

**Mecklenburg County Local Management Entity
Consumer and Family Advisory Committee
Minutes
January 19, 2012**

Members Present: Sandy DuPuy, Dorothy D., Steve M., Barbara J., Chelsi S., Debbie P., Kathy A., Ron R., Peggy Q.,

Members Excused: Gloria T.

Members Not Present: Lora C.

Guest: Dr. Cheryl Nicholas, InnerVision; Roger Melville, NAMI; Ellis Fields, Mental Health Assoc., Lori Gougeon, InReach; Andy Fair, Meck Co. Public Information; Dairus Butler, Visitor

AMH Staff: Dennis Knasel, Gwen Drayton

AGENDA	AGENDA ITEM	ACTION
Agenda	<ul style="list-style-type: none"> • A motion was made and second to approve the agenda as is. 	Agenda approved.
Welcome & Introductions	<ul style="list-style-type: none"> • Sandy D., Chairperson called the meeting to order at 5:35 and welcomed community partners. 	
Public Comment	<ul style="list-style-type: none"> • Cheryl Nicholas and Roger Melville organized a great session at InnerVision on recovery. 	
Approve Minutes	<ul style="list-style-type: none"> • Motion made and second to approve December 15, 2011 meeting minutes. 	Minutes Approved.

EDUCATION		
LME Waiver Communication Plan – <i>Andrew Fair</i>	<ul style="list-style-type: none"> • Andrew presented preliminary plans that Mecklenburg County Public Information has for communicating the waiver to the public. • Sandy D. invited guests from advocacy and provider guests to participate in the discussion. • MCPI plan includes holding community meetings starting in March using intact groups. • MCPI has 4 meetings planned in March with these 4 intact groups: CFAC, Provider Council Executive Board, Community Advisory Committee and InfoShare. They are looking for other groups for these presentations. Sandy D. sent Andrew a list of local advocacy groups to use as contacts. • MCPI also plans Regional Meetings for consumers and family members that are interested in their services and the waiver. • Social media and technology is available to use during the process. • MCPI main focus will be to tailor messages to meet specific target audience needs. Group agreed to baseline the communication. Committee agrees that the message should be direct and tailored to the continuum being affected by the changes. • The group clarified that the target group for communication is individuals who are currently receiving Medicaid services. CFAC members emphasized that it was important to communicate an accurate and consistent message from all stakeholders so consumers and families are not unnecessarily worried. Who authorizes services will change but not actual services for child and 	

	<p>adult mental health and substance abuse. There will be changes in the benefit plan for IDD consumers.</p> <ul style="list-style-type: none"> • Committee agreed to work with Andrew to start developing a list of FAQ's. • PHM will be working on the content that is to be communicated to consumers. • Sandy D. asks that MCPI have some type of information be made available for the Provider Council Executive Board at their next meeting on February 14, 2012. 	
CFAC BUSINESS		
<p>Membership- <i>Chelsi S.</i></p> <p>PPR- Review- <i>Steve M</i></p> <p>RFP Reviews-<i>Debbie P and Sandy D.</i></p> <p>Website Review</p>	<p><u>Membership</u></p> <ul style="list-style-type: none"> • Chelsi S. spoke with several potentially interested people and has at least one application. Darius Bulter was invited as a guest to observe CFAC procedures. • CFAC is still in need of mental health participants on CFAC. <p><u>PPR- Review</u></p> <ul style="list-style-type: none"> • Steve M. led the committee through a draft of the revised Provider Performance Report checklist. Committee suggested some additional changes that will be made. • Standards for integrated health care and best practices are still being developed. <p><u>RFP Reviews</u></p> <ul style="list-style-type: none"> • Debbie P. participated on the evaluation team for the Developmental Therapy RFP; three proposals were received. Two providers were chosen to allow for consumer choice. • Sandy D. participated in two RFP's one for MST and another for Day Treatment. • One provider was chosen for MST, only one proposal was submitted. No provider was chosen for Day Treatment – neither proposal submitted met all the RFP requirements. <p><u>Website Review</u></p> <ul style="list-style-type: none"> • Debbie P. was appointed Project Manager for website communications. 	<p>CFAC was invited to attend NAMI meetings the 1st Mon of each month to encourage new members.</p> <p>A draft copy of the Provider Performance Report Checklist was distributed for review and collected after the meeting.</p> <p>Sandy D. asked members to send content and format website ideas to Debbie P.</p>
CHAIR'S REPORT		
<p><i>Sandy DuPuy</i></p>	<p><u>Provider Council Executive Board Report</u></p> <ul style="list-style-type: none"> • Sandy D. attended the Provider Council Executive Board Meeting for January. • The PCEB has now revised their bylaws and is in the process or reorganizing their membership around the provider categories required within a waiver environment. • No date has been set for implementation of changes to the PCEB board members. 	

	<ul style="list-style-type: none"> • PCEB is also in the process of reorganizing their subcommittees. • PCEB had extensive conversation regarding the star rating system. <p><u>IMT Conference Call</u></p> <ul style="list-style-type: none"> • On the last IMT conference call, Ken Marsh from the Division of Mental Health stated that the Star Rating is a superior tool. <p><u>InfoShare</u></p> <ul style="list-style-type: none"> • Steve Jordan made a presentation on the waiver and then opened up the floor for questions, however few providers asked questions. 	
LME UPDATES		
<i>Dennis Knasel</i>	<p><u>Mecklenburg Waiver Update</u></p> <ul style="list-style-type: none"> • There is a 3 day statewide standardization training next week that LME will attend along with the CFAC chair and the vice-chair of the Provider Council Executive Board. <p><u>LME Director Search</u></p> <ul style="list-style-type: none"> • There are about five or six candidates that will be presented to the County Manger by the end of January. • The County Mangers office will be putting together the interview committee for this process. <p><u>Provider Council subcommittees</u></p> <ul style="list-style-type: none"> • Dennis attended the Providers Council’s Provider Outreach Subcommittee meeting on Wednesday and made the recommendation that the subcommittee structure needs to mirror the functions of the LME as an MCO. The Provider Outreach subcommittee is now officially the Provider Network subcommittee. • The PC Quality and Training Subcommittee will be used to provide education and training to peers in the providers’ community. • As the PC subcommittee structure changes someone from the Senior Management team will attend their meetings to help direct task and activities. 	
DIVISION UPDATE		
Suzanne Thompson	<ul style="list-style-type: none"> • Suzanne Thompson was not able to be present to provide an update. • Dennis gave Sandy D. an “enrollee education” task list from the waiver project plan and asked that the committee let the LME know which tasks it wants to be involved on the front end, in the actual development vs. which task it wants to have involvement only at the review level. • Sandy asked that CFAC committee members review the list and let her know where CFAC can be a value in the process. 	Sandy D will e-mail the document to members
ANNOUCEMENTS	<ul style="list-style-type: none"> • Autism Society of NC Annual Conference, 3/30-31/2012 Charlotte • NC TIDE 2011 Spring Conference, Wilmington, NC 4/22-25/2012 	
NEXT MEETING	February 16 th 2012	

FUTURE AGENDAS	Quarterly - Clinical/Medical Directors Reports & BOCC Report; LME Communication Plan
ADJOURNMENT	7:35

Sandy DuPuy, Chair of Consumer & Family Advisory Committee

Date