

**Mecklenburg County Local Management Entity
Consumer and Family Advisory Committee**

**Minutes
October 21, 2010**

Members Present: Ron Reeve, Dorothy D., Steve M., Sandy D., Chelsi S. , Joanne H., Kathy A., Peggy Q., Angela P., Tanya W.

Members Excused: Gloria T., Ken G., Pat O., Jim W., Barbara J.

Members Not Excused: Rina F., Phillip H.

Guest: Clayton Voignier

AMH Staff: Gwen Drayton, Dennis Knasel, Tracy Klucina, Sarah Greene

AGENDA	AGENDA ITEM	ACTION
Welcome & Introduction	<ul style="list-style-type: none"> ▪ The chair called the meeting to order. ▪ Everyone introduced themselves. A quorum was present. 	<ul style="list-style-type: none"> ▪ For information only.
Agenda	<ul style="list-style-type: none"> ▪ The agenda was reviewed. ▪ There was a motion given and a second motion received to approve the agenda. Motion approved. 	<ul style="list-style-type: none"> ▪ Agenda Approved.
Public Comment	<ul style="list-style-type: none"> ▪ None. 	
Approve Minutes	<ul style="list-style-type: none"> ▪ The minutes were reviewed. ▪ No changes made. ▪ There was a motion given and a second motion received to accept the minutes. Motion approved. 	<ul style="list-style-type: none"> ▪ Minutes Approved.
EDUCATION		
Operation Recovery <i>Tracy Klucina</i> <i>Sarah Greene</i>	<ul style="list-style-type: none"> ▪ Handouts were distributed for review and discussion. ▪ An overview was given on veterans and jail diversion programs. ▪ North Carolina was one of the 12 states that received the grant. ▪ The purpose of the program is to build a continuum for Veterans with mental illness. ▪ The grant will build an infrastructure to purposely support Veterans and military personnel who are involved in the criminal justice system, but also suffer from mental health issues. ▪ The goal is to provide ‘door to door’ services for individuals within the target area and population to decrease involvement in the criminal justice system. ▪ The program will provide free training to providers on evidence based models Seeking Safety and Cognitive Processing Therapy and ongoing counseling. ▪ This is a 5-year Federal grant. ▪ The program is seeking licensed treatment counselors. ▪ An RFI was released to identify and partner with agencies that have a passion and experience in 	

	<p>working with veterans who have trauma related disorders, Post Traumatic Stress Disorder (PSDT), Traumatic Brain Injury (TBI) and/or substance abuse.</p> <ul style="list-style-type: none"> ▪ Three proposals were received in response to the RFI. ▪ There is no funding attached to the RFI. ▪ The providers are expected to provide a new service to a new population, as well as provide dual diagnosis treatment. ▪ CIT was integrated into the plan of Operation Recovery. The next CIT class is November 8th. ▪ The committee welcomes membership applications from anyone in the Operation Recovery program. 	
CFAC BUSINESS		
<p>Recovery Model Education and Peer Support RFI <i>Clayton Voignier / Steve M.</i></p>	<ul style="list-style-type: none"> ▪ Handouts of the ranking and scoring were distributed for review and discussed. ▪ Three proposals were received in response to the RFI: <ul style="list-style-type: none"> ○ Mecklenburg’s Promise Inc. ○ InnerVision Inc. ○ Person Centered Partnership Inc. ▪ The review team met to rank and score the proposals. The providers gave their presentations on Wednesday. A summary of the presentations were discussed. ▪ The rankings selections are as follows: <ol style="list-style-type: none"> 1. Mecklenburg’s Promise Inc. 2. InnerVision Inc. 3. Person Centered Partnership Inc. ▪ Next steps: <ul style="list-style-type: none"> ○ The recommendation will go to Carlos Hernandez, AMH Acting Director, to submit to Michelle Lancaster, County General Manager. ○ If approved, the process will move forward for final selection. ▪ There was a motion given and a second motion received to recommend Mecklenburg’s Promise. Motion approved. 	<ul style="list-style-type: none"> ▪ CFAC supports Mecklenburg’s Promise as the selected agency.
<p>NCBLN Disability Employment Awareness Month Event <i>Ron Reeve</i></p>	<ul style="list-style-type: none"> ▪ The event was held today at the Charlotte-Mecklenburg Convention Center. ▪ It was a successful event with approximately 160 in attendance. 	
<p>Other Business <i>Sandy D./ Ron Reeve</i></p>	<ul style="list-style-type: none"> ▪ A recommendation was given to write a letter to the County Manager and County Commissioners to reinstate Grayce Crockett back to her position as the Director of Area Mental Health. ▪ The audit functions for the LME were discussed. ▪ A suggestion was made to obtain a certified annual independent audit for all providers. 	<ul style="list-style-type: none"> ▪ Ron to draft letter.

