

**Mecklenburg County Local Management Entity
Consumer and Family Advisory Committee**

**Minutes
August 19, 2010**

Members Present: Ron Reeve, Steve M., Kathy A., Jim W., Peggy Q., Dorothy D., Sandy D., Chelsi S., Ken G., Joanne H., Gloria T.

Members Excused: Barbara J.

Members Not Excused: Pat O., Rina F.

Guest: Adam Dunaway, Tanya Wilson, Suzanne Thompson, Christine Gibney, Gayle Jackson, Angela Picard, Philip Hunt

AMH Staff: Barbara Cross, Dennis Knasel, Grayce Crockett

AGENDA	AGENDA ITEM	ACTION
Welcome & Introduction	<ul style="list-style-type: none"> ▪ The chair called the meeting to order. ▪ Everyone introduced themselves. 	<ul style="list-style-type: none"> ▪ For information only.
Agenda	<ul style="list-style-type: none"> ▪ The agenda was reviewed. ▪ There was a motion given and a second motion received to approve the agenda. Motion approved. 	<ul style="list-style-type: none"> ▪ Agenda Approved.
Quorum	<ul style="list-style-type: none"> ▪ A quorum was present. 	
Public Comment	<ul style="list-style-type: none"> ▪ Christine Gibney stated there were 45 individuals in attendance at the last Self-Advocates of Mecklenburg meeting. ▪ Adam Dunaway works for the Arc of NC and does volunteering with Providence United Methodist Church. He is also with the UMAR Board of Trustees, which sets objectives. He has been on the board for three years. He serves on the LME Human Rights Committee. ▪ Tanya Wilson is parent of a mental ill child with DD. She attended to observe more about the committee. ▪ Suzanne Thompson has been promoted to the team leader position for the State's Consumer Empowerment Division. She will continue to be the liaison to the Mecklenburg CFAC until someone is hired into her former position. ▪ Ken G. asked what happens to the aging individual with MH/DD/SA when their caregiver is no longer living. In Virginia, a bill was passed to fund these types of situations. Ken has asked a Senator to meet and discuss the process in hopes to pass a bill here in North Carolina. The purpose of the bill is to obtain funding. 	
Approve Minutes	<ul style="list-style-type: none"> ▪ The minutes were reviewed. ▪ A few minor changes were made. ▪ There was a motion given and a second motion received to accept the minutes with changes. Motion approved. 	<ul style="list-style-type: none"> ▪ Minutes Approved.

EDUCATION		
CMC Randolph Report <i>Laura Thomas</i>	<ul style="list-style-type: none"> ▪ Grayce Crockett mentioned Laura Thomas will not able to attend tonight’s meeting, but has agreed to attend the next meeting and/or give a written statement. ▪ Grayce mentioned additional inpatient hospital beds are needed in Mecklenburg County. CMC-R & Presbyterian are frequently full and have persons waiting on beds. Individuals wait until a bed is available within their system, other systems or get into Broughton Hospital. ▪ Presbyterian has agreed to open 10 additional beds. The State has earmarked \$1.5 million in three way (State-LME-Hospital) contract dollars. This will allow the LME to pay Presbyterian a per diem rate for the cost of eight beds. ▪ CMC Corporation is undertaking a study to look at the demand for inpatient beds in Mecklenburg County. ▪ Mecklenburg has the second lowest admission rate to Broughton in the State. ▪ One big change with CMC-R is they no longer provide child and adolescent outpatient services. The LME asked CMC-R to stop providing this service, as they continually run over in costs each year. There are numerous child providers within the community, therefore the capacity can be picked up by the community providers. ▪ CMC-R is continuing to provide child and adolescent day treatment. ▪ CMC-R opened up 10 observations bed in 2008. This will allow persons to be held in the Emergency Department until a bed is located. ▪ The question was asked on the status of the Crisis Stabilization Unit. Grayce mentioned the unit is not on track and this is being evaluated at this time. There are a variety of business issues going on with provider. ▪ CMC-R is not interested in becoming a CABHA, due to the billing rate. CABHA’s have to bill using designated rates. CMC-R bills the majority using the hospital base rates, which is higher than the CABHA rates. It is not in CMC-R’s best interest to become a CABHA. 	
Medicaid Waiver Presentations <i>All</i>	<ul style="list-style-type: none"> ▪ Feedback given: <ul style="list-style-type: none"> ○ Kathy A. commented the morning presentation was more informative than the afternoon session. She liked the national presentation on how far reaching the waiver can go in the future. ○ Ron R. stated the morning presentation was good regarding the demographics and changes in the environment. Most mechanisms are in place now for communication, but may need to increase the frequency. ▪ The morning and afternoon presentation will be posted on the AMH website. 	
CFAC BUSINESS		
Membership Report <i>Chelsi S.</i>	<ul style="list-style-type: none"> ▪ No new applications have been received. ▪ The committee is in need of representation for MH, SA, and children in all categories. 	

