

**Mecklenburg County Local Management Entity  
Consumer and Family Advisory Committee**

**Minutes  
May 19, 2011**

**Members Present:** Ron Reeve, Dorothy D., Steve M., Rina F., Ken G., Sandy D., Pat O., Jim W., Barbara J., Peggy Q., Gloria T., Chelsi S.

**Members Excused:** Joanne H., Kathy A.

**Guests:** Emery Cowan, Cheryl Nicholas, Joseph Benjamin, Laura Newell, Suzanne Thompson

**AMH Staff:** Dennis Knasel

AGENDA	AGENDA ITEM	ACTION
Welcome & Introduction	<ul style="list-style-type: none"> <li>▪ The chair called the meeting to order.</li> <li>▪ Everyone introduced themselves.</li> </ul>	
Agenda	<ul style="list-style-type: none"> <li>▪ Ron Reeve added the Provider Performance Report topic.</li> <li>▪ Sandy D. added the First Responder Survey topic.</li> <li>▪ There was a motion given and a second motion received to approve the agenda with additional topics. Motion approved.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Agenda approved.</li> </ul>
Public Comment	<ul style="list-style-type: none"> <li>▪ Barb J. spoke about special transportation service issues her daughter is having. Barb contacted an ADA advocate regarding this issue. Ron Reeve mentioned transportation is on the June agenda for discussion.</li> <li>▪ Sandy D. stated May 23, 2002 was the original date CFAC was formed.</li> </ul>	
Approve Minutes	<ul style="list-style-type: none"> <li>▪ There was a motion given and a second motion received to approve the February and April minutes. Motion approved.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Minutes approved.</li> </ul>
<b>EDUCATION</b>		
Division Plans for Employment and Peer Support <i>Emery Cowan</i>	<ul style="list-style-type: none"> <li>▪ Peer support is a recovery focus goal where a person who has lived experiences helps another person in that same position.</li> <li>▪ The Division has a Peer Support grant with six LMEs: PBH, Mental Health Partners, Onslow Carteret Behavioral Healthcare, Southeastern Center, Orange-Person-Chatham, and Eastpointe.</li> <li>▪ One hundred and thirty people have been trained in peer support.</li> <li>▪ Eighty-one applications have been submitted to the Behavioral Healthcare Resource Program from UNC.</li> <li>▪ The grantees are in the process of setting up job fairs and community forums.</li> <li>▪ There are 430 certified peer specialists in North Carolina.</li> </ul>	

	<ul style="list-style-type: none"> <li>▪ There are concerns with having a higher number of certified peer specialists than providers to hire these individuals.</li> <li>▪ Employment is an objective in the DHHS Strategic Plan and will continue to be with additional language regarding promoting long-term support and follow along supports.</li> <li>▪ Additional language has been added to the managing LMEs performance contracts to emphasize employment.</li> <li>▪ The State Employment Leadership Network is a national organization that helps states improve their outcomes, policy and language.</li> <li>▪ The \$4 million long-term support funding appropriated by the General Assembly will be tracked in detail.</li> </ul>	
<b>CFAC BUSINESS</b>		
CFAC Participation in Provider Events Policy <i>Steve M.</i>	<ul style="list-style-type: none"> <li>▪ The policy was reviewed and discussed.</li> <li>▪ The policy was created as a result of requests from providers requesting CFACs participation.</li> <li>▪ There was a motion given and a second motion received to approve the policy as written. Motion approved.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Policy approved.</li> </ul>
Membership <i>Chelsi S.</i>	<ul style="list-style-type: none"> <li>▪ The nominations are being received for vice chair and chairmen.</li> <li>▪ A couple membership applications have been received.</li> <li>▪ Joseph Benjamin introduced himself and expressed an interest in becoming a CFAC member. He is a MH and SA consumer and involved with NAMI. He is a certified peer support specialist. He left the room and the committee discussed approving him as a member.</li> <li>▪ Motion given and motion received to approve Joseph as a new member.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Joseph approved as a new member.</li> </ul>
Self-Advocates of Mecklenburg County <i>Laura Newell</i>	<ul style="list-style-type: none"> <li>▪ Laura stated the funding for Self-Advocates of Mecklenburg County will end in June. They are currently seeking other grant opportunities.</li> <li>▪ Self-Advocates was not able to apply for non-profit status.</li> <li>▪ Self-Advocates will be having a fund raiser on June 11.</li> <li>▪ Donations are being accepts thru InReach.</li> <li>▪ Self-Advocates meets the last Monday of each month.</li> </ul>	
First Responders Survey <i>Sandy D.</i>	<ul style="list-style-type: none"> <li>▪ The survey information has been submitted to the LME.</li> <li>▪ The LME asked for clarification on two provider responses.</li> <li>▪ There were 35 providers with a perfect response, 10 providers that missed one item, and 25 providers that failed.</li> </ul>	
Provider Performance Report <i>Ron Reeve</i>	<ul style="list-style-type: none"> <li>▪ The LME will communicate back to SAIL regarding the reconsideration review outcome.</li> <li>▪ A request has been received from DDRI regarding their rating. A reconsideration review will be scheduled. Sandy D. will develop the review panel.</li> </ul>	