	<ul style="list-style-type: none"> ▪ Dennis Knasel reviewed the Attachment “A” language regarding standardized audit procedures. ▪ Ron Reeve invited the committee members to attend the County Commissioner meetings. 	
CFAC Self-Advocate Internship Policy <i>Ron R.</i>		<ul style="list-style-type: none"> ▪ Deferred.
Consumer Handbook Status <i>Sandy D.</i>	<ul style="list-style-type: none"> ▪ Barbara J., Chelsi S., and Sandy D. met to review the handbook design and content. ▪ It was mentioned the content needed to be reorganized and a table of contents created. ▪ Sandy D. will contact Jill Dineen-Scott at AMH to obtain the handbook in MS Word. ▪ Sandy D. distributed a handout with a list of resources for consumers to call or refer people that are looking for mental health assistance. 	
Transition to Home Model <i>Joanne H.</i>	<ul style="list-style-type: none"> ▪ A presentation was given and discussed. ▪ CMC Link is a program for heart failure. ▪ CMC Link keeps patients from rebounding back into hospital’s Heart Unit. ▪ The program is designed to keep patients out of hospital for 30 days. ▪ The CMC Link Clinical Director would like to provide a PowerPoint presentation to the committee. 	
LME Communication Practices Policy <i>Ron Reeve</i>	<ul style="list-style-type: none"> ▪ The policy was reviewed and discussed. ▪ The committee agreed with the policy. 	
LME UPDATE		
MOD Status <i>Dennis Knasel</i>	<ul style="list-style-type: none"> ▪ Monarch was selected to provide the services that Mecklenburg Open Door (MOD) was providing. ▪ The target implementation date is December 1, 2010. ▪ Monarch is in the process of interviewing and hiring MOD staff. ▪ Monarch is also meeting with consumers. ▪ All Group Homes licensed by DHSR need to be transferred to Monarch; they need to be endorsed for Community Support Team at the Mockingbird Lane site and obtain a DMA enrollment number for that site prior to being able to bill for services. 	
CABHA Status <i>Dennis Knasel</i>	<ul style="list-style-type: none"> ▪ Mecklenburg County now has 21 certified CABHA’s who have an MOA with this county. ▪ CMC Randolph withdrew their certification. There is only one adult CABHA’s doing business in Mecklenburg county as of today-Monarch. ▪ The original benchmark for agencies to have been certified to become a CABHA was by the end of September to continue; new benchmarks have been established. For providers who are “in process” at the end of September, they do not have to submit a transition plan unless they do not obtain CABHA certification by Nov. 15. All other agencies not in process must submit individualized transition plans where all consumers are transitioned to another appropriate provider no later than December 31, 2010. 	

Waiver Status <i>Dennis Knasel</i>	▪ Activities specific to wavier implementation are focused primarily on IT and finance; the LME has requested information from the Division which is critical for moving forward.	
ANNOUNCEMENTS	NC Council Annual Conference	
NEXT MEETING	November 18, 2010	
FUTURE AGENDAS	Best Practices Update (Quarterly), CFAC Data Analysis Request	
ADJOURNMENT	7:40 PM	

Ron Reeve, Chair of Consumer & Family Advisory Committee

Date