedEx?

Orr: Yes, it is solely due to FedEx and Louisville is solely to UPS.

Korry: What's Indianapolis' contributor?

Orr: FedEx.

#### Lufthansa

- Lufthansa recently announced that due to increased customer demand, they will upgrade capacity by nearly 40 percent on the Charlotte-Munich route by deploying the world's longest aircraft, the Airbus A340-600.
- The 306-seat plane will be the largest to serve CLT on a scheduled basis when it makes its inaugural flight on June 8. The airline will serve its Charlotte-Munich route on this larger aircraft until September 30.
- A growing number of customers are selecting Lufthansa's Charlotte-Munich service to benefit from convenient 30-minute connections to more than 90 destinations throughout Germany, Europe, Asia-Pacific and the Middle East.
- Lufthansa began serving CLT in March 2004 with daily nonstop service to and from Munich on an Airbus A340-300, equipped with 266 seats.
- Copy of Lufthansa's press release was given to each member.

#### Midwest Airlines

- Midwest Airlines will stop its twice-daily service between CLT and Milwaukee on April 6.
- The company cites "high fuel prices and a soft economy" for the suspension of service.
- The airline began serving Charlotte on September 16 with nonstop Midwest Connect service to Milwaukee on a 50-seat regional jet.

## **2. Airfield Driver Training Program**

- The Airport's Airfield Driver Training Program has been awarded the "FAA Southern Region Safety Mark of Distinction Award".
- The program, in partnership with the FAA, provides actual video images of CLT's airfield, as opposed to a generic airfield.
- It was designed by an Aviation Department employee and is based on a "how-to" manual created by the U.S. Department of Transportation's Volpe Center.
- The simulator, which is housed in the Aviation Department facility on Wilkinson Blvd., can even emulate severe weather conditions and real life emergency situations.
- Over 200 Aviation Department employees have trained on the program since its implementation.

## **3. Runway Construction Site Tour**

Following the meeting, the committee boarded an Airport shuttle bus for a tour of the Airport's new runway site. The tour was given by the Aviation Director and lasted approximately one hour.

## **6. Director's Report**

### **1. North Carolina Airports Association (NCAA) Conference**

- This year's conference will be held in Asheville, NC
- May 14-16
- Grove Park Inn Resort & Spa

### **2. Police Kiosks Installed in Terminal**

- Two police kiosks were installed in December and are located near the Atrium approaching Concourse A and between C and D Checkpoints.
- Each kiosk has a laptop, which enables officers to connect to the City network and fill out police reports, while also assisting travelers.
- The kiosks provide officers more visibility and accessibility to passengers.
- An added bonus is officers are able to respond quicker to calls on concourses when staffing a kiosk.
- Officers now have the option to work at a kiosk or in the police office when completing paper work.
- If the kiosks continue to be a success, more will be added throughout the terminal.

Korry: Have the Police embraced these new kiosks?

Orr: Yes, we have a good group here. They do a good job. This is a different environment for a Police officer. These are not criminals walking around here, they are customers.

Korry: Is there a holding area here for someone who might get arrested?

Orr: Yes.

### **3. Letters from Customers**

- The Airport received a letter from a paramedic regarding the excellent service given by Airport Police, who are all EMT certified, when responding to a medical call.
- The Airport received a letter from a passenger regarding some of our customer service amenities (rocking chairs, restroom attendants, etc.)
- A copy of both letters was shared with each member.

### **4. Article from *Executive Travel Magazine***

- CLT is referenced in the article for its rocking chairs.
- A copy of the article was given to each member.

**Meeting adjourned at 8:45 a.m.**

  
T. J. Orr, Aviston Director

Distribution:

Mayor & City Council

Curt Walton, City Manager

Brenda Freeze, City Clerk

Ronnie Bryant, President/CEO, Charlotte Regional Partnership

M. Schuster, UNCC Library

Art Fields, Chamber Av. Committee

Bob Morgan, Charlotte Chamber