<p>CFAC Self-Advocate Internship Planning <i>Ron Reeve</i></p>	<ul style="list-style-type: none"> ▪ CFAC is interested in having two interns from the Self-Advocates of Mecklenburg participate with the committee. ▪ The intern must: 1-live in Mecklenburg County, 2-cannot be a paid employee of a provider agency or advocacy group, and 3-be a consumer. ▪ The internship term will be for one year to allow for growth and learning. ▪ CFAC would like for Self-Advocates of Mecklenburg to screen and make recommendations to the committee for potential interns. ▪ Self-Advocates of Mecklenburg made a recommendation for Angela and Philip to join the committee. ▪ Self-advocates can of course apply directly for CFAC membership and are not required to go through an internship. 	<ul style="list-style-type: none"> ▪ The committee agreed to accept the recommendation.
<p>First Responder Survey Planning <i>Sandy D.</i></p>	<ul style="list-style-type: none"> ▪ The committee has been conducting the survey for the past four years. ▪ There are certain types of providers who are required to be a First Responder. These providers are responsible for responding to a phone call right away. ▪ This is a quality improvement project, which is typically conducted in the Fall. The LME has suggested waiting and conducting the survey after the first of the year, in order to include the CABHA agencies. ▪ Sandy D. mentioned the committee needs to survey the agencies that should be referring persons to the LME, i.e. Just One Call, DSS, 311, etc. Sandy will develop a list of agencies and distribute to the committee for review and input. The list will be distributed in October for surveying. 	
<p>Consumer Handbook Status <i>Sandy D.</i></p>	<ul style="list-style-type: none"> ▪ The draft handbook was created as part of the Medicaid waiver application. ▪ The handbook is not to be rewritten, but to be reviewed for consumer friendly language, organization. ▪ One suggestion noted is to include a table of content or index. ▪ The handbook will be mailed to persons who are accepted for services. ▪ Sandy will email the draft handbook to the committee. ▪ The committee may be able to customize shorter versions focused to particular populations. 	
<p>CFAC Retreat Debriefing & Priority Setting <i>All</i></p>	<ul style="list-style-type: none"> ▪ Feedback: <ul style="list-style-type: none"> ○ Chelsi S. asked how to reach more persons to get more accurate NC TOPPS data. ○ Kathy A. is concerned with the NC TOPPS format and how data is collected. ○ Jim W. suggested asking the State to explain how the data is collected and used. ○ Suzanne Thompson will ask at the State level who is responsible for collecting the data and how it will be used. Suzanne mentioned she would like to change the Empowerment team focus on families and consumers across the state, not just on CFACs. ○ Sandy D. mentioned the committee has a role in how the communication is made regarding the changes to come due to the waiver. Ron Reeve suggested thinking about the delivery 	<ul style="list-style-type: none"> ▪ Follow-up.

	<p>method. Dennis Knasel stated the communication needs to be geared towards the services necessary for the consumer.</p> <ul style="list-style-type: none"> ○ Kathy A. asked how clients will be affected by the agencies that do not become a CABHA. ○ There was an extensive discussion regarding CAP slots and CAP waivers. Dennis stated under the current CAP waiver, the allocation depends on the number of slots. The LME is learning how the Innovations wavier operates. ○ Dorothy D. commented the retreat was informative. She would like to have a team building exercise incorporated in the retreats. 	
<p>Updates <i>Ron Reeve</i></p>	<ul style="list-style-type: none"> ▪ Business Leadership Network (BLN) is energetic. Bank of America is the lead agency. There will be an event on October 21st for Disabilities Employment Awareness month. The event is in the initial planning stages. ▪ The MDAC Employment First transition committee is working on trying to improve the CMS Exceptional Children employment outcomes. ▪ MDAC Employment First will be conducting a provider survey via Survey Monkey in the near future. The survey will be approximately six questions to evaluate if the Employment First philosophy is causing change within the provider community. ▪ InnerVisions has shifted their business model from a clubhouse model to a rehabilitation employment model. 	
LME UPDATE		
<p>CABHA Status <i>Dennis Knasel</i></p>		<ul style="list-style-type: none"> ▪ Deferred.
<p>Waiver Status <i>Dennis Knasel</i></p>		<ul style="list-style-type: none"> ▪ Deferred.
<p>Service Definition Status <i>Dennis Knasel</i></p>		<ul style="list-style-type: none"> ▪ Deferred.
<p>FY2011 Business Plan <i>Dennis Knasel</i></p>		<ul style="list-style-type: none"> ▪ Deferred.
ANNOUNCEMENTS	None	
NEXT MEETING	September 16, 2010	
FUTURE AGENDAS	Best Practices Update (Quarterly), SA RFP Follow-up Reports, NCTOPPS, CFAC Data Analysis Request	
ADJOURNMENT	7:30 PM	

Ron Reeve, Chair of Consumer & Family Advisory Committee _____

Date _____