



**MECKLENBURG COUNTY**  
**Area Mental Health, Developmental Disabilities and**  
**Substance Abuse Services**  
February 4, 2011

**PROVIDER HOT SHEET**

⇒ **IRIS Training Offered:** **IRIS Training for New Users** is available on the second Tuesday of each month from 9:00-11:00 AM. The next training is February 8<sup>th</sup>.

To register, please email Nancy Cody at [nancy.cody@mecklenburgcountync.gov](mailto:nancy.cody@mecklenburgcountync.gov). Include the participant's name, the agency's name, and the session date. You will receive confirmation by email. The training will be held in the Cedar Room at the Carlton Watkins Center, 3500 Ellington Street, Charlotte, NC 28211.

**Space is limited and REGISTRATION is REQUIRED. Please do not send unregistered staff to the training. Limit 3 staff per agency. Thank you.**

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**PROVIDER COUNCIL REMINDERS AND UPDATES**

- ⇒ **Provider Council Sub-Committees** – Three standing subcommittees have been formed by the Provider Council. If you are interested or want more information, please contact the committee chairs. The three committees are:
- **Training and Development Committee** Trasha Black (Co-Chair), Genesis Project, [tblack@genesisproject1.org](mailto:tblack@genesisproject1.org), 704-596-0505
    - ◆ Angela R. Simmons (Co-Chair), The Right Choice MWM, 704-537-3650 x1105, [angela@trcmwm.com](mailto:angela@trcmwm.com).
      - > The next scheduled meeting is **Wednesday, February 16, 2011 at 9 AM** at **MeckPromise is located at 1041 Hawthorne Lane, Charlotte.**
  - **Provider Relations Sub-Committee**
    - ◆ Kira Wilson (Co-Chair), The Arc of NC, 704-568-0112, [kwilson@arcnc.org](mailto:kwilson@arcnc.org)
    - ◆ Tim R. Holland (Co-chair) Person Centered Partnerships, 704-319-7609, [Tim.Holland@pccpartnerships.org](mailto:Tim.Holland@pccpartnerships.org)
      - > **Stay tuned for future notification of the next meeting date.**
  - **Provider Outreach Sub-Committee** – The general purpose of which is to establish mechanisms for the Provider Council to connect with new providers, to provide them basic resource information and to introduce them to the Provider Council.
    - ◆ Miranda Little (Co-Chair), Family Preservation Services, Inc., 704-344-0491, [mlittle@fpsc corp.com](mailto:mlittle@fpsc corp.com)
    - ◆ Becky Mills (Co-Chair), Family Preservation Services, Inc., 704-334-0491, [Rmills@fpsc corp.com](mailto:Rmills@fpsc corp.com)
      - >The next meeting will be on **Wednesday, February 16, 2011 at 1:30 PM** at **MeckPromise is located at 1041 Hawthorne Lane, Charlotte.**
  - **Quality Sub-Committee - \*\*NEW\*\*** The general purpose of this committee is to collectively organize a sound quality approach to delivery of clinical service as well as general standards for quality for MH/SA/DD providers. CABHA Quality Management Directors and representatives from the LME Quality Management Division are strongly encouraged to attend. Please contact the co-chairs for more information.

**Mecklenburg Area MH/DD/SA Services**  
**PROVIDER HOT SHEET**  
**February 4, 2011**

- ♦ Angela Bunting (Co-Chair), BWB Connections, 704-595-5553
  - ♦ Sonya Richardson (Co-Chair), Another Level Counseling & Consultation, 704-548-5298  
>The next meeting will be on **Wednesday, February 16, 2011** at **MeckPromise is located at 1041 Hawthorne Lane, Charlotte.**
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**EDUCATION AND TRAINING OPPORTUNITIES**

