

**Mecklenburg County Local Management Entity  
Consumer and Family Advisory Committee**

**Minutes  
October 20, 2011**

**Members Present:** Dorothy D., Steve M., Chelsi S., Gloria T., Kathy A., Ron R., Debbie P., Peggy Q.

**Members Excused:** Sandy D. , Ken G.

**Members Not Present:** Barbara J., Lora C.,

**Guest:** Suzanne Thompson DMH/DD/SAS

**AMH Staff:** Dennis Knasel, Gwen Drayton

AGENDA	AGENDA ITEM	ACTION
Welcome & Introduction	<ul style="list-style-type: none"> <li>• Steve M. Vice-Chair, called the meeting to order</li> <li>• Round table introduction.</li> </ul>	
Public Comment	<ul style="list-style-type: none"> <li>• No Public Comments made.</li> </ul>	
Approve Minutes	<ul style="list-style-type: none"> <li>• Change statement in September meeting minutes regarding Adult Care Homes to clarify that “three thousand consumers <b>with Mental Health diagnosis will be affected by state changes and potential cuts.</b>”</li> <li>• Motion given and seconded for approval with these changes in September’s minutes.</li> <li>• Motion given and second received to approve August meeting minutes. Motion approved.</li> </ul>	<ul style="list-style-type: none"> <li>• Minutes Approved.</li> </ul>

EDUCATION		
Special Transportation Pete Wallace, STS	<ul style="list-style-type: none"> <li>• Pete Wallace was a no show.</li> </ul>	
CFAC BUSINESS		
Membership- <i>Chelsi S.</i> PPR- Review Mtg. <i>Steve M.</i> SCFAC & CFAC Statute feedback- <i>Steve M.</i> Retreat Next Step- <i>Steve M.</i>	<p><b><u>Membership</u></b></p> <ul style="list-style-type: none"> <li>• Chelsi S. has an interested candidate that has put in an application but is currently employed with another agency that will not allow her to serve on CFAC at this time</li> <li>• The current vice-chair of PBH CFAC is moving to Mecklenburg and is interested; this information will be given to Chelsi.</li> </ul> <p><b><u>PPR Review Meeting</u></b></p> <ul style="list-style-type: none"> <li>• Steve M, Lora C. and Sandy D. are on the PPR review committee.</li> <li>• Committee went over the rational of each item.</li> <li>• Committee will meet again October 31<sup>st</sup>.</li> <li>• Committee anticipates wrapping up by end of November with recommendations.</li> </ul>	

- Dennis Knasel gave a list of provider representatives on the PPR Review committee.
- SCFAC and CFAC Statute Feedback**
- Committee first agreed to table for next meeting.
  - Ron R. asks for a brief review of SCFAC and CFAC proposed statute changes.
  - Suzanne T. stated that the state is not proposing changes, just polling local and state CFAC to see if there were changes that needed to be made due to the waiver.
  - One suggestion made was that CFACs should have their own budget and have complete control of it.
  - Steve M. suggested that the situation the way it is in Mecklenburg is more flexible.
  - Another suggestion was uniform stipend for members.
  - Concern was raised re. the proposed change that would allow LME/MCOs to be like a Value Options.
  - Legislature is not in favor of massive changes to 122C which governs all Mental Health operation in the state.
- Retreat Next Steps – Participation in Waiver Planning**
- Dennis provided members with the CFAC role and goals priority list from the retreat.
  - First priority was CFAC Consumer and Community Education
  - Committee was ask to prioritize and rank the priority list then decide what they want to be involved in.
  - Committee brainstormed on ways to communicate with consumers about the waiver.
    - Email
    - Massive mailing to consumers
    - Reaching consumers through providers
    - Advocacy
    - MDAC
    - Newsletters , handbooks, flyers, website
    - CAC Meetings
    - Provider Council
    - Develop a forum for consumers
    - Powerpoint presentation
    - Get on Agenda of different agencies
    - Frequently asked Question format
  - Committee needs to decide where to start and which method of communication would be the most effective.
  - Choice is to call MDAC and Provider Council together to start the communication process.
  - Dennis K. commented that there is a distinct difference between consumer receiving Mental

Suzanne T. will send each CFAC member the document that proposed changes on the government structure of LME's function.