	<ul style="list-style-type: none"> <li>▪ The LME has rated 88-90% of the providers. The reviews should be completed by the end of the first quarter in FY12.</li> <li>▪ Dennis mentioned CFAC's input and feedback is important on the contract bidding process and how the Provider Performance Report relates to it.</li> </ul>	
<p>Consumer and Empowerment Team Mission &amp; Plans <i>Suzanne Thompson</i></p>	<ul style="list-style-type: none"> <li>▪ The primary objective is to increase consumer and family involvement at all levels in DHHS' policy making decisions.</li> <li>▪ Another major objective is to hold information and education sessions throughout the community to educate persons on how to access services in their local community.</li> <li>▪ Suzanne mentioned as LMEs turn in their waiver applications, some LMEs will merge over the next 12 months. This means the CFAC committees for these LMEs would need to merge into one or develop a cooperative agreement amongst each other with one main CFAC committee.</li> <li>▪ The question was asked if the State CFAC would be interested in making their meetings a teleconference meeting. Suzanne will check into this option.</li> <li>▪ The waiver RFA's are due tomorrow.</li> <li>▪ DMA and DMH staff will meet on Monday to score the RFA's for minimum requirements. The RFA's that meet the minimum requirements will go before a desk review between May 24-June 3.</li> <li>▪ Both DMA and DMH staff will be on the review committee, as well as seven consumer and family members.</li> <li>▪ Agencies that pass the desk review will be scheduled for a site review. The same consumer and family members will participate in the site review.</li> <li>▪ Western Highlands and East Carolina Behavioral Health will have a site review in June to check progress made from their corrective action plans.</li> <li>▪ The Division anticipates receiving seven additional applications tomorrow.</li> </ul>	
<b>LME UPDATE</b>		
<p>Medicaid Waiver Status <i>Carlos Hernandez</i></p>		<ul style="list-style-type: none"> <li>▪ Deferred.</li> </ul>
<p>LME Status &amp; Direction <i>Dennis Knasel</i></p>	<ul style="list-style-type: none"> <li>▪ The County has hired a consultant with behavioral healthcare and managed care experience to develop the Crisis Continuum Request for Proposal which will be released within the next 60-90 days.</li> <li>▪ The "contract bidding" RFP process, as recommended in the Mosley's report, will be managed under the new Health and Human Services Financial Services division.</li> <li>▪ Tentatively, there is a four phase RFP release process. The first phase for RFP release will be in September, followed by the first of every quarter over the next 12-18 months.</li> </ul>	

Budget Direction & Process <i>Carlos Hernandez</i>		▪ Deferred.
<b>ANNOUNCEMENTS</b>	<ul style="list-style-type: none"> <li>▪ MHA Coming Full Circle – The Recovery Continuum, Wednesday May 18, Charlotte</li> <li>▪ APSE Conference, Mon-Thurs June 13-16 in Seattle, WA</li> </ul>	
<b>NEXT MEETING</b>	June 16, 2011	
<b>FUTURE AGENDAS</b>	Best Practices Update (Quarterly), LME Business Plan, SCFAC Plans and Objectives, Clinical/Medical Director's Reports (Quarterly)	
<b>ADJOURNMENT</b>	7:30 pm	

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 Ron Reeve, Chair of Consumer & Family Advisory Committee

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 Date