- ⇒ **MeckCARES Training Institute** offers a full range of high-quality classroom and now [online courses](#) that meet state service definitions and requirements and will empower you to improve outcomes for youth and families.
- Learn about System of Care principles and practices
  - See how Child and Family Teams should operate
  - Gain knowledge, power and respect to strengthen families and improve lives
- Register Today! <http://charmec.org/mecklenburg/county/MeckCARES/training/Pages/default.aspx>
- ⇒ **Mecklenburg's PROMISE Recovery and Crisis Training Calendar.** MeckPromise is offering free Wellness, Recovery & Crisis Education classes for consumers and providers at our new location 1041 Hawthorne Lane, Charlotte, NC 28205. Please feel free to drop by and see what we've got going on! For more information on our classes please call 704-625-6236 or email John Cunningham at [jcunningham@meckpromise.com](mailto:jcunningham@meckpromise.com) to request a current calendar.
- ⇒ **The Mecklenburg County Provider Council** has developed a comprehensive Training Calendar designed to serve as a one-stop location to view training events occurring in Mecklenburg County that are supported or sponsored by the provider community, the LME, AHEC or other entities. Following is a link to submit training events: <http://www.meckpromise.com/node/75>. To view training events, click on the following link: <http://www.meckpromise.com/mptc>
- ⇒ **The LME Monthly AMH Training Calendar** is posted on-line at the following link: <http://charmec.org/mecklenburg/county/AreaMentalHealth/ForProviders/Pages/ProviderTraining.aspx>
- ⇒ **TIP – Training in Innovation and Practice** –The NC Council of Community Programs and the Administrative Services Organization, a group of providers, continue to offer training to help providers adapt to changing circumstances. For a list of currently scheduled training events and to register, go to [www.nc-council.org](http://www.nc-council.org).
- ⇒ **Mental Health Association** offers various training opportunities in collaboration with Charlotte AHEC. Please visit website <http://www.charlotteahec.org/> for more information.
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**WEB RESOURCES**

- ⇒ [NC Division of MH/DD/SAS](#)
- ⇒ [NC Division of MH/DD/SAS Implementation Updates](#)
- ⇒ [Mecklenburg AMH](#)
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**Mecklenburg Area MH/DD/SA Services**  
***PROVIDER HOT SHEET***  
**February 4, 2011**

⇒ [AMH Best Practices Committees and Schedule](#)

⇒ [AMH Hot Sheet Archive](#)

⇒ [AMH Provider Document Library](#)

The following policies have been added to the Provider Document Library. Please review these policies as they pertain to your agency.

**Consumer Affairs**

- CA-01 Complaint Management Updated
- CA-02 Consumer Choice Updated
- CA-07 Referral of Complaints Updated
- CO-06 Incident Management Updated

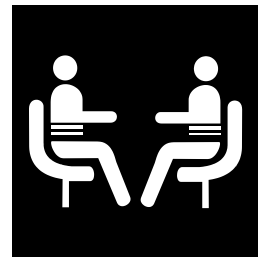
**Compliance**

- CC-01 False Claims Compliance Updated
- CC-02 Reporting and Investigating Compliance Concerns Updated

**Finance**

- LME 29 Monetary Donations Updated
- LME-30 Donated Goods Updated

MPC  
Mecklenburg Provider Council



*Presents*

***Motivational Interviewing***  
**March 5 & 12, 2011**  
**8:30am-4:30pm**  
**MINT Certified Trainer Tony Beatty**



**Tony Beatty is a certified MINT trainer. He is a Program Administrator with Mecklenburg County Area Mental Health. He has served over 20 years as a substance abuse counselor.**

**Location: Charlotte, NC**

**REGISTRATION:** Register online: [www.genesisproject1.org](http://www.genesisproject1.org) (Registration fees will be payable via Paypal)

\*Total training hours: 13 hours

Cost: \$75 per person

**For more information on this Person Centered Thinking Training, please contact, Dr. Trasha Black, PhD, LPC, NCC, Clinical Director at Genesis Project 1, Inc. (704.596.0505)[[tblack@genesisproject1.org](mailto:tblack@genesisproject1.org)]**

# MPC

## Mecklenburg Provider Council

### TRAINING REGISTRATION FORM

Training Title:

**Motivational Interviewing**

3/5 & 12/2011

Complete the information below and fax this form to Dr. Trasha Black at (704) 596-0507.

Please type or print

**AGENCY INFORMATION**

Agency's Name: \_\_\_\_\_

Agency's Contact Person: \_\_\_\_\_

Contact Person Phone: \_\_\_\_\_ Email: \_\_\_\_\_

-Participant (s) attending

Name (please print)	Email Address	Phone Number

\*If there are more than 12 participants from your agency, please use another registration form.