	<p>Health and Substance Abuse services and what questions they may have in terms of the waiver environment verses Intellectual &amp; Developmental Disability consumers regarding the CAP Innovations waiver and how it going to impact them.</p> <ul style="list-style-type: none"> <li>• LME will be responsible for authorizing services and reviewing plans during the waiver.</li> <li>• Concerns of Medicaid rate reduction happening Nov 1<sup>st</sup>. Between now and January 2013 there will be providers that may not be in business due to DMA investigations. These concerns may impact consumer services.</li> <li>• Bottom line is getting the right questions &amp; answers from different continuums and communicating the correct information and answers to each of them.</li> <li>• Ron R. will put together a list of Advocacy agencies and their contact information.</li> </ul>	<p>Ron R. will contact a few of the Advocacy agencies representative to see what their reaction is to the committee communication ideas.</p>
<b>LME UPDATES</b>		
<p>Waiver Status RFP <i>Dennis Knasel</i></p>	<ul style="list-style-type: none"> <li>• The second monthly Interdepartmental Monitoring Team (IMT) conference call was held about a week ago.</li> <li>• CFAC chair or vice-chair is included in the conference call each month.</li> <li>• Miranda Little- Vice- chair of the Provider Council Executive Board has agreed to represent the providers on these calls</li> <li>• LME staff are revisiting all items are were included as part of the initial waiver project plan and assessing whether it stays, goes or gets revised.</li> <li>• LME staff is working with a consulting firm, Behavioral Health Management Health Care Solutions.</li> <li>• Michelle has met with the County Manager’s Executive Team and gotten approval to move forward with an initial allocation recommendation to the BOCC that will help to hire staff to continue to move the process forward.</li> <li>• The initial allocation request to the BOCC will be around 1.7 million.</li> <li>• A recruiting firm is in place and has begun recruitment for a new AMH Director.</li> <li>• Recruitment for a new Medical Director is in process.</li> <li>• RFP is in its final version; CFAC will be one member of a five member Evaluation Team.</li> <li>• Plans are to release 3 RFP’s starting with first release on Oct. 31<sup>st</sup>. Then another every two weeks, pausing after the third one to do overview/lessons learned.</li> <li>• Starting with MST, 2<sup>nd</sup> Developmental Therapies and 3<sup>rd</sup> Substance Abuse Comprehensive Outpatient Treatment.</li> <li>• Dennis asked committee members to let him know if they are interested in volunteering /participating on any of the RFP evaluation teams.</li> <li>• RFP template is the same across the board for all services.</li> <li>• If everything stays on track, the MST proposal will be released Oct. 31<sup>st</sup>.</li> <li>• Based on a predetermined rating scale, providers rated “exceeds” will be invited to make a</li> </ul>	<p>Dennis will get the RFP schedule the committee so they will know the time commitment.</p>

	<p>presentation as part of the review process.</p> <ul style="list-style-type: none"> <li>• The RFP process is being lead by the Human Service Financial Division.</li> <li>• No one from Provider Relations will be on the team or participate in the process.</li> </ul>	
<b>DIVISION UPDATES</b>		
<p>Adult Care Homes  CABHA Monitoring  Waiver Update  <i>Suzanne Thompson</i></p>	<p><b><u>Adult Care Homes</u></b></p> <ul style="list-style-type: none"> <li>• Last update received was Oct 6<sup>th</sup>.</li> <li>• The latest data run shows that there are 25 Adult Care Homes in the state with 16 beds or more. Looks as if 50 % of the population may or may not have a primary diagnosis of Mental Health or Substance Abuse, which relates to 706 needing the Intense Comprehensive Screening Review.</li> </ul> <p><b><u>CABAHA</u></b></p> <ul style="list-style-type: none"> <li>• The CABHA Monitoring is still going on and decertification letters are being sent out to providers that no longer meet CABHA requirements.</li> </ul> <p><b><u>Waiver Update</u></b></p> <ul style="list-style-type: none"> <li>• Durham has passed their correction action site review; they are now authorized to begin their waiver implementation with Johnston and Cumberland Counties.</li> <li>• Center Point, Southeastern Center and OCBHS which is now called ECCS and Wake each have to submit new proposals.</li> <li>• On September 30<sup>th</sup> desk reviews was completed.</li> <li>• CAP waiver changes have been proponed until January 1.</li> <li>• The County has asked the LME to recommend a name change.</li> </ul>	
<b>CHAIR’S REPORT</b>		
<p>Provider Council  Executive Board Report  – <i>Dorothy D.</i></p> <p>Quality Management  Committee Report –  <i>Dorothy D.</i></p> <p>InfoShare – <i>Dennis Knasel</i></p>	<p><b><u>Provider Council Executive Board</u></b></p> <ul style="list-style-type: none"> <li>• Dennis K. gave information regarding the waiver at the PCEB meeting.</li> <li>• Dorothy D. shared the training information given at CFAC retreat.</li> <li>• Tim Holland gave feedback for the PPR committee regarding the star rating.</li> <li>• The PCEB discussed their pending by-laws that have not been finalized.</li> <li>• PCEB recommended they receive training in Cultural Competence.</li> </ul> <p><b><u>Quality Management Committee Report</u></b></p> <ul style="list-style-type: none"> <li>• Did Not Meet</li> </ul> <p><b><u>InfoShare</u></b></p> <ul style="list-style-type: none"> <li>• Jim Jarrard, Deputy Director, NC Division of MN/DD/SAS did a presentation on providers’ transition into a waiver environment, followed by a question and answer period. Feedback received thus far from providers is this was the best InfoShare ever. The LME is going to continue this format, have someone from DMH or DMA leadership at each InfoShare along with other topics relevant to the waiver.</li> </ul>	

<b>ANNOUNCEMENTS</b>	<ul style="list-style-type: none"> <li>• Brain Injury Association of NC, Annual Symposium, 10/27-28/11, Cary</li> <li>• NC TIDE Fall Conference in Ashville, December 13- 16.</li> <li>• Autism Society of NC Annual Conference, 3/30-31/2012 Charlotte</li> <li>• NC TIDE 2011 Spring Conference, Wilmington, NC 4/22-25/2012</li> </ul>	
<b>NEXT MEETING</b>	November 16, 2011	
<b>FUTURE AGENDAS</b>	LME Business Plan, SCFAC Plans and Objectives	
<b>ADJOURNMENT</b>	7:35	

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 Ron Reeve, Chair of Consumer & Family Advisory Committee

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 Date