**SESSION & ATTENDEE INFORMATION**

(Limit 30 per session. See the training flyer for times and locations)

	Number purchasing	Total Cost
Training Fee \$75.00		
<b>TOTAL FEE</b>		

**PAYMENT INFORMATION**

You will receive an online link for payment via Paypal in the registration confirmation email.

Training is limited to 35 persons per session. The training fee is nonrefundable and cannot be applied to a future training. Register early, space is limited. Participants who arrive more than 15 minutes late will NOT be admitted to the training session. Full attendance expected in order to receive training certificate (I.e. No partial credit will be given.) The Provider Network does not keep certificate copies so all participants will need to make all necessary copies and storage arrangements as copies of lost certificates will NOT be available in the future. Please note that these sessions will be videotaped and all participants will be asked to sign a consent form.

Should you have any questions, please contact Dr. Trasha Black or Sharday Black at (704) 596-0505

MPC  
Mecklenburg Provider Council



*Presents*

## ***Person Centered Thinking Training***

**Saturday, February 19<sup>th</sup> and  
Saturday, February 26<sup>th</sup>, 2011**

**Trainer  
Sharon Welling**

--LOCATION: **EnterPro STC Services LLC 1100 South Mint Street, Suite 101 Charlotte, NC 28203**

**REGISTRATION:** Register online: [www.genesisproject1.org](http://www.genesisproject1.org) (Registration fees will be payable via Paypal). Other methods of payment include either a certified check or money order.

\*Total training hours: 12 hours

Cost: \$80 per person

**For more information on this Person Centered Thinking Training, please contact, Dr. Trasha Black, PhD, LPC, NCC, Clinical Director at Genesis Project 1, Inc. (704.596.0505)[[tblack@genesisproject1.org](mailto:tblack@genesisproject1.org)]**

# MPC Mecklenburg Provider Council

## TRAINING REGISTRATION FORM

Training Title: **Person Centered Thinking Training**

Complete the information below and fax this form to Dr. Trasha Black at (704) 596-0507.

Please type or print clearly

### AGENCY INFORMATION

Agency's Name: \_\_\_\_\_

Agency's Contact Person: \_\_\_\_\_

Contact Person Phone: \_\_\_\_\_ Email: \_\_\_\_\_

-Participant (s) attending

Name (please print)	Email Address	Phone Number

\*If there are more than 12 participants from your agency, please use another registration form.

### SESSION & ATTENDEE INFORMATION

(Limit 50 per session. See the training flyer for times and locations)

	Number purchasing	Total Cost
Training Fee \$80.00		
<b>TOTAL FEE</b>		

### PAYMENT INFORMATION

You will receive an online link for payment via Paypal at [www.genesisproject1.org](http://www.genesisproject1.org)

Training is limited to 50 persons per session. The training fee is nonrefundable and cannot be applied to a future training. Register early, space is limited. Participants who arrive more than 15 minutes late will NOT be admitted to the training session. Full attendance expected in order to receive training certificate (I.e. No partial credit will be given.) The Provider Network does not keep certificate copies so all participants will need to make all necessary copies and storage arrangements as copies of lost certificates will NOT be available in the future. Please note that these sessions will be videotaped and all participants will be asked to sign a consent form.

Should you have any questions, please contact Dr. Trasha Black or Sharday Black at (704) 596-0505



## Request for Proposal - 2011 Grant Cycle

**Request for Proposal (RFP):** Gang of One is seeking agencies in Mecklenburg County to partner with its Gang Reentry and Intervention Team (GRIT Team). The GRIT Team is composed of Gang of One staff and case managers who work one-on-one with gang-involved juveniles to assist them in gang and criminal disassociation by connecting them to community-based services and activities.

In addition to the case management services provided by the GRIT Team, Gang of One will provide sub-grants up to \$10,000 to partner agencies to provide specialized classes in Life Skills and/or Job Training to the juveniles served by the GRIT Team. Life Skills and Job Training classes will be held in a small group format (up to 20 youth/class) and will be implemented at the Greenville Neighborhood Center, 1330 Spring Street, March – December 2011.

**Purpose:** The purpose this RFP is to identify up to two local agencies with an established record of success, interested in and most capable of providing the following services to juveniles served by the GRIT Team:

- **Life Skills Training**, including personal self-management (decision-making, managing stress, anger management), general social skills (strengthen communication skills, building healthy relationships), and drug resistance skills (consequences of substance abuse and risk taking, influences of the media)
- **Job Skills Training**, including goal-setting, time management, task management, planning, decision-making, dressing for success, interviewing skills, perseverance

**Population Served:** Documented gang members and associates in Charlotte-Mecklenburg are predominately African-American and Hispanic and male. GRIT Team juveniles reflect this demographic. The following gang-involved juveniles are served by the GRIT Team:

- Reentry Clients - Juveniles transitioning back to Mecklenburg County referred by Stonewall Jackson Youth Development Center (YDC) and other YDC's in North Carolina
- Intervention Clients – Juveniles residing in Mecklenburg County referred by the North Carolina Department of Juvenile Justice and Delinquency Prevention – District 26
- Prevention Clients - Juveniles residing in Mecklenburg County referred to Gang of One, with an emphasis on pre-adjudicated youth

**Deadline:** Proposals must be hand delivered, received by post, and/or emailed no later than Friday, February 18, 2011 at 2 pm. Proposals should be emailed to [gangofone@cmpd.org](mailto:gangofone@cmpd.org) or mailed to CMPD/Gang of One, 601 E. Trade Street, Charlotte, NC 28202.

**Funding Priorities:** Gang of One will give priority to agencies that

- Currently work with urban youth
- Utilize a standardized or best practice curriculum
- Possess demonstrable program outcomes
- Provide at least two (2) facilitators per small group training session
- Demonstrate how the proposed project will positively impact GRIT Team clients
- Have a plan to effectively track and evaluate program outcomes
- Identify the service to be provided – life skills training or job skills training

**Eligibility:**

- Organizations must be located and provide services in Mecklenburg County, North Carolina
- Applicants must qualify as tax-exempt under Section 501(c)(3) of the Internal Revenue Code or be classified as a unit of government



- Applicants must have recently audited financial statements confirming conformity with generally accepted accounting principles, unless legally exempt from a required audit
- Organizations must not discriminate on the basis of age, race, national origin, ethnicity, gender, physical ability, sexual orientation, political affiliation or religious belief nor be a religious organization that serves exclusively sectarian purposes
- Applicants should demonstrate a commitment to high-quality programming, employ highly qualified professional staff, and have experience working with the target population

**Areas/Agencies Not Eligible:**

- Capital and endowment campaigns
- Travel and conferences
- Fraternal organizations
- Projects promoting religious or political views

**Award Information:** Gang of One is the fiscal agent for the allocated funds.

- Funding is provided through a grant from the North Carolina Department of Juvenile Justice and Delinquency Prevention through the Mecklenburg County Juvenile Crime Prevention Council.
- Funds may not be used to supplant (reduce local funds for an activity specifically because these funds are available) an existing agency budget. Funds may be used to supplement (expand or enhance) an existing agency budget.
- Compensation for agency staff should not exceed \$56.25/hour (a maximum of \$450/day).
- The sub-grant recipient will provide narrative and fiscal reports, evaluating the project and accounting for grant expenses.
- The sub-grant recipient will submit monthly invoices for payment. Grant funds are distributed through reimbursement. All accurate, properly submitted, and approved invoices will be paid within thirty (30) days of receipt.
- Gang of One will conduct site visits during the implementation phase of the award.

**Proposals:** All Proposals will be reviewed. Proposals must include the following:

- 1) Completed one-page application form
- 2) Project Narrative
- 3) Project Design and Implementation
- 4) Project Impact/Outcomes and Evaluation
- 5) Capabilities/Competencies
- 6) Budget

**For Proposal Assistance or Questions, please contact:**

Melissa Treadaway  
 CMPD – RP&A  
 Office: 704.336.2757  
 Email: mtreadaway@cmpd.org

**Proposal Deadline:** Proposals must be hand delivered, received by post, and/or emailed no later than Friday, February 18, 2011 at 2 pm.

**Proposal Submission:** Proposals should be emailed to [gangofone@cmpd.org](mailto:gangofone@cmpd.org) or mailed to CMPD/Gang of One, 601 E. Trade Street, Charlotte, NC 28202.

**Notification of Award:** Notification of award will occur by March 4, 2011.

**Program Agreements:** Agreements will be prepared by March 18, 2011 for agency review and signature.

**Project Period:** March 1, 2011 – December 31, 2011.

# Gang of One Grant Application Form

## Agency Information

<b>Name of Agency</b>	
<b>Executive Director</b>	
<b>Contact Person/Title</b>	
<b>Address, City, State, Zip</b>	
<b>Phone</b>	
<b>Fax</b>	
<b>E-mail</b>	
<b>Web site</b>	
<b>Agency's Mission Statement</b>	

*Please assemble the items in grant application in the order listed below and check off each piece as it is completed.  
Do not staple together.*

<input type="checkbox"/>	<b>Grant Application Form</b>
<input type="checkbox"/>	<b>Grant Narrative</b>
<input type="checkbox"/>	<b>Line-item budget</b> with <u>anticipated</u> income and expenses
<input type="checkbox"/>	<b>List of the current Board of Directors</b> , including a brief business/community affiliation (if applicable).
<input type="checkbox"/>	<b>Brochures and/or promotional materials</b> , outlining programs/activities offered (optional, but encouraged electronic copy not necessary).
<input type="checkbox"/>	<b>For 501(c)3 organizations, attach a copy of the applicant's official notice of tax exempt status from the Internal Revenue Service, or explain here if not included:</b> _____ If the applicant organization is exempt as a local unit of a national organization, attach certification of membership. (Note: Do not send the federal tax ID number notice or state tax exemption letter as these items do not meet this requirement.)
<input type="checkbox"/>	<b>Enclose one copy of the applicant's most recent audit.</b> If no audit exists, please explain here, and attach most recent financial statements: _____

## Agency Request

**Program to be Funded:** Life Skills Training or Job Skills Training (circle your response)

**Amount of Funding Requested:** \_\_\_\_\_

### Agency Legal Entity Type

C-Corporation    General Partnership    Cooperative    S-Corporation

Sole Proprietorship    Not for Profit

Limited Liability Corporation    Limited Liability Partnership

Other \_\_\_\_\_

**Agency Federal Tax ID #:** \_\_\_\_\_

### Insurance coverage - Professional Liability

- |   | Yes                      | No                       |
|---|--------------------------|--------------------------|
| 1. Have you ever had a claim against you? If "Yes", please list the name and amounts of the insurance and disposition.  | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Are there any current, unsettled claims?   | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Have you ever had a policy cancelled?  | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Have you or any owners ever been convicted of a crime, including, but not limited to, crimes involving children, fraud, or narcotics other than minor traffic violations? If "Yes", please list charge, disposition and dates. | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Have you or has anyone in your company who has an ownership, managerial or clinical role ever been sanctioned by any professional organization or government agency?   | <input type="checkbox"/> | <input type="checkbox"/> |

**If you answered "Yes" to any of the above questions, please explain in an attachment.**

## **Gang of One Grant Narrative**

*Please answer the following questions in order and as concisely as possible on a separate page(s).*

### **A. Project Narrative**

1. Describe the organization's guiding principles, vision, and mission.
2. Describe the organization's experience with the population to be served.
3. Describe the organization's experience with the service to be provided.
4. Describe the proposed project. Be sure to include purpose of project, specific services to be provided, and program outline/curriculum.

### **B. Project Design, Implementation, and Timeline**

1. Describe clearly and specifically how you intend to implement the proposed project.
2. Include a description of how the project will operate.
3. You may attach a copy of your curriculum.

### **C. Outcomes and Evaluation**

Gang of One requires results-oriented outcomes.

1. Describe how your project is measured...identify the goal, objectives, performance measures, measurement tool(s), and evaluation method.
2. You may attach a copy of your current evaluation tools and outcomes.

### **D. Capabilities/Competencies**

1. Describe the roles and responsibilities of project staff, including how the project will be managed.
2. Include qualification(s) of the persons in the organization who will have primary responsibility for service implementation and supervision.

### **E. Budget**

Provide a detailed line-item budget explaining the proposed use of grant funds (e.g.; personnel, materials and supplies, evaluations, travel). Please use the attached Budget Form (a sample budget is also provided). Funds must be linked to project goal and objectives.

1. Identify clearly the total funds requested.
2. Describe other funding sources (if any) that will be used to support the program.

**Please limit your narrative to a maximum of five pages, attachments excluded,  
and use a 12-point font.**

<b>Gang of One</b>		
<b>Request For Proposal - [insert name of agency here]</b>		
<b>Detailed Budget Worksheet</b>		
<b>PERSONNEL</b>		
<b>Description</b>	<b>Computation</b>	<b>Amount</b>
	<b>Total Personnel</b>	<b>\$ -</b>
<b>FRINGE BENEFITS - EXCLUDED</b>		
<b>Description</b>	<b>Computation</b>	<b>Amount</b>
<i>Excluded</i>		
	<b>Total Fringe Benefits</b>	<b>\$ -</b>
<b>TRAVEL</b>		
<b>Description</b>	<b>Computation</b>	<b>Amount</b>
	<b>Total Travel</b>	<b>\$ -</b>
<b>EQUIPMENT</b>		
<b>Description</b>	<b>Computation</b>	<b>Amount</b>
	<b>Total Equipment</b>	<b>\$ -</b>

SUPPLIES		
Description	Computation	Amount
		-
	<b>Total Supplies</b>	<b>\$ -</b>
CONSULTANTS/CONTRACTS		
Description	Computation	Amount
<b>Consultants/Contracts</b>		
<b>Consultant Travel Expenses</b>		
	<b>Total Consultant/Contracts</b>	<b>\$ -</b>
OTHER COSTS		
Description	Computation	Amount
	<b>Total Other Costs</b>	<b>\$ -</b>
	<b>TOTAL BUDGET</b>	<b>\$ -</b>

# PROMOTING HEALTHY ADOLESCENT PEER RELATIONSHIPS

PRESENTED BY

UNC CHARLOTTE GRADUATE SOCIAL WORK ASSOCIATION | UNC CHARLOTTE DEPARTMENT OF SOCIAL WORK | CENTER FOR PROFESSIONAL AND APPLIED ETHICS

**Friday, February 18, 2011 8am-12pm**

Check-in begins at 8:00am

UNC Charlotte Student Union , Room 340

3 CEUs, Free Parking & Breakfast

**Shanti Kulkarni Ph.D., MSW**

**Teen Dating Violence Prevention**

Dr. Shanti Kulkarni is an Assistant Professor of Social Work at UNC Charlotte. She has been an advocate and researcher in the violence against women field for more than 15 years. Since coming to Charlotte, she has taken a leadership role in domestic violence prevention efforts across North Carolina, including a four-year state grant that leverages youth partnerships to develop teen dating violence prevention media materials. Dr. Kulkarni will explore youth partnerships as an effective and culturally appropriate method for developing and implementing prevention Initiatives.

**Susan Burns MEd, NBCT, RTC**

**NC Bullying Law: Implementation of the NC School Violence Prevention Act**

Susan Burns, Schools Relations Coordinator for Cabarrus County Schools presents the NC Bullying Law, examines the impact of bullying on students, and shares how Cabarrus County Schools is addressing the issue of bullying through a comprehensive anti-bullying initiative.

**Youth Panel**

Adolescents will discuss ways to foster connections between professionals and youth.



**FOR REGISTRATION PLEASE CLICK [HERE](#)**

Online Registration ends Feb 4, 2011. Cost to attend is \$40 for professionals and \$10 for students. If your agency would like to have a table at this event or if you have any questions, please contact Lauren McDonald at 704.619.1777 or [lmcdon18@uncc.edu](mailto:lmcdon18@uncc.edu) For directions, please click [HERE](#)

**Proceeds benefit UNC Charlotte Students4Giving**

Students4Giving is a student run project . Each year, UNC Charlotte Students4Giving<sup>SM</sup> selects an area of focus, based on an assessment of community needs. A hands-on gift-giving class takes students through every step of the grant making process, through the final distribution of funds to a Charlotte agency. As part of the philanthropic process, funds must be replenished so that this learning opportunity can continue. For more information or to donate, please visit <http://students4giving.uncc.edu/>